

LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL



AGENDA

MEETING OF THE LRGVDC BOARD OF DIRECTORS MEETING

Notice is hereby provided that the LRGVDC Board of Directors will hold a

Regular IN-PERSON Meeting at 301 W. Railroad St. Weslaco, Texas

WEDNESDAY, June 24, 2026, at 12:00 P.M

Provide the public with the ability to view the meeting via the

Internet Live-streaming at: [LRGVDC COG](#)

Presiding: Judge Aurelio Guerra, President

Item #1: Call to Order

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

Item #2: Consideration and **ACTION** to Approve Meeting Minutes May 27, 2026.....President

Item #3: Public Comment

Item #4: Administration Manuel Cruz
Executive Director

1. Presentation Recycling Right in the RGV, Partnerships, Sustainability and Education.....Rose Timmer
Healthy Communities
2. Consideration and **ACTION** to approve the annual renewal of the Microsoft 365 licensing suite utilized by the Lower Rio Grande Valley Development Council (LRGVDC). The Microsoft 365 environment provides the Council's enterprise email exchange services and productivity applications necessary to support daily operations across all LRGVDC programs and departments.
3. Consideration and **ACTION** to approve the procurement of services to repair the Heating, Ventilation, and Air Conditioning (HVAC) system serving the Ken Jones Executive Board Room (KJBR).

4. Consideration and **ACTION** to approve a three-year Preventative Maintenance Service Agreement.
5. Consideration and **ACTION** to approve the LRGVDC to Participate in the AARP Senior Community Service Employment Program and Authorize for the LRGVDC Executive Director to execute Annual Agreement.

B. Executive Director Reports

1. Introduction of New Staff Members
2. Updates on Regional News, Funding Opportunities, Training, and Legislation

Item #5: Department Reports

A. Community & Economic Development.....Melisa Gonzalez-Rosas
 Director

1. Consideration and **ACTION** to approve Texas Community Development Block Grant 2027 Regional Project Priorities.

Program Status Reports

- Economic Development Administration
- Regional Small Cities Coalition
- Community & Economic Development Assistance Fund
- Air Quality
- South Texas Clean Cities & Communities Coalition (STC4)
- Solid Waste Management Program
- Water Quality Program
- Regional Water Resource Advisory Committee
- Rio Grande Regional Water Planning Group (Region M)
- Reservoir Levels

B. Health & Human ServicesMargarita Lopez
 Director

Program Status Reports

- Direct Consumer Services
- Care Coordination Services
- Senior Subrecipient & Senior Center Operations
- Home Delivered and Congregate Meal Program
- Special Services
- Care Transition Program
- Ombudsman Program
- Aging and Disability Resource Center (ADRC)
- Housing Navigator
- Special Initiatives Report & Information Referral and Assistance

C. Public Safety

C.1A. Emergency Services, Criminal Justice & Homeland Security.....Cesar Merla
Director

1. Consideration and **ACTION** to approve the Master Mutual Aid Agreement template to Develop Regional Mutual Agreements for all Cities and Counties within the jurisdictions of Cameron, Hidalgo, and Willacy Counties.
2. Consideration and **ACTION** to approve the Regional Fire Academy Coordinator Contract Renewal for June 8, 2026-October 31, 2026.

Program Status Reports

- Committee Meetings: Criminal Justice, Homeland Security and Regional Response Group
- Local Emergency Safety & Planning Meeting within Cameron and Hidalgo Counties.
- Communication with Regional Preparedness with State Counterparts.

C.1B Rio Grande Valley Emergency Communication District.....Cesar Merla
Director

Program Status Reports

- GIS Division
- 9-1-1 Information Technology
- Community Engagement Division

C. 2. Police Academy Program.....Javier Solis
Director

Program Status Reports

- Officers Certified
- Courses Taught
- Contact Hours

D. Transportation

Valley Metro.....Sandra Carrizales
Director

1. Consideration and **ACTION** to Approve updated LRGVDC - Valley Metro Title VI/LEP/EJ Policy.
2. Consideration and **ACTION** to approve an Interlocal Agreement between Valley Metro and the LRGVDC Area Agency and Aging for Office Space at the Harlingen Transportation Terminal.

Program Status Reports

- Ridership Report

1. Consideration and **ACTION** to approve an interlocal agreement with the Texas A&M Transportation Institute (TTI), as the performing party, and the Lower Rio Grande Valley Development Council (LRGVDC) and the Rio Grande Valley Metropolitan Planning Organization (RGVMPO), as the receiving parties, in the amount of \$328,327.00 to conduct the Regional Transit Authority Feasibility Study (Subtask 5.4) as identified in the FY 2026–2027 Unified Planning Work Program.

Program Status Reports

Item#6: New & Unfinished Business

Item#7: Adjourn

NO MEETING IN JULY
Next Meeting
August 26, 2026

Agenda items may be considered, deliberated, and/or acted upon in a different order than those numbered above. The Board of Directors of the Lower Rio Grande Valley Development Council reserves the right to adjourn into an Executive (Closed) session at any time during this meeting to discuss any of the items listed on this agenda as authorized by the Texas Open Meetings Act, Chapters 551.071, 551.072, 551.074, and 551.075, Texas Government Code. No final action will be taken in the Executive Session.

PUBLIC INPUT POLICY:

At the beginning of each LRGVDC meeting, the LRGVDC will allow for an open public forum/comment period. This comment period shall not exceed one-half (1/2) hour, and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the LRGVDC must sign up to do so, before the open comment period. The purpose of this comment period is to provide the public with an opportunity to address issues or topics under the jurisdiction of the LRGVDC. For issues or topics that are not otherwise part of the posted agenda for the meeting, LRGVDC members may direct staff to investigate the issue or topic further. No action or discussion shall be taken on issues or topics which are not part of the agenda posted for the meeting. Members of the public may be recognized on the posted agenda as items deemed appropriate by the Chair as these items are considered, and the same 3mins.

ITEM #2

**MEETING
MINUTES**

MINUTES
MEETING OF THE
LOWER RIO GRANDE VALLEY DEVELOPMENT
COUNCIL ANNUAL ELECTIONS & BOARD OF
DIRECTORS MEETING

12:00PM Wednesday May 27, 2026

HELD IN-PERSON AND BROADCAST VIA YOUTUBE VIDEO CONFERENCE.
INITIATED AND CHAIRED FROM LRGVDC MAIN CAMPUS
301 W. RAILROAD STREET, WESLACO, TEXAS BUILDING B,
KEN JONES EXECUTIVE BOARD ROOM

PRESIDING: Mayor Norie Gonzalez Garza

Mayor Norie Gonzalez Garza called the meeting to order at 12:17 p.m. Roll Call was taken, and as of 12:20 p.m. quorum was attained.

Present: Mayor Norie Gonzalez Garza

Judge Aurelio Guerra, Willacy County
Commissioner Nurieth Galonsky, City of Brownsville
Mayor Omar Ochoa, City of Edinburg
Mayor Norma Sepulveda, City of Harlingen
Mayor Pro Tem Pete Garcia, City of Weslaco
Mayor Pablo Morales, City of Lyford
Mayor David Moreno, City of Donna
Mayor Pro-Tem Rene Pena, City of Sullivan City
Councilwoman Aarin Hartwell City of South Padre Island
Commissioner Pepe Cabeza de Vaca, City of McAllen
Commissioner Edward Gonzales, City of Raymondville
Mr. Ron Garza, UTRGV
Mr. Luke Lucio, TSTC
Mr. Troy Allen, Delta Lake
Mr. Jim Darling, Member-at-Large
Mr. Oscar Garcia, Member-at-Large
Mr. Andres Chavez, Member-at-Large
Ms. Lupita Sanchez Martinez, Grassroots Org

Absent:

Commissioner Joey Lopez, Cameron County
Commissioner Ellie Torres, Hidalgo County
Mayor Oscar Montoya, City of Mercedes
Mayor Ambrosio Hernandez City of Pharr
Mayor Pete Galvan, City of San Benito
Commissioner Marco Villegas, City of San Juan
Mr. Paul Hernandez, South Texas College
Mr. Ernesto Cavazos, Willacy Co, Navigation District

Mayor Norie Gonzalez Garza moved on to Item#2

Item #2 Consideration and ACTION to approve meeting Minutes April 29, 2026. **Mayor Norma Sepulveda made a motion to approve the April 29, 2026, meeting minutes. Councilwoman Arin Hartwell seconded the motion; upon a vote the motion was carried unanimously.**

Item #3: Public Comment – Mr. Rick Carrera began by noting that some attendees may be aware that he is no longer employed by the Lower Rio Grande Valley Development Council (LRGVDC). He now works for the Council for South Texas Economic Progress (COSTEP), a regional economic development authority serving the seven counties of Deep South Texas along the Texas-Mexico border. He explained that the region is divided into two areas: the Rio Grande Valley region and the Laredo region.

Mr. Carrera informed the Board that COSTEP will soon distribute its latest report, which highlights the benefits of manufacturing and manufacturing recruitment efforts and examines how manufacturing supports the broader economic development spectrum, including retail, logistics, and warehousing. He emphasized that attracting manufacturing industries to the region generates a significantly greater economic impact and multiplier effect than many other sectors, including retail. While acknowledging that this information may not be new to those experienced in economic development, Mr. Carrera stated that the report provides valuable data and analysis prepared by a third-party consultant to quantify these impacts.

In addition, COSTEP will be releasing another report that evaluates the potential benefits to the Rio Grande Valley if it were recognized as a single Metropolitan Statistical Area (MSA). He noted that this topic has been discussed for some time, and the study was conducted to provide measurable data regarding its potential economic advantages.

Mr. Carrera explained that the reports will be distributed to those in attendance, as well as to other elected officials and economic development professionals throughout the region. He concluded by offering to answer any questions and noted that he had copies of the reports available and would remain at the meeting for anyone wishing to discuss them further.

Item #4: Administration

4. A. Consideration and ACTION on recommendations from Nominating Committee. Mr. Cruz stated that the item before the Board was a recommendation from the previous Board's Elections Committee. The committee recommended five Citizen Members-at-Large to the LRGVDC General Membership for election at the Annual Election Meeting held that day. The Chair noted that these individuals were largely the same members who had previously served in these positions.

Those now serving for the 2025–2026 term was:

NAME:	CITY:	COUNTY:
<i>Mr. Oscar Garcia</i>	<i>Harlingen</i>	<i>Cameron</i>
<i>Mr. David Penoli</i>	<i>McAllen</i>	<i>Hidalgo</i>
<i>Ms. Ann Cass</i>	<i>McAllen</i>	<i>Hidalgo</i>
<i>Mr. Jim Darling</i>	<i>McAllen</i>	<i>Hidalgo</i>
<i>Mr. Andres Chavez</i>	<i>Raymondville</i>	<i>Willacy</i>

1. Selection of five (5) persons for election as Members-at-large to the General Membership. **Troy Allen made a motion to approve the following 5 members at large, Pepe Cabeza de Vaca seconded the motion; upon a vote the motion was carried unanimously.**

The nominees presented for the 2026–2027 term were:

NAME:	CITY:	COUNTY:
Mr. Oscar Garcia	Harlingen	Cameron
Mr. David Penoli	McAllen	Hidalgo
Ms. Ann Cass	McAllen	Hidalgo
Mr. Jim Darling	McAllen	Hidalgo
Mr. Andres Chavez	Raymondville	Willacy

2. Selection of three at Large members to be elected to the 2026-2027 Board of Directors. **Pepe Cabeza de Vaca made a motion to approve the 3 at large members for 2026-2027 Board of Directors. Commissioner Edward Gonzalez seconded the motion, upon a vote; the motion was carried unanimously.**

Those serving for the 2025-2026 were:

NAME:	CITY:	COUNTY:
Mr. Jim Darling	McAllen	Hidalgo
Mr. Oscar Garcia	Harlingen	Cameron
Mr. Andres Chavez	Raymondville	Willacy

Nominees for the upcoming 2026-2027 are:

NAME:	CITY:	COUNTY:
Mr. Jim Darling	McAllen	Hidalgo
Mr. Oscar Garcia	Harlingen	Cameron
Mr. Andres Chavez	Raymondville	Willacy

4.B. Ratification of Executive Committee ACTION on Approving the Purchase of Dell Pro Laptops and Docking Stations utilizing Disaster Funding Awarded as a result of the March 27, 2025, Harlingen Flood event. We did request assistance from HHS, and fortunately disaster relief funds were available. Those funds will help replenish the resources we lost as a result of the flooding event. Therefore, the Executive Committee is recommending approval. Troy Allen made a motion to approve the purchase for dell Pro Laptops and docking Stations utilizing Disaster Funding Awarded as a result for the March 27, 2025, Harlingen Flooding Event. Pepe Cabeza de Vaca seconded the motion; upon a vote the motion was carried unanimously.

B. Executive Director Reports - Before we move into the next item, as you know, May is our election month. Earlier today, the Board took action to transition its officers and Executive Committee leadership. Each year, we nominate a new President, and as mentioned, our incoming President will be Judge Aurelio Guerra of Willacy County. Judge Guerra will officially preside over his first meeting next month. Judge, welcome, and we look forward to working with you in this leadership role.

Before the gavel is passed, however, we would like to take a moment to recognize and honor our outgoing President, Mayor Norie Gonzalez Garza. Mayor Garza assumed the presidency during a particularly challenging period for our organization and region. Her term coincided with significant uncertainty at the federal level regarding program funding and policy changes. Throughout the year, she worked closely with staff and leadership to stay informed on evolving federal actions and to support our advocacy efforts on behalf

of the communities we serve. Beginning in March of 2025, several executive orders and actions created concerns regarding the future of programs administered through councils of governments across Texas and the nation. One of the programs initially identified for possible funding reductions was our Area Agency on Aging, which provides critical services to older adults throughout the region. We also faced ongoing uncertainty regarding Homeland Security funding; another key program administered through the Council. Fortunately, legislation was ultimately approved to continue funding for these important services, but throughout the process, Mayor Garza remained engaged, supportive, and committed to helping advance our advocacy efforts. Her leadership came during a time that required diligence, communication, and a strong commitment to regional collaboration. We are grateful for the support she provided as we navigated these challenges together.

At this time, we would like to formally recognize and express our sincere appreciation to Mayor Norie Gonzalez Garza for her dedicated service as President through May 27, 2026. Throughout her term, Mayor Garza demonstrated steady leadership, professionalism, and an unwavering commitment to public service and regional cooperation. Under her leadership, the Board continued to advance initiatives and programs that benefit the communities and residents of the Lower Rio Grande Valley. On behalf of the Executive Committee, staff, and member governments of the Lower Rio Grande Valley Development Council, we extend our deepest gratitude for her time, guidance, and dedication throughout this year of service. It is our honor to present this plaque in recognition and appreciation of her leadership, service, and contributions to our region.

Mr. Cruz then asked Judge Aurelio Guerra to pass the Gavel on to Mayor Norie Gonzalez Garza. Judge Aurelio Guerra had a couple of words for Mayor Norie Gonzalez Garza; First of all, thank you for everything you do. I think it's also important to recognize the time and dedication that everyone has contributed to making this organization successful. A special thank you to you. You faced some challenging times along the way, and we're grateful that everything worked out well. Throughout those challenges, you remained a strong source of support and leadership. When we needed someone to step up and guide us, you were there. Your influence and commitment made a real difference, and we truly appreciate all that you've done. Thank you for your leadership and service.

Mayor Norie Gonzalez Garza then had a few words as well. I would like to sincerely thank everyone for this beautiful plaque. It's hard to believe how quickly this year has gone by. A lot has happened over the past year, and while there have certainly been some challenges along the way, we've been fortunate to have a great team and a great captain leading us.

The waters may have been a little choppy at times, but thanks to everyone's dedication and support, we've continued moving forward. I'm hopeful that even smoother waters lie ahead.

This recognition is incredibly thoughtful, and I truly appreciate it. Although my term may be ending, I'm still going to be around, and it has been an absolute pleasure serving alongside all of you. I want to thank the entire team, each and every one of you, for your hard work, commitment, and friendship throughout the year. I am grateful for the opportunity to have worked with such an outstanding group of people. Thank you all very much.

Updates on regional News, Funding Opportunities, training and Legislation - Mr. Cruz presented all new staff. Mr. Cruz then moved on to other updates. A brief funding update was provided to make members aware of two current funding opportunities.

The first opportunity is through the FTA Section 5310 Program, which has approximately \$2.3 million available. The call for projects opened in April, and applications are due by May 29 at 5:00 p.m. Funding obligations are anticipated to occur in August. The second opportunity is through the Rio Grande Valley Metropolitan Planning Organization (RGVMPO) Category 7 Program. Approximately \$41 million is available for projects within the MPO service area. The application period opened on May 20 and closes on June 19, providing a 30-day window for submissions. The Technical Advisory Committee (TAC) will review applications from June 22 through June 29, with project rankings expected to be approved in August or September before being

presented to the Policy Board for final approval. Interested applicants are encouraged to visit the RGVMPPO website for additional information and application materials. An additional update was provided regarding federal funding. The Department of Homeland Security funding legislation was recently signed into law by the President. Through the Homeland Security Program, funding will continue to be made available to support first responders throughout the region by assisting with the purchase of equipment and resources needed for emergency response and public safety operations.

No further questions or comments President then moved on to Item # 5 on agenda.

Item #5 Department Reports

A. Community & Economic Development – Melisa Gonzales-Rosas had one action item on agenda.

1. Consideration and ACTION to approve Nomination on an Elected or Appointed of a Non-entitlement community to be Considered of Appointment to the Unified Scoring Committee (USC) by the Texas Department of Agriculture Commissioner. The recommended representative is Mr. Ben Medina, who has served in this role over the past year and has graciously agreed to continue serving. This year, we were also given the opportunity to designate an alternate representative. Mr. Jared Hockema has volunteered to serve in that capacity. Therefore, I am requesting approval to appoint Mr. Medina as our USC representative and Mr. Jared Hockema as our USC alternate representative. ***Aarin Hartwell made a motion to approve Nomination on an Elected or Appointed of a Non-entitlement community to be Considered of Appointment to the Unified Scoring Committee (USC) by the Texas Department of Agriculture Commissioner. Oscar Garcia seconded the motion; upon a vote the motion was carried unanimously.***

Program Status Reports - Several announcements were shared with the board.

First, members were reminded that the second AI Data Centers Workshop will be held tomorrow in the Ken Jones Room from 2:00 p.m. to 4:00 p.m. Those interested in learning more about AI data centers are encouraged to attend. Additionally, on June 17 at 10:00 a.m., a COSTEP Data Systems Workshop will be conducted by Mr. Rick Carrera. This will be a hands-on training session, and participants are encouraged to bring a laptop or tablet to fully engage in the training and learn how to use the data system.

Members were also informed that the Economic Development Administration (EDA) currently has open applications for disaster recovery and public infrastructure funding opportunities. Organizations interested in pursuing infrastructure or disaster-related projects are encouraged to apply, it was announced that the Region M Request for Proposals (RFP) for the seventh cycle of the Regional Plan is now open. Applications will be accepted through June 30.

For my final announcement, I would like to share that on May 12 we had the opportunity to visit our SWIFFT program in action in Mission. While we were excited to be there, I think the students were even more excited because we had a special guest in attendance, Mayor Norie. Mayor Norie, thank you for taking the time to join us. The visit was truly impressive. The students did an outstanding job, and it was exciting to see the project firsthand. For anyone who has not had the opportunity to observe the food composting and vermicomposting process, it is fascinating to see how it works. The worms play a critical role in the process, and it was amazing to see them actively doing their job, even in the South Texas heat. Overall, it was a great experience and a testament to the hard work and dedication of the students and program staff. At this time, I would like to invite Mayor Norie to share a few remarks.

Mayor Norie Shared a few words; It was truly exciting and refreshing to see the enthusiasm on the students' faces. They are genuinely committed to their projects and take great pride in the work they are doing. As we

spoke with them, they shared how the program is not only helping them learn new skills and concepts but also strengthening their social interactions and teamwork. In a time when so many young people spend much of their day on tablets and electronic devices, it was wonderful to see students actively engaged, working with their hands, exploring, learning, and not being afraid to get a little dirty in the process. That hands-on experience is invaluable. It was a truly rewarding experience, and I want to thank everyone involved for the work you're doing to engage and inspire these students. The impact of this program is clearly meaningful and memorable for them. I was incredibly impressed by their dedication, excitement, and passion for what they are learning.

Melisa Gonzales-Rosas stated that I would also like to share that we are expanding this project throughout the region. The program will be launching in the City of Mercedes this summer as part of its enrichment activities. We are also targeting expansion into Raymondville and Rio Hondo next fall. Mission has truly been leading the way and serving as a model for the region, and we are excited to build on that success as we bring the program to additional communities.

As a reminder, we have developed a food composting curriculum that will be available free of charge to any school, organization, or community interested in implementing a similar program. Once the curriculum receives final approval from the Texas Commission on Environmental Quality (TCEQ), we will be happy to share it with anyone who is interested. We look forward to continuing to grow this initiative and expanding its impact across the region.

B. Health & Human Services - Margarita Lopez had one action items on the agenda.

1. Consideration and ACTION to approve the final Lower Rio Grande Valley Area Plan FY 2027-2029 following the conclusion of the public comment period and incorporation of any edits received. The plan you have in front of you reflects all the updates provided today. These include a revision to the organizational chart to remove the housing navigator position, as well as the percentage adjustments I mentioned last month. Aside from these two changes, no additional information has been added. ***Jim darling made a motion o approve the final Lower Rio Grande Valley Area Plan FY 2027-2029 following the conclusion of the public comment period and incorporation of any edits received. Aarin Hartwell seconded the motion; upon a vote the motion was carried unanimously.***

Program Status Reports – Margarita Lopez mentioned that she had a critical program update to share, and I will read it exactly as it was received from HHS. Although this was also included in my monthly status report, I am required to make a public announcement.

On May 7, 2026, the ADRC received formal notification from the Texas Health and Human Services Commission that the Centers for Medicare and Medicaid Services has mandated budget reductions to the Money Follows the Person grant for fiscal year 2026. As a result, HHS has directed that certain Money Follows the Person–funded activities be discontinued no later than May 31, 2026. The two programs directly impacted and required to be closed out are the Housing Navigator Program and the Local Contact Agency Project. These updates are reflected in both the organizational chart and the area plan. The Housing Navigator Program will no longer continue; however, we were able to retain housing navigation language and assistance by identifying alternative funding sources to support our aging population and individuals in need.

In addition, all local contact agency project activities funded through this grant will be discontinued. A closeout plan has already been completed and implemented without any issues or concerns. The final program end date will be May 31, 2026.

This is a milestone for us after going through several closeout attempts last year. We are still standing, and this reflects our continued compliance and stability. We remain committed to moving forward and sustaining our work despite the challenges we've faced.

C. Public Safety

C.1.A – Emergency Services, Criminal Justice & Homeland Security

Program Status Reports Cesar Merla started off with Homeland Security & Criminal Justice: I would also like to echo the comments Mr. Cruz made earlier regarding Homeland Security funding. Additional funding opportunities have recently become available, including the SAFER Grant and the Assistance to Firefighters Grant (AFG). These FEMA-funded programs are specifically geared toward supporting fire departments and first responders. The current application period is open from May 19 through June 22.

For any jurisdictions interested in applying, please feel free to contact either myself or Mr. Cruz for assistance. As a reminder, applicants should reference their THIRA and SPR documents when preparing grant applications, as those documents play an important role in the funding process.

In addition to these grant opportunities, our staff continue to support the region through both the Criminal Justice Division and the Homeland Security Division as we await the release of additional funding. We anticipate receiving guidance on the FY 2025 Homeland Security allocation, as well as the FY 2026 allocation, sometime in June or July. Once those allocations are finalized, we will work through the Governor's Office to notify recipients and provide any necessary guidance regarding the use and administration of those funds.

As for Criminal Justice funding, those grant opportunities typically become available in October. We will continue to monitor developments and provide updates as information becomes available.

RGV 911 Status Reports: On the 911 side of the house, our GIS Division has been working closely with the newly formed Emergency Service Districts 5 and 6 to update mapping software and related systems. As a result, we now have dedicated mapping coverage for the ESD 5 and 6 service areas in the Mission and Alton region, helping to improve emergency response capabilities and overall coordination.

Our IT Division has also been actively working with all Public Safety Answering Points (PSAPs) throughout the region to update critical systems and software, ensuring continued reliability and smooth operations. In addition, staff are assisting with the transition to a new service provider that is expected to reduce costs while maintaining service quality.

Our Public Education Team has remained extremely busy as well. As reflected in the report, they are engaged in outreach activities throughout the region almost daily. From the City of Mission and the City of Alton to organizations such as ARISE Adelante and numerous other community-based partners, our team continues to promote public awareness and emergency preparedness. If your community or organization would like RGV 911 staff to participate in an event or make a presentation, please let us know and we will be happy to coordinate with you.

Lastly, I would like to take a moment to highlight our newly established RGV Public Safety Emergency Communications Conference. Building on the success of last year's LISTO Conference and Public Wellness Seminar, we have combined the efforts of the Criminal Justice Division, Homeland Security Division, and RGV 911 to create a comprehensive regional conference focused on public safety and emergency communications.

This year, we were able to secure the South Padre Island Convention Center as the conference venue, with Margaritaville serving as the host hotel. Attendees will be eligible to book rooms at the government GSA rate, making participation more affordable. We have also been able to reduce the registration fee from previous years. Registration is now only \$50 per person, compared to prior rates of \$75 to \$100. The conference is scheduled for October 14–16, 2026, and we encourage all interested agencies and partners to participate.

C.2 - Lower Rio Grande Police Academy - Mr. Javier Solis started off with his Program Action Items.

1. Consideration and ACTION to approve an Interlocal Agreement between the LRGV Academy and the City of Donna Texas, for the surplus and donation of LRGV Academy Police vehicles to the Donna Police Department. ***Jim Darling made a motion to approve Interlocal Agreement between the LRGV Academy and the City of Donna Texas, for the surplus and donation of LRGV Academy Police vehicles to the Donna Police Department, Pepe Cabeza de Vaca seconded the motion; upon a vote the motion was carried unanimously.***

2. Consideration and ACTION to approve the addition of the New Policy to the LRGV Academy enrollment requirements for the United States Military Veterans. ***Troy Allen made a motion to approve the addition of the New Policy to the LRGV Academy enrollment requirements for the United States Military Veterans, Commissioner Edward Gonzales seconded the motion upon a vote the motion was carried unanimously.***

Program Status Reports Last week, we commenced our 234th LRGV Police Academy in the City of Rio Grande City. This marks our second police academy to be conducted in Starr County, and training is now officially underway.

Our 232nd Police Academy, currently being held in Mission, has entered its final phase of training. The cadets have less than one month remaining and are scheduled to graduate on July 16. Mayor, I will be sure to send you an invitation to attend the graduation ceremony.

Additionally, the cadets enrolled in our 233rd Part-Time Police Academy have successfully completed Phase I of their training and will begin Phase II this coming week. During this phase, they will receive instruction in traffic law enforcement and the detection and recognition of intoxicated and impaired drivers.

Regarding training activities for the month, we conducted three in-service training courses, providing instruction to 82 law enforcement officers and generating a total of 2,376 contact hours of training.

Lastly, I would like to share an exciting development. Last week, I attended the 2026 National Police Canine Conference in Amarillo, Texas, hosted by the National Narcotic Detector Dog Association (NNDDA) in partnership with the Amarillo Police Department. During the conference, their training provider experienced an unexpected issue, and our academy was asked to step in and report the training hours for the event.

This conference attracts hundreds of police K-9 teams and law enforcement professionals from across the country each year. In addition to its professional value, it generates a significant economic impact for the host community, bringing tens of thousands of dollars in revenue to local businesses.

I am pleased to report that the 2027 conference will be held in El Paso, Texas, and the LRGV Academy has been selected as a finalist to host the 2028 National Police Canine Conference. Next year, we will present our proposal alongside other finalist locations, including communities in Louisiana, San Angelo, Texas, and Lexington, Kentucky.

Our goal is to bring this prestigious national conference to South Padre Island, Texas. Hosting this event would not only showcase our region on a national stage but also provide substantial economic and professional benefits to the Rio Grande Valley.

D. Transportation

Valley Metro - Ms. Sandra Carrizales began by reminding attendees that Route 31 is available for anyone who may need transportation home. She noted that those who are unsure of the route's stops can easily access that information through the Transloc app. Ms. Carrizales encouraged everyone, as well as their staff and colleagues, to download and utilize the app, as increased usage helps strengthen and improve the platform's effectiveness for the community.

1. Consideration and ACTION to Rescind Prior Board Approval Authorizing Acceptance of (7) MCI Coach Buses from Green Mountain Transit (GMT). At the time of the original Board action, Valley Metro was actively coordinating with GMT regarding its request for acknowledgment of interest in the buses, and a comprehensive on-site operational assessment had not yet been completed. Following additional reviews conducted by Valley Metro staff, including evaluations of operations, maintenance requirements, infrastructure, and fiscal capacity—several concerns were identified related to long-term operational capability, necessary rehabilitation investments, facility limitations, and overall financial sustainability. Because the proposed transfer previously received formal Board approval, staff is bringing this item back before the Board to formally rescind the prior action. This will allow Valley Metro to coordinate any necessary closeout activities with the Federal Transit Administration (FTA) Region 6 and ensure all requirements are appropriately addressed. ***Jim Darling made a motion to approve to Rescind Prior Board Approval Authorizing Acceptance of (7) MCI Coach Buses from Green Mountain Transit (GMT). Andres Chavez seconded the motion; upon a vote the motion was carried unanimously.***

Program Status Reports - Ms. Carrizales had a few announcements to share with the Board.

First, she highlighted Valley Metro's new ridership snapshot report. After many years of providing more than a dozen pages of ridership data, staff have streamlined the report to include an overall monthly ridership summary, year-over-year comparisons, and information on the system's top-performing routes.

For April 2026, Valley Metro experienced a year-over-year ridership increase of more than 35 percent compared to the same period last year. Total ridership for the fiscal year to date reached approximately 339,000 passenger trips, representing a 36 percent increase over the previous fiscal year.

Ms. Carrizales also reported that staff met with the Rural Transit Assistance Program (RTAP) this month and continues to work closely with partner agencies throughout the region. These collaborative efforts are focused on exploring service expansion opportunities and enhancing the overall quality of public transportation services.

Lastly, she provided an update on the Regional Public Transportation Coordination Plan. The project recently transitioned to a new project manager, Mr. Todd Hanson, replacing Mr. Richard Sampson. Since that transition, significant progress has been made. Survey links have been distributed to partner agencies, and stakeholder interviews are continuing throughout the region.

Ms. Carrizales noted that some Board members and stakeholders may have already been contacted as part of the outreach process and encouraged everyone to participate. Their input will help ensure the plan reflects the most current information and regional transportation needs.

Item #6 - New & Unfinished Business - Mayor Norma Sepulveda had a few words, I would like to commend Mayor Norrie for her outstanding leadership. Navigating these challenges has not been easy, especially in the face of funding reductions and the many uncertainties that come with them. While we are fortunate to have an exceptional team and staff members like Manny, who work tirelessly behind the scenes to support this organization, the responsibility of leading through these difficult circumstances ultimately rests at the top. Throughout it all, you handled every challenge with grace, professionalism, and determination.

Your advocacy on behalf of this body has been truly appreciated, and I want to sincerely thank you for your service, leadership, and commitment. It has made a meaningful difference, and we are all grateful for your efforts.

Update on Reservoir by Jim Darling - Okay, well, I was hoping for better news. At least we're holding steady at around 27%. I mean, most of the municipal accounts are full. Agriculture is really the sector that's taking the brunt of it, and we're seeing a lot more activity with groundwater. I even noticed that one of the other counties around Raymondville is drilling wells, and you all are doing a little bit of that as well. So, I think people are realizing that groundwater may be part of the solution. We'll see how that goes.

Otherwise, all we can do is pray for rain.

Item #7 Adjourn

President Judge Aurelio Guerra

ATTEST:

Liza Alfaro, Recording Secretary

ITEM #3

**PUBLIC
COMMENT**

ITEM #4.A.1

PRESENTATION

**REDFISH
RECYCLING**

ITEM #4.A.2

ADMINISTRATION

**Lower Rio Grande Valley Development Council
Board of Directors Meeting**

Wednesday, June 24th, 2026

Item #4: Administration

Business Operations - Action Item

1. Consideration and **ACTION** to approve the annual renewal of the Microsoft 365 licensing suite utilized by the Lower Rio Grande Valley Development Council (LRGVDC).

The Microsoft 365 environment provides the Council's enterprise email exchange services and productivity applications necessary to support daily operations across all LRGVDC programs and departments.

The renewal includes continued access to Microsoft Exchange email services, Microsoft Office applications, cloud-based collaboration tools, security features, and related licensing required for agency personnel to perform essential business functions.

The proposed one-year renewal cost is **\$29,930.76**. The licenses will be procured through **Software One**, utilizing the **The Interlocal Purchasing System (TIPS) Cooperative Contract No. 210101**.

Staff recommend approval of the one-year renewal of the Microsoft 365 licensing suite with Software One in the amount of \$29,930.76, and authorization for the Executive Director to execute all necessary purchasing documents associated with this renewal.



Lower Rio Grande Valley Development Council
 301 W Railroad St
 Building A
 WESLACO, TX 78596

Date 05/26/2026
 Customer No. US-SCU-141149
 External Document No. TIPS 210101
 Your Reference MPSA Renewal (DM)
 Account Manager Monte Hunter
 Your Contact Person Nonprofit Us
 E-Mail nonprofit.us@softwareone.com
 Our Tax ID 39-1501504

Quote US-QUO-1268197

Invoice Address

Lower Rio Grande Valley Development Council
 301 W Railroad St
 Building A
 WESLACO, TX 78596

Shipping Address

Lower Rio Grande Valley Development Council
 301 W Railroad St
 Building A
 WESLACO, TX 78596

License Address

Lower Rio Grande Valley Development Council
 301 W Railroad St
 Building A
 WESLACO, TX 78596

Pos. No.	Description	Start Date	Version	Amount	
Manufacturer	Disc-Lev.	Format	End Date	OS	
Lic. Model	Lic. Metrics	Qty.	Unit Price	Sales Tax	
				(USD)	
	TIPS 210101				
	MPSA 4100071954				
	PA 0005429421				
10	AAA-11646	Office 365 G1 p/User Cloud Svc	07/01/2026	NON-SPEC/ML	
		Government 12 Month Subscription	07/01/2027	Non-Specific	
		Microsoft	LEVEL D	SUB	
			MPSA-GOV		
				6	
				109.20	
				0.00	
				655.20	
20	AAA-11650	Office 365 G3 p/User Cloud Svc	07/01/2026	NON-SPEC/ML	
		Government 12 Month Subscription	07/01/2027	Non-Specific	
		Microsoft	LEVEL D	SUB	
			MPSA-GOV		
				108	
				249.95	
				0.00	
				26,994.60	
30	AAA-19790	Defender For O365 Plan 1 GCC Per User	07/01/2026	NON-SPEC/ML	
		Government 12 Month Subscription	07/01/2027	Non-Specific	
		Microsoft	LEVEL D	SUB	
			MPSA-GOV		
				108	
				21.12	
				0.00	
				2,280.96	
				Total USD excl. Tax	29,930.76
				Tax	0.00
				Total USD incl. Tax	29,930.76

SoftwareOne, Inc.

320 E Buffalo St, Suite 200
 Milwaukee, WI 53202
 USA

Phone: +800 444 9890
 Fax: +262 317 5554
 Email: info.us@softwareone.com
 Web: www.softwareone.com

*Information about data protection at SoftwareOne and how we may use personal data and your rights are available here: <https://www.softwareone.com/en/privacy-statement>



Quote US-QUO-1268197

Pos. No.	Description	Manufacturer	Disc-Lev.	Format	Lic. Model	Lic. Metrics	Qty.	Unit Price	Sales Tax	Amount (USD)
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Thank you for your request for quote.

This offer is non-binding. Prices are subject to change if supplier prices or currency values fluctuate.

Unless customer & SoftwareONE have executed a reseller agreement, customer hereby agrees that by placing an order with SoftwareONE customer will be bound by SoftwareONE's terms & conditions, located at www.softwareone.com, and the placement of your order represents your agreement thereto. If Customer is required by law to withhold any tax from amount payable, the amount payable will be increased so that after making all required withholdings, SoftwareONE receives equal to the amount it would have received had no such withholdings been made.

Payment Terms	30 Days net
Shipping Method	Electronic Software Delivery
Quote valid until	05/31/2026

Prices are based on 30 Days net, FOB SoftwareONE. Shipping and Handling and applicable Sales Tax are additional. Once SoftwareONE places an order is placed with a Licensor, Customer's order will be binding and non-cancelable, except as otherwise provided by the Licensor's Return Policies.

CONFIDENTIAL INFORMATION: This Quote, and any attachment is intended only for the person or entity to which it is addressed, and contains confidential and/or privileged information. Any review, retransmission, dissemination or other use of this information to persons or entities other than the intended recipient is prohibited.

View or place within PyraCloud: <https://v1.client.softwareone.com/portal/Quotes/DocumentDetail/US/US-QUO-1268197>

SoftwareOne, Inc.

320 E Buffalo St, Suite 200
Milwaukee, WI 53202
USA

Phone: +800 444 9890
Fax: +262 317 5554
Email: info.us@softwareone.com
Web: www.softwareone.com

Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday, June 24th, 2026

Item #4: Administration

Business Operations - Action Item #2

2. Consideration and **ACTION** to approve the procurement of services to repair the Heating, Ventilation, and Air Conditioning (HVAC) system serving the Ken Jones Executive Board Room (KJBR).

The proposed work consists of replacing the two (2) existing non-functional condenser units with two (2) new 10-ton Rheem condenser units. The existing indoor air handling unit was evaluated, tested, and determined to be operational and suitable to remain in service. As a result, the proposed repair approach focuses on replacing only the failed exterior components necessary to restore reliable cooling to the facility.

Currently, the Ken Jones Executive Board Room is relying solely on two (2) existing 4-ton HVAC systems to circulate air and maintain cooling within the space. These units were not intended to serve as the primary cooling source for the Board Room and have been operating under increased demand due to the failure of the dedicated condenser units. The continued reliance on these smaller systems places additional strain on the equipment and may impact occupant comfort and the reliability of climate control during Board meetings and other official functions.

The total cost for the HVAC repair services is **\$36,558.30**. The services will be procured from **Terra Cooling** utilizing **BuyBoard** Cooperative Contract **No. 720-23**, in accordance with applicable procurement requirements and Council purchasing policies.

Staff evaluated the option of a complete HVAC system replacement; however, a *full system installation* was estimated at **\$87,035.00**. In addition to the significantly higher cost, a full replacement would likely require building modifications to remove and replace the existing indoor air handler located above the Ken Jones Executive Board Room storage area, as well as specialized crane services for equipment removal and installation. By retaining the existing functional air handler and replacing only the failed condensers, the Council is able to restore service in a more cost-effective and less disruptive manner.

Approval of this procurement will restore the Board Room's intended cooling capacity, provide reliable climate control for meetings and events, maximize the useful life of the existing HVAC infrastructure, and minimize operational impacts to the facility.

Staff recommends approval of the procurement of HVAC repair services through Terra Cooling utilizing BuyBoard Contract No. 720-23 in the amount of \$36,558.30, and authorization for the Executive Director to execute all necessary purchasing documents associated with this procurement.



TERRA COOLING LLC

3110 W. Spur 54

Phone # 956-421-1100 9565612293

Fax 956- 421-1080

oscarterracoolding@yahoo.com

terracooldingiaqs.com

TACLA00028452C

QUOTE

Date	Quote #
4/11/2026	6124

INDOOR AIR QUALITY SOLUTIONS

Regulated by The State of Texas
 Department of Licensing and Regulations
 PO Box 12157 Austin, Texas. 78711
 1 (800) 803-9202 or (512) 463-6599

Location
LRGVDC 301 W. Railroad St. Bldg. B Weslaco, TX 78596

Name & Address
LRGVDC 301 W. Railroad St. Weslaco, TX 78596

Attention	Rep	P.O. No.	Terms
	OB		Net 30

Item or Service	Description	Qty	Rate	Total
Equipment i...	<p>New air conditioning equipment installation, start-up, and testing (includes travel and labor)</p> <p>Replace (2) A/C condensers for main boardroom/Bldg. B</p> <p>Make: Trane / Model: TTA150B300EA (C/U) / SN: 4064TB7AD, 40640KAAD</p> <p>Scope of work proposed: We shall furnish labor/materials to remove/replace (2) condensing units for main boardroom/Bldg. B A/C system (Trane air handling unit to remain). We shall retrofit existing air handlers to new R-410A refrigerant (this includes replacing expansion valves); replace filter/suction driers; re-connect existing electrical/duct/plumbing work; pressure-test circuit for leaks; charge unit with refrigerant to proper levels; turn system on; and monitor A/C for proper operation.</p> <p>Warranty: 1-yr. labor</p> <p>Note(s): Pricing includes disposal of old equipment. Pricing does not include any other parts replaced or work that may arise during the starting and testing of equipment. (BuyBoard #720-23/Region One #RFP23-0137)</p>	1	8,690.00	8,690.00
RACL2120...	Rheem RACL2120CBZ commercial condenser (10-Ton), 208-230/3, R-410A (warranty: 5-yrs. compressor/coils; 1-yr. other parts)	2	8,937.22	17,874.44
Expansion v...	Thermostatic expansion valve: to retrofit to new refrigerant	4	385.98	1,543.92
Brazing	Brazing materials for welding	1	380.00	380.00

Thank you for the opportunity! We hope to be of service.	Subtotal		
<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">Please Sign For Acceptance</td> </tr> <tr> <td style="text-align: center;">_____</td> </tr> </table>	Please Sign For Acceptance	_____	Sales Tax (8.25%)
Please Sign For Acceptance			

	Total		



TERRA COOLING LLC

3110 W. Spur 54

Phone # 956-421-1100 9565612293

Fax 956-421-1080

oscarterracooling@yahoo.com

terracoolingiaqs.com

TACLA00028452C

QUOTE

Date	Quote #
4/11/2026	6124

INDOOR AIR QUALITY SOLUTIONS

Regulated by The State of Texas
 Department of Licensing and Regulations
 PO Box 12157 Austin, Texas. 78711
 1 (800) 803-9202 or (512) 463-6599

Location
LRGVDC 301 W. Railroad St. Bldg. B Weslaco, TX 78596

Name & Address
LRGVDC 301 W. Railroad St. Weslaco, TX 78596

Attention	Rep	P.O. No.	Terms
	OB		Net 30

Item or Service	Description	Qty	Rate	Total
Nitrogen gas	Dry nitrogen gas	1	280.00	280.00
Miscellaneo...	Miscellaneous plumbing materials, electrical wire, conduits, float switches, control wires, duct, hardware, sealer, fittings, tubing insulation, etc.	1	4,645.00	4,645.00
C-305-S	Liquid line filter drier (5/8" ODF)	4	118.65	474.60
C-4311-S-T...	Suction filter drier (1-3/8" ODF)	2	375.17	750.34
Freight fees	Freight fees (includes shipping and handling of parts)	1	380.00	380.00
R-410A	R-410A refrigerant (price/lb, discounted)	40	38.50	1,540.00

Thank you for the opportunity! We hope to be of service.		Subtotal	\$36,558.30
Please Sign For Acceptance		Sales Tax (8.25%)	\$0.00
		Total	\$36,558.30

Center Stone Services
 Center Stone Services
 1015 N. Texas Blvd Ste 20B #160
 Weslaco, TX 78596 US
 9562505099
 ftirado.css@gmail.com

Estimate 4025



ADDRESS Felipe Lopez 301 W. Railroad St. Weslaco, TX 78596 US	DATE 04/14/2026	TOTAL \$87,035.00	EXPIRATION DATE 04/28/2026
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ACTIVITY	QTY	RATE	AMOUNT
Buy Board 757-24 Facility Maintenance Equipment and Services	1	87,035.00	87,035.00
1-Odyssey Split System Outdoor: split system cooling, 25 ton, R-454B refrigerant 208-230/60/3, manifold compressors/single circuit sybio controls, rubber in shear vibration isolators (field installed) condenser coil hail/vandal guard kit (field installed) service valve kit (field installed).			
1- Horizontal housed fan with front top discharge 200-208-230/60/3, polymer drainpan, RH coil & drain conn./ RH motor & drive location (no electric heat) 2" flat filter MERV 13, low limit sw, condensate overflow sw, dirty filter sw and fan status sw discharge air sensor, outside air temperature and duct static press sensor, fact provided, ships loose (field installed). 1st year labor and parts warranty whole unit, excludes refrigerant warranty.			
2nd-5th year compressor parts warranty. Excludes labor and refrigerant warranty. Labor and equipment included.			
LEAD TIME		SUBTOTAL	87,035.00
UCCA 14 WEEKS		TAX	0.00
CONDENSER 2 WEEKS		TOTAL	\$87,035.00

THANK YOU.

Accepted By

Accepted Date

Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday, June 24th, 2026

Item #4: Administration

Business Operations - Action Item #3

3. Consideration and **ACTION** to approve a three-year preventative maintenance service agreement for the emergency backup generators located at the following Lower Rio Grande Valley Development Council (LRGVDC) facilities:

- LRGVDC Administrative Offices – 301 W. Railroad Street, Weslaco, TX 78596
- Valley Metro Operations Facility – 510 S. Pleasantview Drive, Weslaco, TX 78596
- Valley Metro Operations Facility – 4406 Glasscock Avenue, Harlingen, TX 78550

The generators located at these facilities provide critical emergency backup power necessary to support essential operations, communications systems, information technology infrastructure, and continuity of services during power outages and emergency events. Maintaining these systems in a state of operational readiness is essential to ensuring uninterrupted public services and organizational resilience.

The proposed service agreement establishes a comprehensive preventative maintenance program consisting of quarterly inspections and maintenance services, an annual full-service maintenance event, and a triennial comprehensive service that includes all available manufacturer-recommended maintenance options and system evaluations. The service program is designed to identify potential issues before failures occur, maximize equipment reliability, extend the useful life of the generators, and ensure continued operational readiness during emergency situations.

The total cost of the 3-year preventative maintenance agreement is **\$46,871**. The service levels and maintenance requirements are detailed in the attached service plan documentation. The services will be procured utilizing **BuyBoard Cooperative Contract No. 757-24**, in accordance with applicable procurement requirements and Council purchasing policies.

Approval of the agreement will establish a structured maintenance schedule for all covered generators and help ensure that emergency backup power systems remain fully operational and available when needed.

Staff recommends approval of the three-year generator preventative maintenance service agreement through **BuyBoard Contract No. 757-24** and authorization for the Executive Director to execute all necessary purchasing documents associated with the agreement.



LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL

PREPARED FOR:
FELIPE LOPEZ

Presented By:
Jay Gardner
(210) 477-0377

jgardner@cliffordpower.com



CLIFFORD
POWER

**YOUR PARTNER IN
DEPENDABLE POWER**

Planned Maintenance (PM) Agreement

Clifford Power System, Inc ("CPS") agrees to provide Lower Rio Grande Valley Development Council ("Customer"), located at 301 W Railroad Weslaco, TX 78596, and Customer agrees to accept and pay for, parts and service necessary to perform periodic Planned Maintenance ("PM") of ("Equipment").

Payment Schedule

Year	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
1	\$1,147			\$7,731			\$1,147			\$1,147			\$11,172
2	\$1,147			\$7,731			\$1,147			\$1,147			\$11,172
3	\$1,147			\$21,186			\$1,147			\$1,147			\$24,627

Equipment PM Items and Optional Services

Service Location: LRGVDC - Administration Building - 301 W Railroad - Weslaco, TX 78596

Location Total: \$3,387

KOHLER 250kW

Included PM Items

✓(12) 99-Point Inspection & Test	Performed & Invoiced:	Quarterly	Sep Dec Mar Jun
✓(3) Engine Service		Annually	Dec
✓(3) LoadBank - 2 Hours		Annually	Dec
✓(1) Generator Triennial		Triennially	Dec (Year 3)

Optional PM Service & Applicable Charges

- Perform (3) Fuel Sampling (DFQ) on (1) unit. \$457 per annual service
 Accept Decline
- Perform (3) Building Load Test - ½ Hour on (1) unit. \$291 per annual service
 Accept Decline

Service Location: Weslaco - Valley Metro Transit Center - 510 S Pleasantview - Weslaco, TX 78596

Location Total: \$5,227

KOHLER 230kW

Included PM Items

✓(12) 99-Point Inspection & Test	Performed & Invoiced:	Quarterly	Sep Dec Mar Jun
✓(3) Engine Service		Annually	Dec
✓(3) LoadBank - 2 Hours		Annually	Dec

✓(1) Generator Triennial	Triennially	Dec (Year 3)
--------------------------	-------------	--------------

Optional PM Service & Applicable Charges

1. Perform (3) Fuel Sampling (DFQ) on (1) unit. \$457 per annual service
 Accept Decline
2. Perform (3) Building Load Test - ½ Hour on (1) unit. \$291 per annual service
 Accept Decline

KOHLER 62kW

Included PM Items

✓(12) 99-Point Inspection & Test	Performed & Invoiced:	Quarterly	Sep Dec Mar Jun
✓(3) Engine Service		Annually	Dec
✓(3) LoadBank - 2 Hours		Annually	Dec
✓(1) Generator Triennial		Triennially	Dec (Year 3)

Optional PM Service & Applicable Charges

1. Perform (3) Fuel Sampling (DFQ) on (1) unit. \$457 per annual service
 Accept Decline
2. Perform (3) Building Load Test - ½ Hour on (1) unit. \$291 per annual service
 Accept Decline

Service Location: Valley Metro Maintenance Facility - 4406 Glasscock Ave - Harlingen, TX 78550 **Location Total: \$2,558**

KOHLER 124kW

Included PM Items

✓(12) 99-Point Inspection & Test	Performed & Invoiced:	Quarterly	Sep Dec Mar Jun
✓(3) Engine Service		Annually	Dec
✓(3) LoadBank - 2 Hours		Annually	Dec
✓(1) Generator Triennial		Triennially	Dec (Year 3)

Optional PM Service & Applicable Charges

1. Perform (3) Fuel Sampling (DFQ) on (1) unit. \$457 per annual service
 Accept Decline
2. Perform (3) Building Load Test - ½ Hour on (1) unit. \$291 per annual service
 Accept Decline

Terms & Conditions

This proposal will expire on September 01, 2026.

This agreement will be in accordance with the following terms and conditions for a period of 3 years. Coverage dates are 09/01/2026 to 08/31/2029. In consideration of the agreements herein contained:

1. **Customer agrees to:** Remit Amount of \$11,172 for the first year of Planned Maintenance. Any optional Planned Maintenance service that the customer chooses to accept will be invoiced, in addition to the original Planned Maintenance fee, at the time the service is provided. Customer agrees to make payment upon receipt of invoice.
2. **CPS agrees to:** Perform Preventative Maintenance inspections and optional Preventative Maintenance items agreed to in this proposal. Work is to be performed during regular business hours 8:00 AM – 5:00 PM Monday through Friday.

Customer will receive a copy of the CPS maintenance inspection report with all applicable areas filled out by the service technician. CPS shall also report any noted problems with Equipment and recommended courses of corrective action to the Customer.
3. **Customer also authorizes:** CPS to perform repairs deemed necessary for proper operation of the standby power system at time of inspection. The cost of repairs shall not exceed \$0 without customer authorization, and shall be documented on the inspection report. Repairs estimated to exceed this amount will be referred to the Customer for action and additional authorization.
4. **Customer also authorizes:** CPS to perform a Diesel Fuel Top Off Service for an amount not to exceed \$0 without customer authorization. This service shall be documented on the inspection report. Cost for fuel service will be invoiced separately at CPS prevailing labor and fuel rates. Service Trucks are capable of providing up to 100 gallons, if approved pricing covers costs.
5. **CPS warrants its work:** For a period of 30 days from the date of service. This warranty is limited to failure as a result of workmanship and does not include failures resulting from improper or unauthorized installation, misuse, negligence, accident, over-loading, over-speeding, repairs made by someone other than CPS, fire, flood, vandalism, theft or any other acts beyond the control of CPS, while under agreement.
6. **Failures of new parts installed by CPS:** Failure of any new part(s) installed by CPS during the course of maintenance service shall be covered by the manufacturer's warranty of said part(s).
7. **Renewal:** Customer Signature will be required for the renewal of this agreement.
8. **Cancellation:** This agreement may be cancelled by either party with a 60 day written notification.
9. **Registration/Training Fees:** If Buyer requires Seller to register with an entity, or incur additional costs such as licensing or training specific to the servicing requirements of Buyer's account, then Buyer agrees to reimburse Seller all costs affiliated with these fees. Costs include direct fees for registration plus 20% for Seller's administration.
10. **Limit of Liability:** Clifford Power System, Inc.'s liability under this agreement, if any, shall be limited to the contract amount of this agreement in no event shall CPS be liable for any consequential, incidental or exemplary damages, including, but not limited to, loss of profits or down time.

Clifford Power Systems and Customer have agreed to the above this day.

By _____	Date _____	By _____	Date _____
Clifford Power Systems-Representative		Customer-Representative	



GENERATOR SERVICE, PLANNED MAINTENANCE, AND REPAIR BID # 757-24

<https://cliffordpower.com/>

Phone: (800) 324-0066

Clifford Power is available 24/7/365, and maintains \$1.5 million in parts inventory and accessories for all makes and models of on-site power systems.

Service Provider Name	BuyBoard Specification Item No. Category	Service Description	Standard Price and Structure (for reference only)					Price and Structure for BuyBoard Contracts				
Clifford Power Systems, Inc.	32	Generator Service and Repair	\$210/hr Regular Time	\$315/hr Overtime	\$420/hr Double Time (Sunday & Holidays)	\$4.00/mile	After Hours Service Call - 4 Hour Minimum (\$1,260 Overtime & \$1,680 Double Time)	\$190/hr Regular Time	\$285/hr Overtime	\$380/hr Double Time (Sunday & Holidays)	\$3.50/mile	After Hours Service Call - 4 Hour Minimum (\$1,140 Overtime & \$1,520 Double Time)

*Clifford Power observes the following Major Holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day & the day after, Christmas Eve, Christmas Day, and New Year’s Eve.

1-800-324-0066
(Service – 24 hours a day, 7 days a week)

NOTE: BuyBoard Members also receive a **10% discount** on Generator Planned Maintenance. Planned Maintenance pricing is based upon kW rating, frequency of maintenance, type of services, and job site location.



Service Level Checks – Quarterly Planned Maintenance with Triennial Service

99-POINT INSPECTION – TO BE PERFORMED QUARTERLY

ENGINE ELECTRICAL (STARTING SYSTEM)

- **Batteries** – Check battery water level, age, specific gravity & perform load test. Clean batteries externally including cables & posts.
- **Alternator** – Visually inspect alternator & alternator belt. Measure & record alternator DC voltage output.
- **Glow Plugs** (where applicable) – Check for proper operation.
- **Battery Charger** – Visually inspect, measure & record DC voltage output.
- **Starting Motor** – Visually inspect, test for proper operation (Performed during engine start).
- **Spark Plugs** (where applicable) – Check spark plugs & spark plug wires condition & annotate recommendations for repair or replacement.
- **Distributor Cap** – (where applicable) – Inspect. Annotate recommendations for repair or replacement.

GENERATOR

- **Windings** – Visually inspect windings.
- **Bearings** – Inspect for proper lubrication.
- **Brushes/Diodes** – Visually inspect for wear.
- **Leads/Connections** – Visually inspect for wear.
- **Circuit Breaker** – Test for proper operation.
- **Mounts/Bolts** – Visually inspect for wear and/or damage.
- **Noise** – Annotate operational noise indicators of mechanical malfunctions.

SAFETY CONTROLS / CONTROL PANEL

- **Voltage** (where applicable) – Measure & record loaded & unloaded AC voltage.
- **Frequency** (where applicable) – Measure & record loaded & unloaded Hertz frequency.
- **Amperage** (where applicable) – Measure & record loaded amperage.
- **Auto Start/Stop** – Check for proper operation. If allowed, check for automatic start.
- **Shutdowns** – Visually inspect for wiring deterioration. Verify proper operation of shutdowns.
- **Pre-alarms** – Verify proper annunciation of pre-alarms.
- **Remote Annunciator** (where applicable) – Inspect for proper operation.

INSTRUMENTATION

- **Oil Pressure Gauge** – Check for proper operation. Measure & record oil pressure PSI.
- **Water Temperature Gauge** – Check for proper operation. Measure & record water temperature in degrees Fahrenheit.
- **Ammeter** - Check for proper operation. Measure & record amperage in DC amps.
- **AC Electric Meters** - Check for proper operation. Measure & record readings.
- **Control Panel Wiring** – Visually inspect for signs of wear & correct observed loose connections.

AIR INDUCTION & EXHAUST

- **Precleaner** – Visually inspect condition & clean when necessary.
- **Air Filter** – Inspect & clean air filter. Recommend replacement when necessary. Note condition of filter housing.
- **Intake** – Visually inspect & note condition of intake piping & gaskets.
- **Turbocharger** – Visually inspect turbocharger for leaks, physical condition, & annotate auditory indicators of wear.
- **Exhaust/Silencer** – Visually inspect for leaks & proper operation including rain cap (where applicable). Annotate anomalies in exhaust smoke.

LUBRICATION SYSTEM

- **Lubrication Oil** – Check for proper oil level.
- **Crankcase Breather** – Clean breather (where applicable). Annotate condition & any excessive blow by.
- **Governor** – Check oil level.
- **Tubes, Lines, Seals & Gaskets** – Visually inspect for deterioration or indications of wear.

COOLING SYSTEM

- **Radiator** – Visually inspect radiator core condition, annotate indications of coolant leakage or core blockage. Check coolant level.
- **Radiator Cap** – Check for indications of wear.
- **Coolant** – Measure & record antifreeze freeze point & PH level.
- **Hoses** – Visually inspect hoses, clamps, gaskets & connections.
- **Fan Assembly** – Visually inspect fan, fan bearing, pulleys & belts for indications of wear. Measure belt tension for proper operation.
- **Water Pump** – Visually inspect for proper operation, leaks, or audible indications of wear.
- **Jacket Water Heater** – Inspect for proper operation, indication of wear on heater & associated hoses & clamps.
- **Thermostat** – Check for proper operation

FUEL SYSTEM

- **Fuel Lines & Connections** – Visually inspect for proper operation & indications of deterioration.
- **Priming Pump** (where applicable) – Verify proper operations & inspect for seal damage or deterioration.
- **Fuel Filters** – Visually inspect for damage, leaks, & proper operation.
- **Governor & Controls** – Inspect controls & linkage for proper operation.
- **Carburetor/Mixer** – Visually inspect & verify proper operation.
- **Day Tank/Fuel Cell** – Visually inspect for leaks & check for proper operation. Make note of water in fuel cell & level of fuel.

ATS

- **Wiring & Contacts** – Visually inspect.
- **Connections Temp.** – Check temperature of connections with infrared temperature gun.
- **Contactors Operation** – If allowed, perform simulated power failure to test operation of contactor.
- **Timers & Controls** – Observe all time delays during simulated test.

99-POINT INSPECTION & ENGINE SERVICE – TO BE PERFORMED ANNUALLY

ENGINE SERVICE INCLUDES:

- **Fuel System** – Fuel filter & fuel/water separator filter replacement. Check for proper seal & operation.
- **Lubricating System** – Replace oil filters. Inspect all gaskets & seals. Remove existing lubricating oil & dispose. Fill with fresh engine oil, Oil sampling analyzed by independent laboratory.
- **Generator** – Lubricate bearings if applicable.

TRIENNIAL SERVICE – TO BE PERFORMED EVERY 3 YEARS

INCLUDES ALL SERVICES IN 99-POINT INSPECTION AND ENGINE SERVICE, AS PERFORMED DURING ANNUAL, SEMI-ANNUAL, OR QUARTERLY MAINTENANCE VISITS

- **Drive Belts** – Replace & verify proper tension and alignment. This includes fan drive belts, alternator belts, and other accessory belts.
- **Hoses** – Replace with heavy duty or OEM quality hoses & test for leaks. This includes upper radiator hose, lower radiator hose, block heater hoses, any other coolant hoses, and flexible rubber fuel hoses.
- **Thermostats & Gaskets** – Replace thermostat along with related seals and gaskets & verify proper operation.
- **Coolant** – Drain and refill with premium extended life coolant & verify proper operation of cooling system.



View your generator
maintenance documentation
with our Customer Portal

Customer Name:

Prepared for:

Lower Rio Grande Valley Development Council

Felipe Lopez

Site Name	Minor PM (Sep, Mar, Jun)	Major PM (Dec)	2-Hour Load Bank (Dec)	Annual Total
Year 1				
LRGVDC - Administration Bldg.	\$363.00	\$1,045.00	\$1,253.00	\$3,387.00
Weslaco - Transit 1	\$298.00	\$980.00	\$1,253.00	\$3,127.00
Weslaco - Transit 2	\$220.00	\$600.00	\$840.00	\$2,100.00
Harlingen - Transit	\$266.00	\$757.00	\$1,003.00	\$2,558.00
Annual Frequency:	3	1	1	
Customer Totals:	\$1,147.00	\$3,382.00	\$4,349.00	\$11,172.00

Service/Invoice Overview				
	Sep	Dec	Mar	Jun
99-Point Inspection & Test	X	X	X	X
Annual Engine Service		X		
2-Hour LoadBank Test		X		
\$11,172.00	\$1,147.00	\$7,731.00	\$1,147.00	\$1,147.00

Site Name	Minor PM (Quarterly)	Major PM (Annual)	2-Hour Load Bank	Annual Total
Year 2				
LRGVDC - Administration Bldg.	\$363.00	\$1,045.00	\$1,253.00	\$3,387.00
Weslaco - Transit 1	\$298.00	\$980.00	\$1,253.00	\$3,127.00
Weslaco - Transit 2	\$220.00	\$600.00	\$840.00	\$2,100.00
Harlingen - Transit	\$266.00	\$757.00	\$1,003.00	\$2,558.00
Annual Frequency:	3	1	1	
Customer Totals:	\$1,147.00	\$3,382.00	\$4,349.00	\$11,172.00

Service/Invoice Overview				
	Sep	Dec	Mar	Jun
99-Point Inspection & Test	X	X	X	X
Annual Engine Service		X		
2-Hour LoadBank Test		X		
\$11,172.00	\$1,147.00	\$7,731.00	\$1,147.00	\$1,147.00

Site Name	Minor PM (Quarterly)	Major PM • 2- Hr LB (Annual)	Triennial Service	Annual Total
Year 3				
LRGVDC - Administration Bldg.	\$363.00	\$2,298.00	\$3,820.00	\$7,207.00
Weslaco - Transit 1	\$298.00	\$2,233.00	\$3,820.00	\$6,947.00
Weslaco - Transit 2	\$220.00	\$1,440.00	\$2,705.00	\$4,805.00
Harlingen - Transit	\$266.00	\$1,760.00	\$3,110.00	\$5,668.00
Annual Frequency:	3	1	1	
Customer Totals:	\$1,147.00	\$7,731.00	\$13,455.00	\$24,627.00

Service/Invoice Overview				
	Sep	Dec	Mar	Jun
99-Point Inspection & Test	X	X	X	X
Annual Engine Service		X		
2-Hour LoadBank Test		X		
Triennial Service		X		
\$24,627.00	\$1,147.00	\$21,186.00	\$1,147.00	\$1,147.00

Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday June 24, 2026

Item# 4 Administration

4. Consideration and **ACTION** to Approve the LRGVDC to Participate in the AARP Senior Community Service Employment Program and Authorize for the LRGVDC Executive Director to Execute Annual Agreement.

Summary: This annual agreement is for fiscal year 2026 – 2027 with renewal every July 1st. AARP Foundation works to end senior poverty by helping vulnerable older adults build economic opportunity and social connectedness. The LRGVDC can assist by providing training and guidance with our various programs and daily responsibilities. This partnership will have lasting mutual benefits to help our senior population return to the workforce while giving the council staff support.

Please review the below agreement, at the bottom you will have the opportunity to electronically sign and submit your renewal. If you have any questions please contact your local SCSEP Project Site Office.



HOST AGENCY AGREEMENT

Host Agency: **Lower RGV Development Council - Umbrella** FEIN:

Address: **301 W. Railroad Street, Weslaco, TX - 78596**

Phone: **(956) 682-3481 Ext:**

Fax:

The above named agency/organization, an equal employment opportunity employer, requests the services of enrollees from the AARP Foundation Senior Community Service Employment Agency.

This Agency is:

- A Non-Profit Organization.
(Tax exempt under the Internal Revenue code 501(c)(3)
- A Public Organization.

Participant Supervisor(s) are:

- Compensated with federal funds.
- Not compensated with federal funds.

The purpose of this agreement is for the host agency and AARP Foundation to enter a joint engagement in the SCSEP, under which a participant receives training in a community service assignment while actively pursuing unsubsidized employment. The host agency agrees to provide meaningful training and work experience to the participant(s) in exchange for federally subsidized community service hours by AARP Foundation SCSEP participants.

To ensure our host agency partners understand their important role in the daily lives of SCSEP participants and their responsibilities in supporting each participant's goals to enhance or learn new skills and to obtain unsubsidized employment, we ask that each host agency supervisor clearly understand and support the following agency and participant requirements in this agreement.

- 1) The host agency agrees to support SCSEP objectives and will consider hiring participant(s) in permanent employment positions(s), if a vacancy arises.
- 2) The host agency acknowledges that AARP Foundation may reassign participant(s) at any time in accordance with SCSEP rules, regulations and policies. AARP Foundation acknowledges that participation as a host agency is voluntary and agrees to honor any host agency request in writing to reassign participants for any lawful reason. AARP Foundation may require documentation of the request, or the basis therefore.
- 3) It is understood that the purpose of the SCSEP is for a participant to provide community service while they actively pursue training and unsubsidized employment off of the program. When a participant enrolls and/or gets a job off the program they may lose their public benefits. These benefits may include, but are not limited to, Public Housing, Food Stamps, SSI-SSD, and Medicaid.
- 4) It is understood that participants may miss some hours at the host agency assignment in order to pursue training opportunities or unsubsidized employment goals outside of the host agency. Participants may be required by AARP Foundation SCSEP to complete required programmatic activities and tasks which may include:
 - Accept referrals and interviews for employment outside the program
 - Conduct an ongoing search for unsubsidized employment as specified in the Individual Employment Plan ("IEP")
 - Accept transfers to other host agency assignments as necessary to further the participant's training and work experience.
 - Register and maintain registration with the State Employment Service and/or One Stop Center.
 - Attend job search training, job clubs, participant meetings, etc., when offered by the AARP Foundation office, and engage in continuing unsubsidized job search activities.
- 5) It is understood that The SCSEP is short-term, work-training to prepare participants for unsubsidized employment off of the program. Participation in SCSEP is not an entitlement, nor is it designed to solely provide income maintenance. SCSEP participants are in training status, preparing for unsubsidized employment.
- 6) When practical, the Host Agency agrees to provide additional training support to their participants by allowing participants to utilize the Agency's computers and internet access for designated job search training and to complete online job search activities.
- 7) It is understood that training with the host agency is a short-term opportunity. Participation in the SCSEP is NOT a job, and participants are NOT employees of either the AARP Foundation or the host agency where they are temporarily assigned under federal law.
- 8) It is understood that AARP Foundation SCSEP does not conduct background checks or drug screening on participants. Host agencies may conduct background checks and drug screenings in their sole and exclusive discretion and in accordance with applicable law and assumes the risks of doing so. AARP Foundation is not financially or otherwise responsible for any costs, expenses or claims associated with background checks or drug screenings.
- 9) The host agency agrees to have or obtain reliable technology services that would enable it to receive and send participant Time & Attendance Reports to and from the AARP Foundation office. Reliable technology services are those that can produce readable documents – not overly dark, overly light, blurred, or otherwise unreadable by an objectively reasonable standard. Because electronic transmittal of Time and Attendance Reports are required by regulation as the method of documenting participant stipend payments for trained hours, AARP Foundation must place participants at an alternative assignment if a host agency cannot comply with this requirement. The host agency agrees to verify, sign and return accurately completed timesheets to AARP Foundation SCSEP for processing. Timesheets must be signed by the individual participant and by a responsible supervisory official having first-hand knowledge of the hours worked by the participant.
- 10) The host agency agrees to provide supervision, training, and a safe work environment for each assigned participant at its sole discretion. The host agency also agrees to the provisions outlined in the Participant and Host Agency Handbook as a condition of participation in the SCSEP, including AARP Foundation SCSEP's policies prohibiting discrimination, workplace violence, and harassment. Host agencies agree and acknowledge that, while on-site at the Host Agency, participants are under the direct control and supervision of the Host Agency and that the Host Agency is responsible for permitting

participants to conduct any tasks that qualify for payment under the program. AARP Foundation will not assign job-training tasks to any participant pursuant to this Agreement.

11) The host agency agrees to respond to the host agency customer satisfaction survey that is issued by the U.S. Department of Labor (DOL) if randomly selected and acknowledges that completion of the survey influences continued DOL funding of the SCSEP grant. This survey is generally sent out in January, but timing is at the discretion of DOL.

12) Pursuant to SCSEP regulations, AARP Foundation, as a program administrator, is responsible for providing workers' compensation insurance for all participants, in accordance with state and federal law. The host agency is responsible for maintaining a safe working environment for participants during their normal course of duties; and to ensure that proper equipment, procedures, and safe practices are used in compliance with state and federal law. The Host Agency recognizes that if a safety violation involving a SCSEP participant occurs on the premises, AARP Foundation expects Host Agency to follow safety notification laws as it would for its own employees, and to immediately notify AARP Foundation of any incident. AARP Foundation has the right to coordinate onsite safety inspections with the host agency to ensure that work procedures, equipment and practices are used to protect the safety of participants. If the host agency fails to adhere to reasonable safe working practices, AARP Foundation has the right to terminate the agreement for cause and for the protection of the participants.

The host agency must keep the following key safety issues in mind at all times.

- No lifting over 20 pounds
- No step stools or ladders
- Participants may not drive unless the assignment, expressly includes driving is approved in advance by AARP Foundation and is carried out in accordance with this Section 12 and Section 13 below.
- Participants must always be supervised

13) No participant is authorized to drive as part of his or her assignment without the advance written approval of AARP Foundation.

(a) Only in exceptional situations can a participant transport other passenger(s) and only then with the approval of the national AARP Foundation SCSEP director. If a participant has been approved to engage in duties that include driving a vehicle owned or operated by the host agency, the host agency shall maintain appropriate automobile liability covering participant(s) while engaged in the performance of those duties. Applicable statutes will govern the limits of liability for Federal, state, and local government host agencies. A copy of the host agency's certification of insurance and participant's current driver's license and a motor vehicle record (MVR) check is required prior to the driving assignment beginning. Participants will be reimbursed for the cost of the MVR by AARP Foundation SCSEP.

(b) If the participant drives his or her own vehicle as part of his or her assignment beyond commuting, the Host Agency must ensure that participant maintains automobile liability insurance appropriate to cover performance of their assignments.

(c) The host agency shall also reimburse the participant for mileage if the participant drives his or her own vehicle in the performance of the host agency assignment.

(d) A copy of the host agency's certification of insurance, the participant's certification of insurance, the participant's current driver's license, and a MVR is required prior to the driving assignment beginning. Participants will be reimbursed for the cost of the MVR by AARP Foundation SCSEP.

14) It is understood that each party shall indemnify, defend, and hold harmless the other against all claims or actions that arise from the indemnifying party's performance of duties as described herein. For the Host Agency, this includes, without limitation, claims arising from participant conduct while under instructions from the Host Agency pursuant to the participant's assignment; claims of unpaid wages by participants that imply a breach of Section 15 hereunder; and claims arising from host agency's duty to maintain a safe working environment for participants. For AARP Foundation, this includes, without limitation, claims arising from failure to pay the training stipend despite submission of timesheets from Host Agency, or claims arising from the SCSEP enrollment process. For the avoidance of doubt, management and control over of a participant's tasks and whereabouts while on-site at a host agency constitutes performance of the host agency's duties under this agreement and does not constitute AARP Foundation performance. If defense against the claims on the indemnified party's behalf would give rise to a conflict of interest that cannot be reasonably waived, the indemnified party shall be entitled to separate counsel approved by the indemnifying party, such approval not to be unreasonably withheld. The obligations of each party to indemnify the other shall survive the termination or expiration of this Agreement.

15) It is understood that the AARP Foundation's SCSEP is federally funded and is required to maintain documentation (timesheets) to substantiate the expenditure of federal funds for wages.

(a) It is also understood and agreed that AARP Foundation SCSEP shall pay a wage stipend to participants assigned to the host agency only within the limits communicated to host agency at the onset of participant placement. Federal regulation prohibits payment beyond those grant-prescribed limits. The host agency shall not permit or instruct participant(s) to perform work beyond such limits or require participant to perform unpaid or volunteer work as part of the participant's assignment, except as described in subsection (b) below.

(b) If the host agency permits participant(s) to perform work exceeding authorized hours, or to return to community service training assignments without prior authorization from AARP Foundation representative or past the participant's termination date, host agency shall compensate participant(s) for such time and comply with applicable law governing employment requirements.

16) It is understood that, by law, host agency must not use participants as substitutes for permanent employees. Federal regulations prohibit such a "maintenance of effort." Participants are additions to, not substitutes for regular agency staff. A community service assignment for a participant under Title V of the Older Americans Act is permissible only if the assignment does not:

- (a) Reduce the number of employment opportunities or vacancies that would otherwise be available to individuals who are not SCSEP participants.
- (b) Displace currently employed workers (including partial displacement, such as a reduction in the hours of non-overtime work, wages, or employment benefits);
- (c) Impair existing contracts or result in the substitution of Federal funds for other funds in connection with work that would otherwise be performed, and
- (d) Assign or continue to assign an SCSEP participant to perform the same work or substantially the same work as that performed by any other individual who is on layoff.

17) The host agency will be listed on the Time Attendance Report in AARP Foundation records accessible by the U.S. Department of Labor. If there are changes to a participant's supervisor, the AARP Foundation SCSEP office must be notified so that the information can be updated in SCSEP databases.

18) It is understood that all participant(s) records are subject to the Privacy Act, 5 U.S.C. § 552a and neither party shall release records without written release signed by participant(s) or otherwise in accordance with law.

19) The host agency shall maintain all records, including original or copies of participant(s) timesheets, relating to this agreement for a period of four years. The host agency shall retain original participant(s) time sheets if faxed to AARP Foundation for payment. AARP Foundation or the U.S. Department of Labor, through any authorized representative, shall have access to and the right to examine all records related to this agreement.

20) It is understood that either party may terminate this agreement at any time for any reason upon notification to the other party.

21) It is understood that any amendment, modification, or addendum to this agreement including changes or modifications to training assignments must be made by mutual consent of the parties, in writing, signed and dated by both parties, prior to assignment of participant(s) to host agency or any changes being performed.

22) No part of this agreement requires payment of fees by a party to the other.

Effective for PY25 ONLY(7/2025)

(Earlier Versions are no longer valid)

E-Signature [Required fields are denoted with an asterisk (*)]

* <input type="checkbox"/> I certify that I am authorized to submit the Host Agency Agreement and Safety renewal form. I accept terms and conditions to submit the form. Click here for more information on electronic signature	
* Full Legal Name: <input type="text"/>	Title: <input type="text"/>
* Confirm Password: <input type="text"/>	Date: 06-11-2026
(For security reasons, you must provide your login account password to submit this form)	

Click the button below to electronically sign your HA Agreement Renewal Form

SAFETY IS NO ACCIDENT

06-23-2025

AARP Foundation SCSEP

ITEM #4.B

ADMINISTRATION

EXECUTIVE

REPORT

ADMINISTRATION

NEW HIRES & PROMOTIONS

LRGVDC Promotions

Promotion Date: June 8, 2026

Graciela Torres
Payroll Specialist I
Transportation Valley Metro



15-year Retirement Recognition



ITEM #5. A.

**COMMUNITY
&
ECONOMIC
DEVELOPMENT**

**Lower Rio Grande Valley Development Council
Board of Directors Meeting**

Wednesday June 24, 2026

Item #5: Community & Economic Development

A. Community & Economic Development

Program Action Item

1. Consideration and **ACTION** to Approve Texas Community Development Block Grant 2027 Regional Project Priorities.

The Lower Rio Grande Valley Development Council conducted a public meeting on June 16, 2026 to establish regional priorities for TDA CDBG funding. The priorities and points for each activity are as follows:

Category	Activities	Number of Points (Maximum 50 points)
First Priority	Water & Sewer, Septic System & Yard Lines, Street & Drainage	50
Second Priority	Housing Rehabilitation Fire Protection, Community Centers, Neighborhood Centers, Parks	40
Third Priority	All Other Projects	10

Lower Rio Grande Valley Development Council Board of Directors Meeting

Wednesday June 24, 2026

Item #5: Department Reports

A. Community & Economic Development

Program Status Reports

- **Economic Development Administration**

The C&ED Director continues ongoing efforts to reiterate the importance of using the approved regional plans that includes the Comprehensive Economic Development Strategies (CEDs) and Economic Recovery & Resiliency (ERR) Plan. These plans reflect goals expressed directly by stakeholders and outline the needs and priorities of communities throughout the region. The department consistently works to ensure these resources remain at the forefront for stakeholders to reference and apply when proposing projects, addressing community needs, and aligning efforts with broader regional objectives. The utilization of these plans strengthens the region's ability to secure federal funding, support strategic planning, and advance initiatives that promote economic resilience, recovery, and long-term competitiveness. These plans serve as a coordinated roadmap for addressing shared challenges, prioritizing regional investments, and ensuring economic development efforts remain aligned, resilient, and responsive to the evolving needs of the Valley. The C&ED Director presented the ERRP at the LRGV Storm Water Conference on May 21, 2026, and audience consisted of local municipal and county water, wastewater and stormwater staff.

C&ED continues to issue letters of support, and staff continue to work closely with city officials, EDCs, EDOs, and other economic development partners to identify and develop potential projects. These collaborative efforts strengthen applications and help secure letters of support that align with our Comprehensive Economic Development Strategy (CEDs).

Total # of Letter of Support (LOS) as of January 1 st - June 18, 2026:	# of LOS Issued as of May 15 th - June 18 th , 2026:
10	5

On June 17, C&ED, in partnership with COSTEP, hosted a comprehensive training session on the Industrial Data System for stakeholders across the Rio South Texas region. This free, in-depth session was led by COSTEP representative Rick Carrera and provided participants with an interactive exploration of the Industrial Data System's features, capabilities, and practical applications. Attendees received hands-on guidance on how to access, and apply industrial data to support strategic

local planning, strengthen regional economic development initiatives, and enhance data-driven decision-making processes. The training also fostered dialogue among regional partners, reinforcing collaborative efforts to leverage reliable data resources for long-term community and economic growth.



The LRGVDC is soliciting nominations for EDAC committee members to serve in the following categories: (1) Special EDO. The purpose of the advisory committee is to educate, promote, foster, and coordinate community and regional planning efforts on economic development in the Rio Grande Valley, and other social impacts of existing, new or proposed regulations, policies, and control regarding economic development. The advisory committee will provide advocacy, guidance, technical assistance, and information to the LRGVDC Board on priority matters of economic development. If you have any questions about the nominations process or committee, please contact Melisa Gonzales-Rosas. Nomination forms need to be emailed to vramos@lrgvdc.org.

Our team continues to provide technical assistance, project development, and grant administration for EDA proposals and serves as the designated regional point of contact. We also coordinate with governmental entities to maximize project benefits and avoid duplication of resources. For more information on EDA funding opportunities, please contact the Community & Economic Development Department or visit, <https://sfgrants.eda.gov/s/>.

Disaster Supplemental Funding: This funding is available exclusively to communities affected by natural disasters that received a FEMA Disaster Declaration in 2023 or 2024. For more information about this opportunity, please visit the website linked below.

<https://www.eda.gov/strategic-initiatives/disaster-recovery/supplemental/2025>

- **Texas Regional Broadband Program**

The Texas Broadband Development Office (BDO) and the Texas Association of Regional Councils (TARC) established the Texas Regional Broadband Program (TRBP) to strengthen COG capacity for regional broadband planning and digital opportunity initiatives. Through this partnership, TARC provided funding for three years of dedicated broadband staffing. Mr. Rigo Davila, Program Specialist, was hired and began initial outreach, data collection, and early planning activities. Additionally, the LRGVDC received supplemental funding to assist the South Texas Development Council (STDC) in developing broadband and digital opportunity plans for Jim Hogg, Webb, and Zapata counties, with Starr County already included in the existing RGV Broadband & Digital Opportunity Plan. Staff held a call with the STDC Executive Director to discuss the funding and introduce project staff, emphasizing the need for STDC to serve as a co-leader in coordinating efforts and establishing connections with the three-county stakeholders. The TRBP aims to strengthen regional collaboration and long-term partnerships that position communities to pursue funding, expand broadband access, and address ongoing digital connectivity challenges.

- **Regional Small Cities Coalition (RSCC)**

The next RSCC meeting is scheduled for August 4, 2026, at 8:30 AM at the Lower Rio Grande Valley Development Council in the Ken Jones Board Room. This session will serve as the Annual Small Cities Workshop, providing an opportunity for our communities to receive comprehensive updates and guidance. The agenda will include briefings on regional water resource planning, along with key initiatives related to community development and economic development. We look forward to a productive workshop that supports collaboration and strengthens capacity across our small-city partners.



Staff continue to support our small communities through consistent guidance, resource sharing, and hands-on technical assistance tailored to each community's needs. With regular communication, and reliable follow-through, staff ensures that the cities have the tools and information necessary to advance their priorities and strengthen local initiatives.

For any questions regarding the RSCC, please reach out to Brenda Salinas, bsalinas@lrgvdc.org.

- **Community & Economic Development Assistance Fund**

LRGVDC received Community and Economic Development Assistance Funds (CEDAF) contract for Administrative and Technical Assistance Services. These funds are designated for technical assistance activities not tied to a specific Texas Community Development Block Grant (TXCDBG) project. The LRGVDC supports regional initiatives such as disseminating information from Texas Department of

Agriculture (TDA), conducting outreach to promote fair housing objectives, and organizing regional meetings.

A Hybrid Public Meeting was held by the LRGVDC on Tuesday, June 16, 2026, to review and discuss the TXCDBG 2026–2027 Community Development Fund Regional Priorities for Non-Entitlement Cities. During the meeting, project priority points were awarded based on the presented tiers of prioritized activities. Staff finalized the Regional Project Priorities using feedback provided by attendees and has been brought forth to LRGVDC Board of Directors, for approval prior to submission to the Texas Department of Agriculture (TDA). The meeting was open to the public and included an opportunity for public comment. An in-person option was available at the LRGVDC Small Board Room, Building B, located at 301 W. Railroad Street in Weslaco, Texas, from 2:00 PM to 3:00 PM. Written public comments were accepted and could be submitted. The deadline for submitting comments was June 17, 2026, at 3:00 PM.

**Texas Department of Agriculture Funding Opportunities:
Community Development Fund (2027-2028)**

The Community Development Fund is the largest fund category in the TxCDBG Program. This fund is available through a competition in each of the 24 state planning regions. Although most funds are used for Public Facilities (water/wastewater infrastructure, street and drainage improvements and housing activities), there are numerous other activities for which these funds may be used.

- Application Deadline: December 2026
- Max Award: \$750,000

For more information and resources on the TDA funding opportunities, visit our Community Development webpage at <http://www.lrgvdc.org/community.html>, under the CDBG Rural for Texas tab.

- **Air Quality Program**

The Scope of Work (SOW) for FY 2026–2027 funding was submitted to the Texas Commission on Environmental Quality (TCEQ) by the required deadline. TCEQ subsequently returned the document with follow-up questions and comments. Staff, in collaboration with the consultant, thoroughly addressed all requested revisions to ensure the SOW meets program expectations and compliance requirements. The revised SOW has been resubmitted and has successfully passed TCEQ’s technical review. It is now under legal review. Upon receiving TCEQ’s final approval, the project team will begin developing the Quality Assurance Project Plan (QAPP), which must also be submitted for approval before the project can formally move forward.

Staff participated in the monthly project call with TCEQ, where staff received detailed updates on current activities, progress milestones, and any emerging challenges. The team used this opportunity to ask clarifying questions, gather essential information, and ensure continued alignment with project goals and timelines.

In our efforts to identify site selection for the installation of 2 new air monitoring systems, communication has begun with Delta Lake Irrigation District and the City

of San Benito for these sites. This communication is necessary to ensure the accurate information that needs to be listed on the QAPP.

- **South Texas Clean Cities & Communities Coalition (STC4)**

STC4 convened on June 3, 2026, to conduct a comprehensive progress review that included an assessment of the SWOT analysis survey results, discussion of the Alternative Fuels Vision (AFV) 5-Year Plan, evaluation of proposed STC4 logo concepts, and the collection of stakeholder input on each of these components. Based on the findings and feedback gathered during the meeting, a draft Designation Application was slated for distribution to STC4 stakeholders on June 12 for final review and comment. On June 18, 2026, stakeholders reconvened to formally consider and take action on the 5-Year Plan, including the approval of long-term goals, planned initiatives, and corresponding actions to be implemented, as well as selecting and finalizing the official STC4 logo that will represent the coalition moving forward. The anticipated due to submitting the final application is June 30th.



- **Solid Waste Management Program**

The Solid Waste Advisory Committee (SWAC) met on June 9, 2026, and encouraged local adoption of the Regional Solid Waste Management Plan. Ms. Melisa Gonzales-Rosas mentioned that over the past year, sample resolutions have been developed in response to interest from local jurisdictions, including school districts and cities.

The City of Alton was recognized as the first city in the region to formally adopt the Regional Solid Waste Management Plan. Staff plan to attend the city's commission meeting on the 23rd of this month to present an appreciation certificate. Staff encouraged SWAC members to support adoption efforts within their jurisdictions and noted ongoing work to visit city commissions to introduce regional initiatives.

The City of Palmview was also acknowledged for previously for being the first city to adopt the Tire ordinance. Ms. Gonzales-Rosas also mentioned to the committee

progress on county-level adoption of tire resolution. Cameron County adopted the resolution on May 5, followed by Hidalgo County on May 26. Willacy County is expected to consider the resolution in July. These county resolutions encourage to safeguard public health and safety by regulating the proper storage, transportation and disposal of scrap tires with the Lower Rio Grande Region.

Staff continue to provide technical assistance, outreach, and monitoring for all Solid Waste Projects. Information about the Solid Waste program is available at www.lrgvdc.org/solidwaste.html.

Solid Waste Infrastructure of Recycling (SWIFR) Program

Under the Solid Waste Infrastructure for Recycling (SWIFR) program, the CED Department is currently collaborating with Texas State University to develop a Teacher's Edition of the composting curriculum.

Once the finalized version of the book is available, we will provide a copy to the Region One Education Service Center so that they may reproduce it and distribute it to participating educators.

We are eager to see how teachers engage with this new edition and how it enhances their ability to help students understand the importance of diverting food scraps from landfills. By exploring the full cycle of composting and cultivation firsthand, students' curiosity and enthusiasm continue to grow, reinforcing both environmental stewardship and hands-on learning.

- **Water Quality Program**

Outreach Planning and Coordination Activities

Throughout June 2026, staff continue to dedicate time to outreach planning and coordination, working with regional partners, schools, municipalities, nonprofit organizations, and local jurisdictions to prepare educational materials, confirm event participation, and maintain outreach resources. These efforts support ongoing public education initiatives related to water quality protection, floodwater safety, pollution prevention, litter reduction, proper recycling practices, and environmental stewardship. In addition, staff continue regular coordination and quarterly calls with the Texas Commission on Environmental Quality (TCEQ) Project Manager, to support regional environmental and water quality initiatives under our Water Quality grant.

Additionally, staff continues collaboration with the Arroyo Colorado Watershed Partnership by participating in school outreach activities, coordinating educational presentations, supporting community events, and assisting with partnership initiatives that promote watershed awareness, environmental stewardship, and water quality protection throughout the region. Staff worked closely with partnership members to plan upcoming events, share outreach resources, and strengthen community engagement efforts across the Lower Rio Grande Valley.

Outreach Events Attended – June 2026

Texas Riparian & Stream Ecosystem Workshop – Weslaco (June 2, 2026)

Location: Texas A&M AgriLife Research and Extension Center, 2401 Business Hwy 83 E., Weslaco, TX

Participated in the Texas Riparian & Stream Ecosystem Workshop hosted by the Texas Riparian Association and partnering agencies. The workshop provided education on riparian ecosystems, stream function, watershed health, native vegetation, and conservation practices that support water quality improvement. Participants attended classroom presentations and field demonstrations focused on protecting natural water resources and promoting sustainable watershed management practices throughout the Arroyo Colorado Watershed.



Mercedes ISD Water Quality Outreach Event – Mercedes (June 3, 2026)

Location: Mercedes ISD, Mercedes, TX

C&ED staff participated in collaboration with the Arroyo Colorado Watershed Partnership, in a school outreach event serving approximately 145 students through six educational rotations. Students learned about the water cycle, local water sources, watershed protection, stormwater pollution prevention, and environmental stewardship through interactive activities, including a rainfall simulator and watershed model demonstration. Educational materials and outreach items were distributed to encourage water conservation and environmental awareness.



World Elder Abuse Awareness Day Health Fair – Raymondville (June 4, 2026)

Location: Community Safe Room, 10804 Bus 77, Raymondville, TX

C&ED staff participated in the 4th Annual World Elder Abuse Awareness Day Health Fair hosted by the Willacy County District Attorney's Victim Assistance Unit. Outreach efforts included distributing educational materials, engaging with residents, and sharing information regarding water quality, environmental awareness, and available community resources while supporting regional health and wellness initiatives.



Sparky's School Is Out Bash – Edinburg (June 4, 2026)

Location: Promenade Park Amphitheater, 201 W. McIntyre St., Edinburg, TX

C&ED staff participated in the City of Edinburg Fire Department's community event promoting public safety and family engagement. Outreach materials related to environmental stewardship, water conservation, emergency preparedness, and community resources were shared with residents and families attending the event.



Weslaco Takes Flight Kite Competition – Weslaco (June 6, 2026)
Location: Harlon Block Sports Complex, 1020 W. 18th St., Weslaco, TX

C&ED staff participated in the Weslaco Takes Flight community event hosted by the City of Weslaco Parks Department. Outreach efforts focused on community engagement, environmental education, water conservation awareness, and the distribution of educational materials to event attendees.



Urban Wildlife Pond Workshop – Edinburg (June 8, 2026)

Location: Hub of Prosperity, 3707 W University Dr, Edinburg, TX

Participated in the first workshop of an urban wildlife pond project hosted by UTRGV students on an urban agroecology research farm. Attendees learned about the scope of the project, how to begin construction for their own pond, and future opportunities to get involved before breaking ground.



Small Acreage Exchange – Weslaco (June 11, 2026)

Location: Texas A&M AgriLife Extension Service, 2415 E. Highway 83, Weslaco, TX

C&ED staff will be participated in the Small Acreage Exchange hosted by Texas A&M AgriLife Extension Service. The event connected landowners, producers, and agricultural professionals with educational resources related to land management, conservation practices, agricultural sustainability, and natural resource stewardship. Outreach efforts included networking with community partners and sharing information on water quality, environmental awareness, and watershed protection throughout the Rio Grande Valley.

Summer Kick-Off Community Event – Alton (June 12, 2026)

Location: Sylvia Vela Park, Alton, TX

The C&ED Outreach Coordinator participated in the City of Alton's Summer Kick-Off Community Event at Sylvia Vela Park. The family-oriented event provided residents with opportunities to connect with local organizations, community resources, and educational programs while enjoying recreational activities and entertainment. Outreach efforts included distributing educational materials, engaging with families and residents, and promoting awareness of water quality, environmental stewardship, stormwater protection, and community sustainability initiatives. The event provided an opportunity to strengthen community partnerships and encourage public participation in environmental conservation efforts throughout the Rio Grande Valley.

Lone Star Healthy Streams and Friends Workshop Support – Weslaco (June 23, 2026)

Location: Weslaco AgriLife Center, 2415 E. Highway 83, Weslaco, TX

C&ED staff assisted the Arroyo Colorado Watershed Partnership and Texas A&M AgriLife Extension Service with outreach and event preparation for the Lone Star

Healthy Streams and Friends Workshop scheduled for June 23, 2026. Assistance included coordinating with food vendors, seeking donations, promoting workshop participation, distributing event information, and supporting logistical planning efforts. The workshop focuses on private water well education, septic system maintenance, best management practices for rural watersheds, and water quality protection.

Dinner Tonight Emergency Preparedness Program – Lasara (June 23, 2026)

Location: Lasara ISD Cafeteria, 11932 Jones Street, Lasara, TX

C&ED staff are scheduled to participate in the Dinner Tonight Emergency Preparedness Program hosted by Texas A&M AgriLife Extension Service. The educational program focuses on emergency preparedness, healthy meal planning during emergencies, disaster readiness, and family preparedness strategies. Outreach staff will provide educational materials and engage with community members regarding water quality, environmental stewardship, and emergency preparedness resources.

THE SMALL ACREAGE EXCHANGE

Series of 20 web presentations with accompanying slide decks.

JUNE 11TH
8:30 am-1:00 pm

Texas A&M AgriLife Extension Service District Center
2412 E Hwy 23, Westlaco, TX 78896

INNOVATIVE CROP PRACTICES
Cultivating Turmeric and Ginger on Small Farms, Precision and Efficient Vegetable Production

Large Scale Regenerative Agronomy for Small Farms
OFF-LEVELS, REGENERATIVE AGRONOMY CONSULTANT

Prickly Pear Cactus Project
DR. SARA J. GARDNER, NURSERY, JARDIN ASSOCIATE PROFESSOR, TEXAS A&M UNIVERSITY

PRODUCER RESOURCES
FSA Loan Updates
CHINA PERRY, USDA RURAL SERVICE AGENCY
Insights on Efficient Food Networks
HEMERA COMMERCIAL, IFO HEALTH INSTITUTE CONSULTANT
Community Development Resources
MIGUEL HERRERA, COMMUNITY AND ECONOMIC DEVELOPMENT ASSISTANT AT TEXAS A&M UNIVERSITY

FARMER AND RANCHER UPDATES
Cottage Food Law Updates
MERCED OTTEWILL, EXTENSION PROGRAM SPECIALIST
Screwworm Update
SU MANIVEL, TEXAS ANIMAL HEALTH COMMISSION

NETWORKING PARTNERS
April 18 Food Council of TX
Association of Texas and Mexico
Nursery
Nursery Co-Op
Texas 4-H and Extension Institute
Innovation Partners Market
Texas 4-H and Extension Institute
Texas 4-H and Extension Institute
Texas 4-H and Extension Institute
Texas 4-H and Extension Institute
Texas 4-H and Extension Institute

Kick Off to SUMMER 2026

JOIN US AT SYLVIA VELA PARK FOR FUN FAMILY TIME!

FREE HOT DOGS MOON JUMPS FOOD VENDORS

FRIDAY, JUNE 12 STARTS AT 7:00PM

Where You Belong!

For More Information Please Call: (956) 432-0790

JOIN AGRILIFE EXTENSION, AND ARROYO COLORADO WATERBED PARTNERSHIP IN ATTENDING.

JUNE 23, 2026

LONE STAR HEALTHY STREAMS AND FRIENDS WORKSHOP

8:00 AM - 2:00 PM
REGISTRATION BEGINS AT 7:00 AM

Westlaco AgriLife Center
2415 E. HWY 83 Westlaco, TX 78896

Topics:

- Private Water Well Education
- Septic System Maintenance
- Land and Livestock BMPs that Support Rural Watersheds
- Soil Management on Hay and Grazinglands
- Water Quality in Arroyo Colorado Watershed

FREE - well water and soil testing

Well-Well - Collect a new water bottle (12-20oz, directly from well tap), within 24hr

• Sample drop-off: 10:00 - 10:00 a.m. June 22 at 1812 County AgriLife Office
Soil: Sample, Graytag Haylands - bring sample June 23
Follow procedures Texas Adult Soil Test Form, L262-21

Register for FREE!

call DLI AgriLife Westlaco Office at (956) 432-0790
www.dli.tamu.edu

DINNER TONIGHT EMERGENCY PREPAREDNESS

The Dinner Tonight Emergency Preparedness Healthy Cooking School offers face-to-face educational instruction to help families prepare for and manage disaster when their lives are in jeopardy. Call your local emergency preparedness center to get your family involved with this preparation workshop during a time of emergency.

Join us for this live cooking school with healthy and balance meals for emergency preparedness, recipe demonstrations, goody bags, and door prizes.

Dinner Tonight Emergency Preparedness
Tuesday, June 23, 2026
5:00 p.m. - 7:30 p.m.
Lasara ISD Cafeteria
11932 Jones Street - Lasara, Texas
(Doors open at 5:00 p.m.)

FREE Snacks Included!

For more information call the Willy County AgriLife Extension Office at 956-689-2472

Additionally, monthly themed Facebook posts are created to engage our online community, encouraging users to give a thumbs up or leave a comment. These posts are designed to raise awareness about water quality topics and provide valuable information to the public. CED Facebook: [Community & Economic Development Facebook](#), LRGVDC Facebook: [Lower Rio Grande Valley Development Council Weslaco TX | Facebook](#)



• ***Regional Water Resource Advisory Committee (RWRAC)***

The quarterly RWRAC meeting was held on June 10, 2026, featuring presentations on MS4, RATES Real-Time Hydrologic Stations, and the Cameron County Adams Garden Drainage Project.

Staff continue to distribute water information to regional stakeholders to keep them informed about upcoming funding opportunities, water conservation efforts, and available water resources. This ongoing outreach ensures that communities remain aware of key program updates and potential avenues for securing financial support for local projects.

💡 **TWDB Funding Opportunities:**

- State Water Implementation Fund for Texas (SWIFT)
- Flood Infrastructure Fund (FIF)
- Drinking Water State Revolving Fund (DWSRF)
- Clean Water State Revolving Fund (CWSRF)
- Texas Water Development Fund (DFund)
- Texas Water Fund (TWF)

If you have any questions, please feel free to reach out to me or Mrs. Melisa Gonzales-Rosas, or Ms. Enriqueta Caballero, TWDB Outreach Specialist and Program Administrator, at enriqueta.caballero@twdb.texas.gov or by phone at 512-435-9071.

Visit, <https://www.lrgvdc.org/water.html>, for water resource information.

• ***Rio Grande Regional Water Planning Group (Region M)***

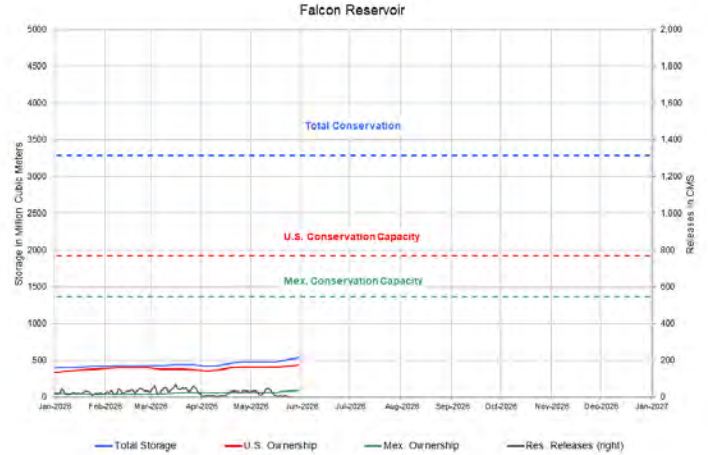
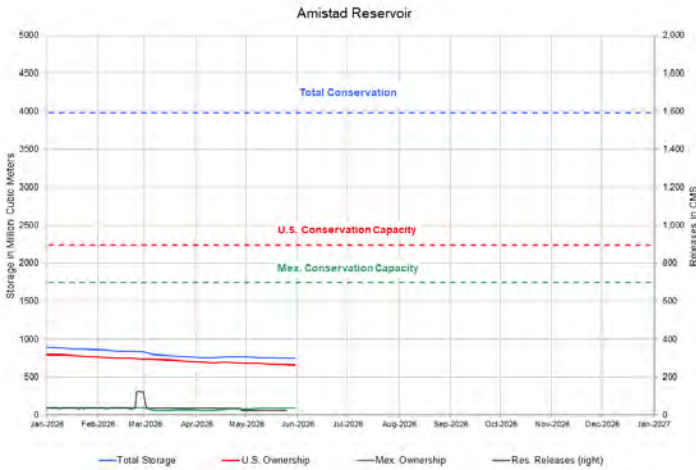
The next Region M meeting is scheduled for July 1, 2026, at 9:30 AM. Meeting details can be found on the LRGVDC Events Calendar webpage and the Region M website, <http://riograndewaterplan.org> or <https://www.lrgvdc.org/>

For any other additional information, you may contact Mrs. Melisa-Gonzales Rosas at (956)682-3481 ext.163 or melisa.gonzales@lrgvdc.org;

- Reservoir Levels as of June 11, 2026 (www.IBWC.gov).

AMISTAD RESERVOIR

FALCON RESERVOIR



- Texas Water Development Board – Water Weekly (6/8/2026)

Water Weekly

For the week of **06/08/26**

Water conditions

The latest drought map for conditions as of June 2 shows drought contraction of seven or more percentage points for the second consecutive week. This week's drought contraction was driven by improvements in South and West Texas and has reduced the total drought area in the state to its smallest extent in 2026.

Drought conditions

50% now
57% a week ago
82% three months ago
36% a year ago

Intensity

- None
- D0** Abnormally dry
- D1** Moderate drought
- D2** Severe drought
- D3** Extreme drought
- D4** Exceptional drought

Map courtesy of the U.S. Drought Monitor

TWDB chart

Lake Corpus Christi storage

Lake Corpus Christi, an important water supply for the city of Corpus Christi, was last full in 2019. Volume declined to 8.3 percent of capacity in April 2026 but recently increased more than 15 percentage points. That's still more than 30 percentage points below normal for this time of year.

By Dr. Mark Wentzel, Hydrologist, Office of Water Science and Conservation
 Jonathan Mathers, Government Relations | Jonathan.Mathers@twdb.texas.gov | 512-463-7848
 Media Relations | MediaRelations@twdb.texas.gov | 512-463-5129

www.twdb.texas.gov

ITEM # 5. B.

**HEALTH & HUMAN
SERVICES**

Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday, June 24, 2026

Item #5: Department Reports

B. Health & Human Services

Area Agency on Aging Program Status Report

The following document represents the Area Agency on Aging's and the Aging and Disability Resource Center's report for May 2026.

- **Direct Consumer Services Report – Care Coordination May 2026**
 - The Care Coordination Program serviced a total of 97 new clients.
 - A total of 4,205.03 units of case management assistance.

Direct Consumer Services	Total New Clients	Total Units of Service
Care Coordination Services	22	847.53
Health Maintenance Services Assistance paying for medication, durable medical equipment, and other medical supplies.	55	58
Homemaker Services Temporary assistance with light housekeeping duties such as cleaning, laundry, and meal preparation.	2	3280.5
Transportation Services Assistance with transportation services to medical, rehabilitation, and dialysis appointments.	1	2
Residential Repair Services Assistance with home modifications such as grab bars, ADA commodes, ramps, widening of doorways, and tub removals.	17	17

- **Direct Consumer Services Report – Caregiver Support May 2026**

- The Caregiver Support Program serviced a total of 65 new clients.
- A total of 4744.42 Units case management assistance.

Direct Consumer Services	Total New Clients	Total Units of Service
Caregiver Support Services	16	338.92
Respite In-Home Services Provide relief to the caregiver and includes personal care such as bathing, grooming, dressing, transferring, and light housekeeping duties.	36	4391.5
Health Maintenance Services Assistance paying for medication, durable medical equipment, and other medical supplies.	13	14

- **Direct Consumer Services Report – AAA Community Development Block Grant May 2026**

- The CDBG Program serviced a total of 7 new clients.
- A total of 22 units of Case Management services were provided under the Community Development Block Grant (CDBG) Program.

AAA Direct Consumer Services	Total New Clients	Total Units of Service
Community Development Block Grant Health Maintenance Services Assistance paying for medication, durable medical equipment, and other medical supplies.	6	6
Community Development Block Grant Homemaker Services Temporary assistance with light housekeeping duties such as cleaning, laundry, and meal preparation.	1	16

- **Direct Consumer Services Report – Interest List May 2026**
 - 595 individuals have expressed interest in our services through the Area Agency on Aging. The increased demand is attributed to ongoing outreach and collaborative efforts across the Rio Grande Valley.

Direct Consumer Services Interest List	
Care Coordination Services	559
Caregiver Support Services	36
Grand Total	595

- **Nutrition Program Report: May 2026**
 - Successfully enrolled 48 new clients into the Home Delivered Meals program
 - Successfully delivered 20,509 meals
 - Successfully enrolled 92 new clients into the Congregate Meals program
 - Successfully served 32,651 Congregate meals

Home Delivered Meals	Total New Clients	Total Meals Served
Amigos Del Valle	48	20,509
Congregate Meals	Total New Clients	Total Meals Served
Amigos Del Valle	92	12,005
Bright Nutrition	0	20,646
Total	92	32,651

- **Senior Center Operations Report – May 2026**

- Program successfully enrolled 41 new clients.
- Senior Centers conducted 13,680 activities with their clients.

	Senior Center Operations	
Site	New Clients	Activities
Los Fresnos	2	2,506
Primera	0	612
Mission Housing Authority	0	239
WellMed Charitable Foundation	39	10,323
Total(s)	41	13,680

Special Services Report

- **Benefit Counselors Program – May 2026**

- For the month of May, the Benefits Counseling Program provided support through individualized one on one assistance and outreach efforts. During this period, a total of 140 clients were served, including 117 new clients.

Benefit Counselors	Total New Clients	Total Clients Served
HICAP Awareness	30	30
HICAP Assistance	16	24
MIPPA	40	48
Legal Awareness	0	0
Legal Assistance	31	38

***HICAP:** Health Insurance Counseling and Advocacy Program

***MIPPA:** Medicare Improvement for Patients and Providers Act

- **Care Transition Intervention (CTI) Report – May 2026**

- The recruitment process has been initiated, positions have been posted and interviews are in progress. Upon hiring, new staff will complete the required hospital-based training and credentialing process before fully resuming program activities. The program remains committed to restoring full-service delivery and reporting capacity as efficiently as possible.

- **Ombudsman Program Report – May 2026**

- The Ombudsman handled 21 complaints.
- They dedicated 97.28 activity hours and recorded 181 activity totals.
- The volunteers collectively contributed 6 in-kind hours.

Ombudsman				
Month	Total Volunteer Hours	Total Activity Hours	Total Activities	Total Investigated Complaints
May 2026	6	97.28	181	21

Aging and Disabilities Resource Center

- **Information Referral & Assistance Report – May 2026**

- The intake team had a total of 307 interactions via phone lines, walk-ins, emails, faxes, and follow ups.

IR&A Interactions	
1-800 AAA	7
1-855 ADRC	14
(956) 682-3481	121
(956) 412-0958	25
Walk-ins	5
E-mails	46
Fax	0
Follow ups	89
Total Interactions	307

Consumer Age Group	
Consumers 60+	218
Consumer 59 and below	4
Total Consumers	222

Consumer Demographics	
Consumers with a Disability	22
Veterans	3

Top Call Topics	
Health Maintenance	29
Homemaker	53
Residential Repair	32
Benefits Counseling	44
Respite	34

● **Benjamin Rose Institute Care Consultant Report – May 2026**

- The recruitment process has been initiated, positions have been posted and interviews are in progress. Upon hiring, new staff will complete the required training and credentialing process before fully resuming program activities. The program remains committed to restoring full-service delivery and reporting capacity as efficiently as possible.

● **ADRC Housing Navigator Report – May 2026**

- Assisted 3 consumers with housing inquiries.

Housing Intakes Total	
Total Housing Intakes:	3

***ADRC Housing Navigator Services Closed effective May 31st 2026. In Accordance To HHSC Guidance Under MFP Funding Reduction**

- **Direct Consumer Services Report –ADRC Community Development Block Grant May 2026**

- The CDBG Program serviced a total of 9 new clients.
- A total of 53 units of services were provided under the Community Development Block Grant (CDBG) Program.

ADRC Direct Consumer Services	Total New Clients	Total Units of Service
Community Development Block Grant Health Maintenance Services Assistance paying for medication, durable medical equipment, and other medical supplies.	9	9
Community Development Block Grant Homemaker Services Temporary assistance with light housekeeping duties such as cleaning, laundry, and meal preparation.	0	44

Status of LRGV AAA Area Plan

*LRGV AAA Area Plan FY 2027 – 2029 was submitted accordingly. Currently under HHSC review.

Staffing Status

*Currently screening and interviewing for all available vacancies.

ITEM # 5. C.

PUBLIC SAFETY

ITEM # 5. C.1.

**EMERGENCY SERVICES
CRIMINAL JUSTICE &
HOMELAND SECURITY**

Lower Rio Grande Valley Development Council

Board of Directors Meeting

Wednesday, June 24, 2026

Item #5: Department Reports

C. Public Safety - Action Item

Program Action ItemCesar Merla
Director of Emergency Services

1. Consideration and **ACTION** to Approve the Master Mutual Aid Agreement template to develop Regional Mutual Aid Agreements for all Cities and Counties within the jurisdictions of Cameron, Hidalgo and Willacy Counties.

The Homeland Security Advisory Committee (HSAC) convened on June 4, 2026 and approved the updated Draft Master Mutual Aid Agreement Template to be disbursed to all jurisdictions within the jurisdiction of the LRGVDC. This Master Mutual Aid Agreement Template to increase the responsive and recovery during and after a severe incident that impacts any of the three counties under the LRGVDC jurisdiction. The HSAC recommends approval of the document as this item requires Board Approval.

MASTER MUTUAL AID AGREEMENT
LOWER RIO GRANDE VALLEY
DEVELOPMENT COUNCIL

This Master Agreement For Mutual Aid (this "Agreement") is by and between participating members of the Lower Rio Grande Valley Development Council (the "LRGVDC"). WHEREAS, the attacks of September 11, 2001, have heightened our awareness that emergency planning is essential for the public health, safety, and welfare, and have fortified our resolve to effectively respond to disasters. NOW, THEREFORE, in consideration of the mutual covenants herein, the participating local governments (the "Parties"), authorized by appropriate actions of their governing bodies, hereby agree as follows:

1. **Legal Authority.** This Agreement is made pursuant to the authority of Chapters 418,433 and 791 of the Texas Government Code, Chapter 362 of the Texas Local Government Code, and all other constitutional and statutory provisions which may provide authority for any of the Parties.

2. **Scope of Agreement.**
 - (a) Each Party will endeavor to provide Disaster Assistance upon request from another Party. (The requesting Party is hereafter referred to as the "Requesting Party"; the requested Party as the "Responding Party.")

"Disaster Assistance" means provision of emergency management, police, fire, emergency medical, utility, street, debris removal, and other services, without limitation, during a Disaster.

"Disaster", consistent with the definition in Section 418.004 of the Texas Government Code, means the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or manmade cause, including fire, flood, earthquake, wind, storm, wave action, oil spill or other water contamination, volcanic activity, epidemic, air contamination, blight, drought, infestation, explosion, riot, hostile military or paramilitary action, other public calamity requiring emergency action, or energy emergency (as that term is defined in Chapter 418 of the Texas Government Code), within the jurisdiction of any of the Parties.

The Parties agree that an act of terrorism is contemplated within the definition of "disaster" as that word is defined in Section 418.004 of the Texas Government Code. "Disaster" may include ordinary emergencies, such as, hazardous material spills, which have historically been handled in the normal course of government operations by the Parties.
 - (b) In accordance with Section 362.002, Texas Local Government Code, law enforcement assistance may be provided only when the mayor or other officer authorized to declare a state of civil emergency in the requesting county, municipality, or joint airport considers additional law enforcement officers necessary to protect health, life, and property in the county, municipality, or joint airport because of disaster, riot, threat of concealed explosives, or unlawful assembly characterized by force and violence or the threat of force and violence by three or more persons acting together or without lawful authority.

3. **Request for Assistance.** The request for assistance will:
- (a) be made only after a Declaration of a state of Local Civil Emergency or Declaration of Disaster by a Requesting Party pursuant to Section 418.108, Texas Government Code, or after a proclamation of a State of Emergency under Section 433.001, Texas Government Code,
 - (b) be made by the highest ranking authority of Requesting Party available at the time of need,
 - (c) be made to the highest ranking authority of the Responding Party available at the time of need, and
 - (d) specify to the greatest extent possible the nature of the problem requiring assistance and the resources requested.

Notwithstanding anything in this Agreement, the decision whether to respond in any particular situation or the level of response to be provided is at the sole discretion of the representative of the Responding Party making the decision. The Responding Party's representative will make a discretionary decision at the time of the request, considering the nature and magnitude of the request, whether and the extent to which the Responding Party's resources are available and should be provided.

4. **Incident Command.**
- (a) The Requesting Party will designate an Incident Commander. Resources provided by the Responding Party will be subject to the direction of the Incident Commander, unless the Incident Commander, based on all the facts and circumstances at the scene of operation, requests that the Responding Party take charge of the operation based on superior resources, expertise, or other reason. In order to realize maximum effectiveness, it is the intention of the Parties that the response be under unified command with the highest degree of coordination possible under the circumstances.
 - (b) Any Request for Assistance hereunder shall include a statement of the amount and type of equipment and number of personnel requested, shall specify the location to which the equipment and personnel are to be dispatched, and shall state the time period for which such equipment and personnel are requested. The Responding Party shall, in its sole discretion, determine what equipment and personnel are available to furnish the requested assistance.
 - (c) The Responding Party shall report to the Incident Commander at the location to which the equipment and personnel are dispatched.
 - (d) A Responding Party shall be released by the Requesting Party when the services of the Responding Entity are no longer required or when the officer in charge of the Responding party's forces determines, in the officer's sole discretion, that further assistance should not be provided.
5. **Training Exercises.** The Parties will endeavor to participate in joint training exercises and drills for emergency response situations which may result in a request under this Agreement.

6. **Other Mutual Aid Agreements, Supplementary Agreements and Protocols.** The Parties are encouraged, all or some, to enter into additional agreements and protocols governing response to particular situations and circumstances. Operating departments of the Parties (for example, fire and police) are authorized and encouraged to enter into specific emergency protocols with their counterparts to enhance coordination in Disaster response situations. Notwithstanding Section 23 below, it is understood and agreed that certain signatory Parties may have heretofore contracted or may hereafter contract with each other for mutual aid in disaster situations, and it is agreed that this Agreement shall be subordinate to any such individual contract. To assist each other in the process of mutual aid response planning, each Party agrees to inform the other Parties of all mutual aid agreements that each Party has with other municipalities, entities, counties, and state or federal agencies.

Specifically, the existence of this Agreement shall not prevent a municipality, county, rural fire prevention district, emergency services district, fire protection agency, organized volunteer group, or other emergency services entity from providing mutual aid assistance on request from another municipality, county, rural fire prevention district, emergency services district, fire protection agency, organized volunteer group, or other emergency services entity, in accordance with the provisions in Section 418.109 (d) of the Texas Government Code. Additionally, the existence of this Agreement shall not prevent any Local Government which is a Party hereto from providing emergency assistance to another Local Government which is not a party hereto, in accordance with the provisions in Section 791.027 of the Texas Government Code.

7. **Responsibility for Response Costs.** A Responding Party is authorized to request reimbursement from the Requesting Party for reasonable costs incurred pursuant to this Agreement in furnishing disaster assistance. The Requesting Party will make reimbursement when it is reasonably, fiscally able, but no later than 90 days after receipt of a claim for reimbursement, subject to paragraph 21. Current FEMA Guidelines will determine what costs are reasonable in the event of a dispute regarding a request for reimbursement. Personnel who are assigned, designated or ordered by their governing body to perform duties pursuant to this Agreement shall continue to receive from the Responding Party the same wages, salary, pension, and other compensation and benefits for the performance of such duties, including injury or death benefits, disability payments, and worker's compensation benefits, as though the service had been rendered within the limits of the jurisdiction where the personnel are regularly employed. This will be referenced and processed through Texas Government Code Sec 418.1181 Reimbursement of Costs: Request by Local Government Entity. This is dependent on State and/or Federal reimbursement are formally available.
8. **Participation Notice.** Each Party shall notify the LRGVDC Executive Director of its participation in this Agreement by furnishing an executed original of the attached Participation Notice.
9. **Administrative Services.** The LRGVDC agrees to provide administrative services necessary to coordinate this Agreement, including notifying Parties of new participants and withdrawals and timely providing Parties with a current list of contact information for each Party.
10. **Federal and State Participation.** Federal and state entities may participate in this Agreement, to the extent of any limitations of their authority, by furnishing an executed original of the attached Participation Notice to the LRGVDC Executive Director.

11. **Inventory and Database.** A current inventory and database of resources available to each Party for response under this Agreement shall be maintained by the LRGVDC and disbursed to the Parties. on a timely basis, at least every six months. The LRGVDC will develop a form to facilitate Parties entry and updating of inventory and resource information, send reminders to parties to update information, place inventory and resource information on its website, and take other actions reasonably necessary for the Parties to access current information. This will be maintained yearly by the agreeing entity and sent to the LRGVDC to maintain a rolling data base every October 1 of the calendar year.
12. **Withdrawal.** A Party may withdraw from this Agreement at any time by written notice to the LRGVDC Executive Director, transmitting a copy of the action of the Party's governing body. The Party withdrawing from this Agreement will still be responsible for any outstanding claims for reimbursement.
13. **Not for Benefit of Third Parties.** This Agreement and all activities hereunder are solely for the benefit of the Parties and not the benefit of any third party.
14. **Exercise of Police Power.** This Agreement and all activities hereunder are undertaken solely as an exercise of the police power of the Parties, exercised for the health, safety, and welfare of the public generally, and not for the benefit of any particular person or persons and the Parties shall not have nor be deemed to have any duty to any particular person or persons.
15. **Immunity not Waived.** Nothing in this Agreement is intended, nor may it be deemed, to waive any governmental, official, or other immunity or defense of any of the Parties or their officers, employees, representatives, and agents as a result of the execution of this Agreement and the performance of the covenants contained herein.
16. **Civil Liability to Third Parties.** Each Responding Party will be responsible for any civil liability for its own actions in responding to a request for assistance, and will determine what level, if any, of insurance or self-insurance it should maintain for such situations.
17. **No Liability of Parties to One Another.** One Party may not be responsible and shall not be civilly liable to another for not responding, or for responding at a particular level of resources or in a particular manner. Each Party hereto waives all claims against the other Parties hereto for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement, except those caused in whole or in part by the negligence of an officer, employee, or agent of another Party.
18. **Amendments to Agreement.** This Agreement may not be amended without the lawful action of the governing bodies of the Parties. No officer or employee of any of the Parties shall have authority to waive or otherwise modify the limitations in this Agreement, without the express action of the governing body of the Party.
19. **Captions.** Captions to provisions of this Agreement are for convenience and shall not be considered in the interpretation of the provisions.

20. **Equipment and Personnel.** During the time mutual aid is being furnished, all equipment used by the Party rendering aid shall continue to be owned, leased, or rented by the Party rendering aid. At all times while equipment and personnel of a Party rendering aid are traveling to, from, or within the geographical limits of the requesting Party in accordance with the terms of this Agreement, such personnel and equipment shall be deemed to be employed or used, as the case may be, in the full line and cause of duty of the Party rendering aid. In addition, such personnel shall be deemed to be engaged in a governmental function of their entity.
21. **Term.** This Agreement shall become effective as to each Party when approved and executed by that Party. This Agreement shall continue in force and remain binding on each and every Party until such time as the governing body of a Party terminates its participation in this Agreement pursuant to Section 12 of this Agreement. Termination of participation in this Agreement by a Party(ies) shall not affect the continued operation of this Agreement between and among the remaining Parties and this Agreement shall continue in force and remain binding on the remaining Parties.
22. **Entirety.** This Agreement contains all commitments and agreements of the Parties with respect to the mutual aid to be rendered hereunder during or in connection with a disaster. No other oral or written commitments of the Parties with respect to mutual aid under this Agreement shall have any force or effect if not contained herein, except as provided in Section 6 above.
23. **Interlocal Cooperation Act.** The Parties agree that mutual aid in the context contemplated herein is a "governmental function and service" and that the Parties are "local governments" as that term is defined herein and in the Interlocal Cooperation Act.
24. **Severability.** If a provision contained in this Agreement is held invalid for any reason, the invalidity does not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.
25. **Validity and Enforceability.** If any current or future legal limitations affect the validity or enforceability of a provision of this Agreement, then the legal limitations are made a part of this Agreement and shall operate to amend this Agreement to the minimum extent necessary to bring this Agreement into conformity with the requirements of the limitations, and so modified, this Agreement shall continue in full force and effect.
26. **Warranty.** The Agreement has been officially authorized by the governing body of each Party hereto and each signatory to this Agreement guarantees and warrants that the signatory has full authority to execute this Agreement and to legally bind the respective Party to this Agreement.
27. **Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Texas. Venue for an action arising under this Agreement shall be in accordance with the Texas Rules of Civil Procedure.

PARTICIPATION NOTICE

I hereby notify the Lower Rio Grande Valley Development Council, for its notification to its members, that (City or County) has approved participation in the Master Mutual Aid Agreement of the Lower Rio Grande Valley Development Council, by lawful action of its governing body, a true copy of which is attached and incorporated herein.

Lower Rio Grande Valley Development Council

Board of Directors Meeting

Wednesday, June 24, 2026

Item #5: Department Reports

C. Public Safety

Program Action ItemCesar Merla
Director of Emergency Services

1. Consideration and **ACTION** to Approve the Regional Fire Academy Coordinator Contract Renewal for June 8, 2026-October 31, 2026.

The Regional Fire Academy Coordinator serves as a training coordinator for municipalities to provide training for entry level fire fighters. The training coordinator also provides regional continuing education training for current and tenured fire fighting personnel to ensure regional compliance with the Texas Commission on Fire Protection. In order to maintain grant compliance, this item requires Board Approval.

**LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL
CONTRACT FOR PROFESSIONAL SERVICES**

1. This contract is between the grantee, Lower Rio Grande Valley Development Council (LRGVDC) and the Service Provider (Contractor), and is in aid of Homeland Security Grant No. 3638108, titled "Regional Fire Academy Training Coordinator". It is understood by all parties that payment obligations created by this contract are contingent upon the availability of State or Federal funds appropriated or allocated for the payment of such obligations. The term of this contract shall commence on June 8, 2026, and end on October 31, 2026, unless extended or terminated as otherwise provided for in this contract. This contract is further authorized by a LRGVDC Resolution titled, "Regional Fire Academy Training Coordinator". The LRGVDC agrees to pay to the Contractor an amount not to exceed a \$25.00 hourly rate to provide coordination of the Rio Grande Valley- Emergency Training Alliance Board's (RGV-ETAB) academy for firefighter training and certification.
2. The LRGVDC is responsible for monitoring the Contractor and the exercise of reasonable care to enforce all terms and conditions of the grant. The Contractor agrees to fully cooperate in the monitoring process.
3. Requirements of the *Uniform Grant and Contract Management Standards* (UGCMS) promulgated pursuant to Section 783, of the Government Code are adopted by reference as part of this contract, including the contract provision as in Section 36, Common Rule of OMB, of the above standards. The grantee agency shall:

keep copies of all project records.

assist the Contractor to establish a set of records that comply with the requirements of the grant and periodically inspect such records to ensure that they are properly kept.

NOTE: Records shall be retained for at least three (3) years following the closure of the most recent grant, audit report and until any outstanding litigation, audit or claim has been resolved. Records are subject to inspection by the LRGVDC and the Office of the Governor's Homeland Security Grant Division, or any state or federal agency authorized to inspect the same.

4. The Contractor will furnish the following:
 - A. TRAINING PLAN
The Contractor for the Regional Fire Training Academy will provide coordination for area firefighters in accordance with the Training Plan contained in the Texas Commission on Fire Protection and grant application summary as approved by the Office of the Governor's Homeland Security Grant Division. (See Attachment "A".)
 - B. TRAINING STANDARDS
The Contractor will comply with training standards specified by the Texas Commission on Fire Protection and Homeland Security Exercise and Evaluation Program (HSEEP).

C. ACADEMY COORDINATOR

The Contractor shall be qualified under Texas Commission on Fire Protection (TCFP) rules and shall be contracted by the LRGVDC. The Contractor shall be responsible for scheduling and general local management of the Regional Fire Academy. The duties shall include, but not be limited to, contacting local fire agencies to determine area training needs, advance scheduling of courses and instructors, notifying agencies of available training, participating in training plan development, participating in training evaluation, and serve as a liaison for the LRGVDC and the ETAB-RGV.

D. FIRE ACADEMY(IES)

The Contractor may schedule up to two (2) fire academies during the one-year contract in accordance with the approved Training Plan. (See Attachment "A".) Students accepted in the academy under this contract will not be required to pay tuition and fees to LRGVDC, unless otherwise stated in this agreement, if any.

E. SPECIAL OR ADVANCED COURSES

The Contractor may schedule special or advanced courses during the project period in accordance with the approved Training Plan. (See Attachment "A".) The proposed courses will be available and approved based on the grant funds available, in which costs charged to the LRGVDC will not exceed \$30,000.00. Course substitutions may be requested by the Contractor and must be approved by the RGV-ETAB and if required, the LRGVDC's Director for the Homeland Security Program and/or the Office of the Governor's, Homeland Security Grant Division.

F. COURSE SCHEDULES

Course schedules will include at minimum, the course title and dates and will be forwarded to the LRGVDC via email at least thirty (30) days prior to the start of the course.

G. ADVISORY COUNCIL REPRESENTATION

The Grantee will designate a representative to the RGV-ETAB. The Contractor will participate in training planning as an ex-officio member of the RGV-ETAB.

H. EVALUATION

As Service Provider, the Contractor agrees to fully cooperate in the monitoring process. The Contractor may provide for course evaluation through a *Course Content and Instructor's Critique Questionnaires*; students will evaluate course and instructor's presentations. The evaluations will be made available to the LRGVDC staff and the RGV-ETAB for review and recommendations regarding performance of the overall training program.

I. TRAINING RECORDS AND REQUIRED REPORTS

The Contractor will provide the LRGVDC staff and/or the RGV-ETAB or the Office of the Governor's Homeland Security Grant Division, appropriate documents reflecting results of examinations, qualifying tests, and attendance records of basic or special firefighter training performed under this contract. The Contractor will provide the LRGVDC with reports on each course using the LRGVDC-RTA Course Summary. (See Attachment C.) The Contractor will also provide information for Homeland Security Grant Division (HSGD) on a quarterly basis and final progress reports using the State Homeland Security Program Reporting process. (See Attachment D.)

J. REQUEST FOR PAYMENT REIMBURSEMENT

The Contractor will submit a statement of activities/timesheet to the LRGVDC for payment reimbursement. (See Attachment E.)

K. TOTAL COSTS

The Contractor shall ensure that all services performed will be “at no cost” and that the Contractor will make no profit from this agreement.

L. FINANCIAL MANAGEMENT

The Contractor will administer funds received under this Contract in accordance with the requirements set forth in the statement of award issued by the Office of the Governor’s Homeland Security Grant Division. A copy of this statement of award may be provided upon request. The LRGVDC will account for program funds received under this Contract and will make available to the Homeland Security Grant Division the accounting records and books of the project for examination and audit. Records will be maintained for three (3) years after final payment or until an approved audit has been made and all questions arising from are resolved.

M. PROVISION OF SERVICE

The Contractor will pay for all services and materials necessary for the execution of the training program. The Contractor will secure all personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the LRGVDC. All services will be performed by the Contractor or under the Contractor’s supervision and all personnel performing services under this Contract shall be fully qualified and shall be authorized under the state and local law to perform such services. None of the work or services covered by this Contract shall be subcontracted without the prior written approval of the LRGVDC.

5. GRANTEE AGENCY (LRGVDC) RESPONSIBILITIES

A. CONTRACT MANAGEMENT

The LRGVDC will assign a staff member (Liaison) to manage this Training Academy Contract including staff review of program performance, and planning as necessary for the Training Academy Program. The liaison(s) will be the primary contact person for the LRGVDC relative to all aspects of this Contract and the training program. (see Attachment “B”) The LRGVDC will monitor the project and exercise reasonable care to enforce all terms and conditions of the grant.

B. TRAINING PLAN, FUNDING AND CONTRACTING

The Contractor will develop an annual training plan and the LRGVDC will submit a grant application with advice from the RGV-ETAB, or other subcommittees as necessary. The LRGVDC will submit a grant proposal to secure funding for the academy from the Office of the Governor’s Homeland Security Grant Division on a yearly basis and will execute the grant agreement and all necessary subcontract agreements.

C. DISTRIBUTION OF COURSE SCHEDULE

The LRGVDC will obtain the course schedule from the Contractor and will assist with the distribution of the schedule as needed.

D. ADVISORY COUNCIL

The LRGVDC liaison will represent the Contractor on the HSAC and as an ex-officio member of the RGV-ETAB as specified in Section "4.G." above. The LRGVDC will arrange meetings of the Committee as needed.

E. EVALUATION

The LRGVDC will obtain course evaluation information from the Contractor in accordance with Section "4.H." and arrange for the RGV-ETAB evaluation of the program.

F. COMPENSATION FOR TUITION AND TRAVEL

The LRGVDC will receive statements requesting payment reimbursement from the Contractor. Subject to funding availability, the LRGVDC will reimburse costs not to exceed \$25.00 per contact hour and not to exceed \$30,000.00 for the contract period. Contractor is responsible for submitting reimbursement forms by the 5th day of each month.

G. BILLING FOR TRAINING

Billing for the above will be provided in the same manner as it would be provided to institutional purchasers in the absence of a grant and shall consist of a brief statement of the service or other item provided and the basis for the billing rate.

H. TOTAL COST DETERMINATION

The LRGVDC will obtain total fire academy training costs information from the Contractor in compliance with the special provisions of the grant award and relay appropriate information to the Office of the Governor's Homeland Security Grant Division.

I. CHANGES IN THE TRAINING PLAN

The LRGVDC will relay change of training plan requests to the RGV-ETAB and if applicable, the Office of the Governor's Homeland Security Grant Division for approval prior to authorizing any course substitutions in the approved Training Plan.

6. GENERAL PROVISION

A. SERVICE AREA

The service area from which enrollment of local potential firefighters may be accepted for training under this Contract includes the four counties of Cameron, Hidalgo, Willacy.

B. TIME OF PERFORMANCE

Services provided under this Contract shall begin on June 8, 2026 and shall end on October 31, 2026 unless other wise extended by the grant manager.

C. TERMINATION

1. The LRGVDC may terminate this contract at any time with thirty (30) days written notice to the Contractor. The Contractor may file a written appeal to the LRGVDC not to terminate the contract stating its position for reversing this action. This appeal should be received by the LRGVDC within ten (10) days of receiving the notice of termination of the contract. The decision of the LRGVDC shall be final regarding any appeal or decision.

2. After receipt of a notice of termination, the Contractor shall: (a) stop work on the date specified; (b) begin no further work except as necessary for completion of work not terminated; (c) terminate all work orders or subcontracts to the extent they relate to the performance of work being terminated.

3. The Contractor shall submit to the LRGVDC a termination claim within thirty (30) days of the termination date unless an extension is allowed by LRGVDC in writing. The Contractor and the LRGVDC may agree upon the whole or any of the amounts to be paid to the Contract. The Office of the Governor's Homeland Security Grant Division regulations shall prevail.

4. In the event of failure to agree as provided above, the LRGVDC shall pay to the Contractor the amounts determined as follows: (a) the cost incurred in the performance of the work terminated, including the initial costs, and (b) the cost of settling and paying claims arising after the termination of work under subcontracts or orders.

5. The decision of the LRGVDC will be final.

D. DEFAULT

1. The LRGVDC may, by written notice of default to the Contractor, terminate the whole or any part of this Contract in any one of the following circumstances:

- a. If the Contractor fails to perform the work called for by this Contract within the time specified.
- b. If the Contractor fails to perform any of the other provisions of this Contract, or so fails to prosecute the work as to endanger performance of this Contract in accordance with its terms, and in either of these two circumstances does not resolve such failure within a period of ten (10) days (or authorized extension) after receiving notice of default.

2. Termination for default shall employ the same procedures as outlined in Section 6.C. above.

E. PROGRAM CHANGES

The LRGVDC may require changes in the scope of services of the Contractor. Such changes, including any increase or decrease in the amount of the Contractor's compensation, shall be incorporated in written amendments to this Contract, subject to approval by the Office of the Governor's Homeland Security Grant Division and in case of increase, shall only be made in the event the agency certifies the availability of sufficient funds over and above \$30,000.00.

F. EQUAL EMPLOYMENT OPPORTUNITY

1. The Contractor, an Equal Opportunity Affirmative Action institution, will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, religion, sex, age, national origin, or disability. Such action shall include, but not be limited to the

following: employment upgrading, demotions, or transfers, recruitment, or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training including apprenticeship; and participation in recreational and educational activities. The Contractor agrees to post in conspicuous places available to employees and applicants a non-discrimination clause. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Contract so that such provisions will be binding upon each subcontractor provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies.

2. The Contractor shall keep such records and submit such reports concerning the racial, sex, age, and ethnic origin of applicants for employment and employees as may be requested.
3. The Contractor agrees to comply with such rules, regulations, or guidelines as required by LRGVDC.

G. WORKERS COMPENSATION

Contractor agrees to provide workers' compensation insurance for Contractor's employees and agents and agrees to hold harmless and indemnify LRGVDC for any claims arising out of any injury, disability, or death of any of Contractor's employees or agents.

H. INTEREST OF MEMBERS OF LRGVDC

No officer, member or employee of the LRGVDC and no members of its governing body, and no other public official of the governing body of the locality or localities in which the Project is situated or being carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this project, shall participate in any decision relating to this Contract which affects the Contractor's personal interest or have any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.

I. ASSIGNABILITY

The Contractor shall not assign any interest in this Contract and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the LRGVDC. Provided, however, that claims for money due or become due to the Contractor from the LRGVDC under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the LRGVDC.

J. COMPLIANCE REQUIREMENTS

All licenses, legal certifications, or inspections required for the services, facilities, equipment, or materials, and all applicable state and federal laws and local ordinances must be complied with by the Contractor. Failure to comply with this requirement shall be treated as a default.

K. COPYRIGHTS

Where Contractor activities under this agreement, supported by this program produce original books, manuals, films, computer programs (including executable computer programs and supporting data in any form), or other material that can be copyrighted, the LRGVDC may copyright such. The Contractor grants the Office of the Governor's Homeland Security Grant Division a royalty-free, nonexclusive, and irrevocable license

to edit, copy, reproduce, and/or distribute materials created in support of this contract to all other individuals and entities.

L. INTEREST OF CONTRACTOR

The Contractor covenants that he/she presently has no interest and shall not acquire any interest, direct or indirect which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The Contractor further covenants that in the performance of this Contract no person having any such interest shall be employed.

M. LIABILITY

The LRGVDC shall not be liable for any defaults, omission, or negligence of the Contractor.

N. CONTRACT TERMINATION

This contract shall automatically terminate on the grant expiration date or any extension date thereof granted by the Office of the Governor's Homeland Security Grant Division or upon termination of the underlying grant by the Office of the Governor's Homeland Security Grant Division. All services billed hereunder must be rendered within the grant period.

After solicitation for applicants, interviews and confirmation of qualifications by RGV-ETAB, the LRGVDC hereby agrees with the recommendation to initiate contractual services with Mr. Vince Abrigo as Contractor to render technical and professional services described herein and Mr. Vince Abrigo hereby agrees to the performance of services and to the conditions described herein.

IN WITNESS WHEREOF, the LRGVDC and the Contractor have executed this agreement effective June 8, 2026.

Lower Rio Grande Valley Development Council Contractor

BY: _____
Manuel Cruz
Executive Director, LRGVDC

BY: _____
Vince Abrigo
Contractor – Fire Academy Coordinator

ATTACHMENT A
PROPOSED COURSES FOR THE FY 2025-26
RGV-ETAB REGIONAL FIRE TRAINING ACADEMY

<u>COURSE</u>	<u>NUMBER of HOURS</u>	<u>NUMBER of STUDENTS</u>	<u>AMOUNT CHARGED TO GRANT</u>
1. Basic Fire Suppression			
2. Basic Aircraft Rescue Fire Suppression			
3. Basic Marine Fire Suppression			
4. Fire Inspector			
5. Fire Investigator			
6. Hazardous Materials			
7. Diver/Operator			
8. Fire Instructor			
9. Fire Officer			
10. Fire Department Safety Officer			
11. Wildland Fire Fighter			
12. Head of Department			
13. Fire and Life Safety Educator			
TOTALS:			\$30,000.00
<hr/>			
TOTAL APPROVED UNDER CONTRACT: <u>\$30,000.00</u>			

ATTACHMENT B

Attachment to the contractual agreement between the Lower Rio Grande Valley Development Council and Contractor for the project year beginning June 8, 2026, and ending October 31, 2026, for the coordination and operations of the RGV-ETAB Regional Fire Training Academy.

The individual appointed to serve as ACADEMY COORDINATOR for the purposes of administering the work program within this Contract will be:

<u>Vince Abrigo</u> Name	<u>(956) 279-0106</u> Telephone
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The LRGVDC staff member(s) designated as the liaison and who will be the principal contact for the purposes of managing this Contract will be:

<u>Cesar Merla</u> Director LRGVDC – Emergency Services	<u>(956) 405-2924</u> Telephone
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<u>Mary Gonzalez</u> Planner I LRGVDC – Public Safety	<u>(956) 532-0396</u> Telephone
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Lower Rio Grande Valley Development Council and Contractor Progress Report

Project: LRGVDC and Regional Fire Training Academy Coordinator
Funding Period: June 08, 2026 - October 31, 2026

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to eGrants.gov.

The results provided for this report pertain to the reporting periods listed above. Numbers submitted should reference only those students eligible under the LRGVDC and Contractor agreement. Failure to submit reports will result a hold on grant funds.

Project Activities

List all primary activities conducted only during the specified dates noted above (dates indicated for the six, twelve, eighteen month, or 24 months for the final progress report).

Example 1: The Primary Activity was to provide training or order to enhance firefighter training capabilities in the LRGVDC Region. Primary courses offered by the Training Academy were the TCFP Curriculum program.

Example 2: TCFP certified courses were provided by the Regional Training Academy to fire department agencies and professionals needing to maintain their certification.

Project Objectives, Targets, and Accomplishments

- 1) Number of Basic courses conducted: _____
- 2) Number of individuals enrolled in the course: _____
- 3) Number of individuals passing the Basic course: _____

- 4) Number of exercises conducted: _____
- 5) Number of individuals participating in exercise: _____
- 6) Number of people trained: _____

- 7) Number of individuals passing/passed the courses: _____
- 8) Number of professionals trained (do not include program staff): _____

- 9) Number of professionals with increased knowledge: _____
- 10) Number of training events provided: _____

Number of Participants Served by Ethnicity

Indicate the number of participants during the specified reporting period (six months or twelve months for the year-end report).

Caucasian - _____ Asian - _____ African American - _____ Hispanic - _____
Other - _____ Unknown - _____

Problems Encountered

Has the program encountered any problems affecting the ability to provide adequate training?

No _____ Yes _____ Describe any major problems encountered.

Outstanding Achievements

Briefly describe any additional initiatives or special activities. Include highlights, new goals, special achievements, individual stories demonstrating success, or other information.

Provide signature and date below.

Submit copy to the LRGVDC at: hls@lrgvdc.org; magonzalez@lrgvdc.org and cmerla@lrgvdc.org

Report submitted by:

Print

Signature

Date

For LRGVDC use:

Grant #: 3638108

**Lower Rio Grande Valley Development Council
Board of Directors Meeting**

Wednesday, June 24, 2026

Item #5: Department Reports

**C Public Safety.....Cesar Merla,
Director**

Criminal Justice Program

- Staff hosted the Criminal Justice Advisory Committee (CJAC) on June 10, 2026
- Staff participated in the RGV Public Safety and Emergency Communication Conference Coordination (RGV PSEEC) Virtual Meeting on June 3, 2026
- Staff participated in the webinar for the intro to eGrants Training from the Public Safety Office (PSO) in Austin, Tx on June 5, 2026
- One staff member participated in a Poverty Simulation with an emphasis on crime reduction in collaboration with the AltaCair Foundation at Liberty middle School in Pharr, Texas on June 12, 2026
- On June 11, 2026 one staff member provided information on reporting compliance regarding Criminal Justice Grants to the Hidalgo County Commissioner's Court

Homeland Security Program

- Staff participate in the RGV Public Safety and Emergency Communication Conference Coordination (RGV PSEEC) Virtual Meeting on June 3, 2026
- Staff hosted the Homeland Security Advisory Committee (HSAC) on June 4, 2026, at the LRGVDC Ken Jones Executive Boardroom in Weslaco, Tx
- Staff participated in Texas Broadband Development Office (BDO) Local Government Monthly Roundtable webinar on June 4, 2026

- Staff participated in the webinar for the intro to eGrants Training from the Public Safety Office (PSO) in Austin, Tx on June 5, 2026
- One staff member participated and provided updates during the quarterly Texas Critical Infrastructure Protection (TCIP) Task Force virtual meeting on June 9, 2026
- Staff participated on the Texas Division of Emergency Management Call regarding updated to the New World Screw Worm on June 10, 2026
- Staff participated in the Texas Association of Regional Councils (TARC) Public Safety Office Preparedness Programs Monthly call on June 11, 2026
- On June 11, 2026 one staff member provided information on reporting compliance regarding Homeland Security Grants to the Hidalgo County Commissioner's Court
- Staff attended the Hidalgo County Local Emergency Planning Committee (LEPC) Monthly meeting on June 18, 2026, at the McAllen Emergency Operation Center, in McAllen, TX
- Staff participated in the Center for Disaster Philanthropy (CDP) webinar, The Ebola Outbreak on June 18, 2026

Lower Rio Grande Valley Development Council Board of Directors Meeting

Wednesday, June 24, 2026

Item #5: Department Reports

C. Public Safety

Rio Grande Valley Emergency Communication District Status Report

- 9-1-1 | GIS Division

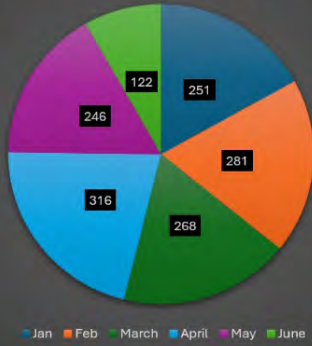
The GIS Division continues to support the RGV 9-1-1 District's mission through technology improvements, professional development, and the evaluation of emerging mapping tools that may enhance future 9-1-1 services.

On May 19, 2026, the Rio Grande Valley Emergency Communication District launched the newest version of its website, www.rgv911.org. The redesigned website features updated technology intended to provide a faster, more user-friendly, and intuitive experience for the public, public safety partners, and agency stakeholders. The website was also developed with ADA accessibility standards in mind to help improve access and navigation for all users, including individuals with disabilities. These enhancements reflect RGV9-1-1 District's continued commitment to transparency, accessibility, and providing reliable digital resources that support the community, public safety partners, and emergency communications stakeholders.

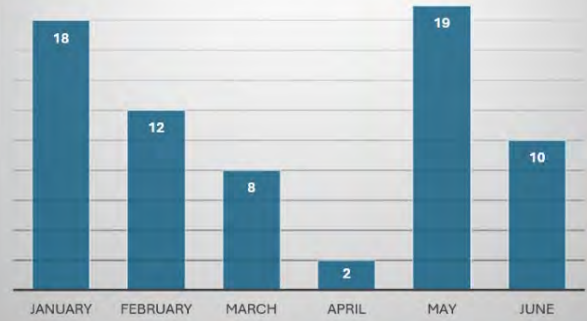
From May 25–29, GIS team members Joe Garcia and Monica Estrada attended the Texas Department of Emergency Management Conference (TDEM) in Fort Worth, TX. The TDEM Conference brings together emergency management and public safety partners for training, networking, and collaboration focused on disaster preparedness, response, recovery, and community resilience. Participation in the conference provided an opportunity to engage with emergency management professionals and gain valuable insight into the evolving needs of the emergency response community. The information gathered will assist the GIS Division in identifying ways that 9-1-1 GIS data, mapping resources, and technical support services can continue to enhance emergency preparedness, response coordination, and overall public safety operations.

In addition, GIS team members Jacob Salinas, Selenne Vallejo, and Monica Estrada completed a two-day Esri course, Indoor Mapping Using ArcGIS Indoors. This training provided the team with an in-depth understanding of the technical components of indoor GIS and its potential applications in public safety. The knowledge gained will support the GIS Division's continued research and evaluation of emerging mapping technologies that may enhance future 9-1-1 services, improve location accuracy, and strengthen situational awareness for emergency responders.

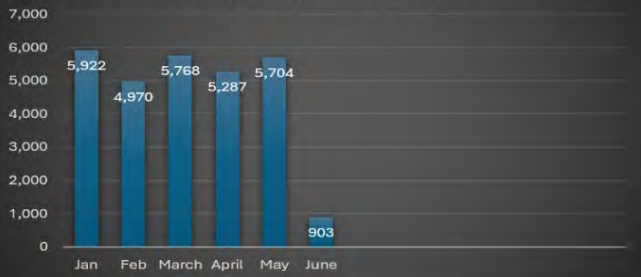
2026 Jan-June Address Tickets Totals



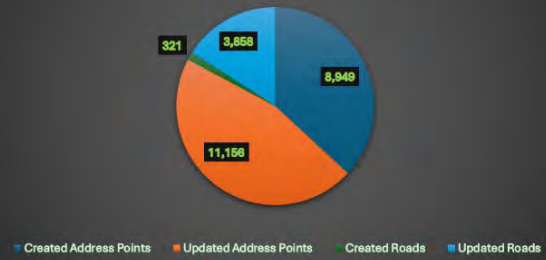
Address Plates Issued 2026



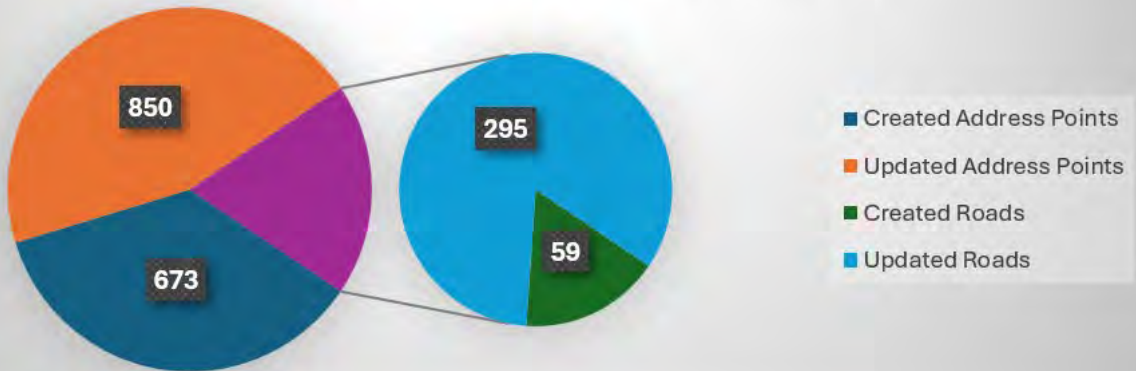
RGV911.org Pageviews 2026 Total



2026 Total Production : GIS



May - June 2026 Mapping Features



- 9-1-1 | Information Technology Division

Information Technology Division continues to coordinate the addition of another network provider for the District's PSAP 9-1-1 network. The district is currently awaiting site visits from the AT&T FirstNet vendor to survey all installation locations. These surveys will support the custom build-out of exterior equipment, including domes and building extensions, to help improve signal strength and overall network reliability. Initial paperwork for the custom build has been submitted.

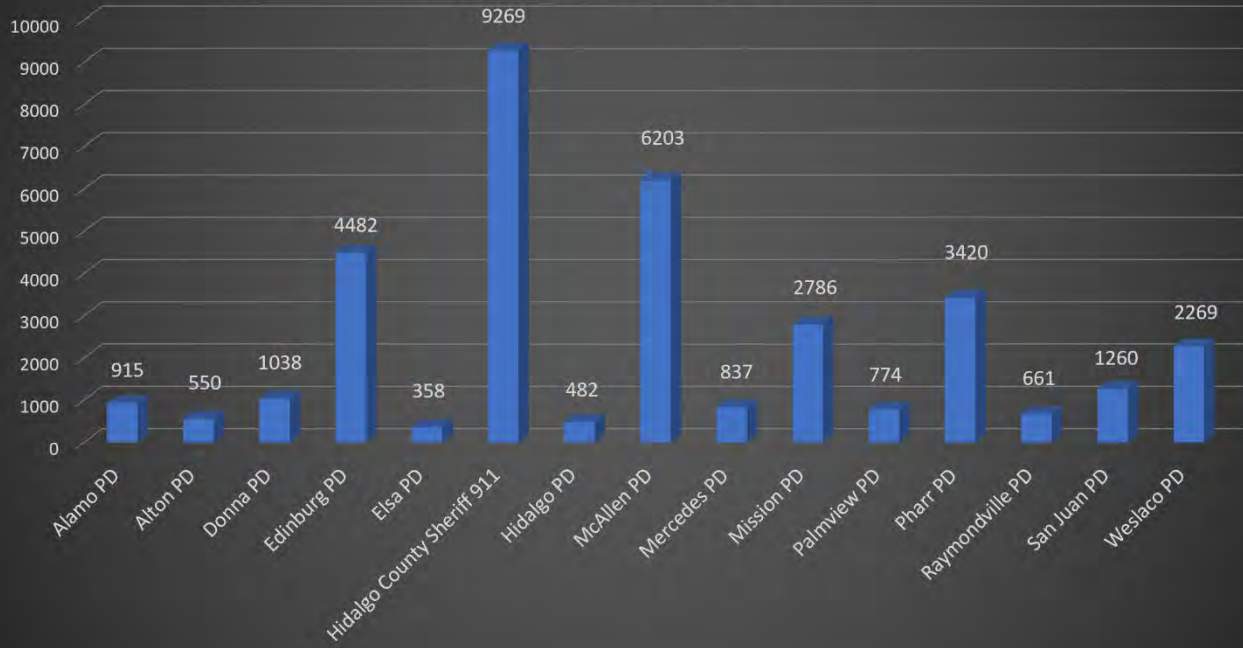
In addition to network improvements, Voice-to-Voice Transcription and Translation services are currently being deployed and tested at the Hidalgo County Sheriff's Office. This service is designed to provide real-time translation support during 9-1-1 calls. When a Spanish-speaking caller contacts 9-1-1, the call taker will receive an English voice transcription of the caller's statements. In return, when the call taker responds, the caller will receive an automated voice translation in Spanish. This service is currently being tested to determine whether it may be expanded to additional Public Safety Answering Points in the future.

The Information Technology Division is also working to address generator-related needs at various PSAP locations. In early June, staff began the process of obtaining quotes for the replacement of two PSAP generators that are currently experiencing operational issues. In addition, an electrician visited the City of Alton Police Department to assess the mobile generator transfer switches and is currently in the process of ordering the necessary parts. Project implementation at the City of Alton Police Department is nearing completion, with all work expected to be finalized by June 22. Upon completion of work at the City of Alton Police Department, project activities at the Hidalgo County Sheriff's Office are expected to begin the week following the July 4th holiday weekend.

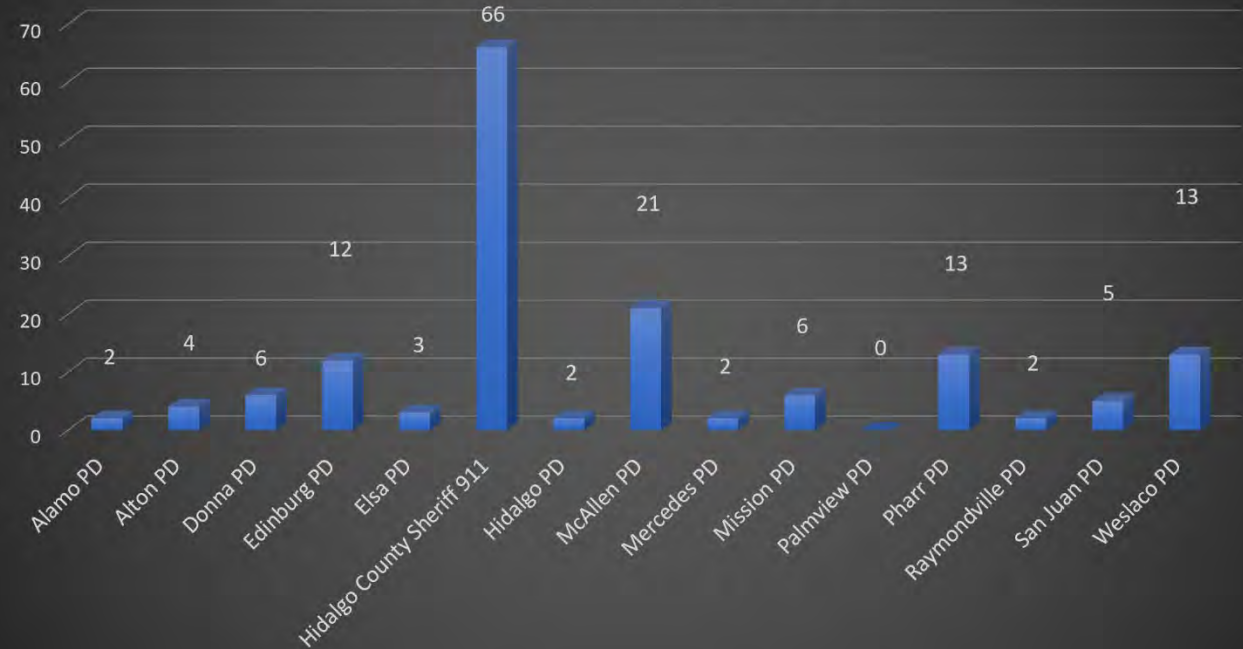
The Information Technology Division continues to receive ongoing requests from area school districts to conduct Panic Button testing at Public Safety Answering Points. These coordinated testing efforts support compliance with Alyssa's Law, Senate Bill 838, which requires panic alert systems to provide immediate communication with emergency services, fire departments, health departments, and local law enforcement during emergency situations. This process helps ensure that emergency alerts are properly routed, received, and handled by the appropriate public safety partners.

Lastly, the Information Technology Division is in the process of preparing a Request for Qualifications for the construction of the Multi-Agency Communication Center (MACC) shelter. The proposed shelter will provide a secure and protected storage location for the MACC when it is not deployed, helping to preserve the unit and ensure it remains readily available for emergency response, planned events, and regional public safety support. The facility is also expected to include additional storage space to support District equipment, supplies, and operational needs.

Call Summary May 2026



Text to 9-1-1 May 2026



- 9-1-1 | Community Engagement Division

As part of the Community Engagement Division's ongoing project updates, staff continue to work on the Know Your Address Campaign in partnership with Hidalgo County Precinct #1 and Precinct #3. This initiative focuses on educating residents about the importance of knowing and clearly communicating their physical address during an emergency, supporting faster and more accurate emergency response by helping callers provide critical location information to 9-1-1 telecommunicators when assistance is needed.

The months of May and June were very active and productive times for the RGV911 Public Education Team as the school year concluded, summer activities began, and hurricane preparedness awareness events increased throughout the region. During this time, the RGV911 Public Education Team focused heavily on community outreach, public education, and emergency preparedness initiatives to help ensure residents are informed and prepared for the upcoming hurricane season. The RGV911 Public Education Team participated in multiple awareness events, educational presentations, and community engagements while continuing to promote 9-1-1 education and public safety resources. In addition, coordination efforts with schools, partner agencies, and community organizations remained a priority to support summer safety initiatives.

Community Hurricane Preparedness Event, City of Donna, May 20, 2026.

Hosted by the Donna Fire Department, this event focused on educating the community about hurricane safety, emergency preparedness, and the importance of being ready before severe weather impacts the area. Community members received valuable information on evacuation planning, emergency supply kits, and knowing when to call 9-1-1 during emergencies. The event also provided resources and safety tips to help families stay informed and prepared throughout hurricane season.

Student Awareness Event, City of Pharr, May 22, 2026.

Hosted by the Hidalgo County District Attorney's Office and PSJA ISD at Kennedy Middle School, the event brought together students, educators, and community partners to provide important safety and awareness information as summer approaches. The RGV911 Public Education Team shared valuable 9-1-1 education, including when to call 9-1-1, how to report emergencies, and ways students can stay alert and safe during summer activities.

"Bullet" Bob Austin Memorial Fishing Tournament, City of Port Mansfield, May 23-24, 2026.

Hosted by Willacy County Young Farmers, this annual event provided a great opportunity to engage with families and promote important 9-1-1 education within the community. The RGV911 Public Education Team shared 911 activity sheets with children while also providing address awareness information and educational materials to adults.

4th Annual Elder Abuse Awareness Day, City of Raymondville, June 4, 2026.

Hosted by local organizations such as the Willacy County District Attorney's Victim Services, the event featured a Lotería game for seniors, a health fair, scam-

prevention presentations, and community resources. The RGV911 Public Education Team spent time with senior citizens discussing the importance of knowing when to call 9-1-1 and how to make an emergency call. The RGV911 Public Education Team provided guidance on the information callers should relay to dispatchers and emphasized how clear communication can help emergency responders provide assistance more efficiently. Participants were encouraged to stay calm during emergencies, as doing so helps ensure that important details are conveyed clearly and accurately to dispatchers.

Inaugural Weslaco Takes Flight, City of Weslaco, June 6, 2026.

Hosted by Weslaco Parks and Recreation, the RGV911 Public Education Team attended the City of Weslaco's first Kite Festival and Competition, where families gathered to fly kites and enjoy friendly competitions. The RGV911 Public Education Team had the opportunity to connect with community members and share important 911 safety information. A key message that was emphasized was the importance of knowing your address and location.

7th Annual World Elder Abuse Day Parade, City of Edinburg, June 10, 2026.

Hosted by the Hidalgo County District Attorney's Office, this meaningful parade brought together community partners to promote awareness, safety, and support for older adults. The RGV911 Public Education Team was honored to participate and help share the importance of protecting and respecting our senior community members.

Family Health Fair, City of Edinburg, June 11, 2026.

Hosted by Hidalgo County Housing Authority, the health fair provided a wide variety of valuable resources and information for the community, connecting residents with services that support health, safety, and well-being. The RGV911 Public Education Team participated and shared the importance of registering addresses, especially in the rural areas of Hidalgo County. Having a registered address can help first responders locate residents more efficiently during an emergency, potentially saving valuable time when every second counts.

2026 Summer Reading Program (SRP), City of Mercedes, June 12, 2026.

Hosted by Dr. Hector P. Garcia Memorial Library, the RGV911 Public Education Team along with special guest Cell Phone Sally presented at the library, sharing important 911 safety information with attendees. Participants learned when to call 911, how to call and text 911, and why knowing their address is critical during an emergency. The RGV911 Public Education Team also discussed ways to be prepared before an emergency happens.

In addition, the Community Engagement Division will continue participating in upcoming programs and events throughout the region to promote 9-1-1 education, public safety awareness, and emergency preparedness. Upcoming events include the Family Health Fair on June 11, 2026, in Edinburg, hosted by the Hidalgo County Housing Authority; the Milo Ponce 5th Annual 4K on June 13, 2026, in Edinburg, hosted by Commissioner Ellie Torres, Hidalgo County Precinct #4; the Children Outreach Summer Camp on June 16, 2026, in Alamo, hosted by Hidalgo County Precinct #2; and the 3rd Annual Where the Healing Begins Conference on June 23–24, 2026, in Harlingen, hosted by the Children's Advocacy Center of Willacy County.



Hurricane Preparedness Event on May 20, 2026, in the City of Donna, hosted by the Donna Fire Department.



Student Awareness Event at Kennedy Middle School on May 22, 2026, in the City of Pharr, hosted by Hidalgo County District Attorney's Office and PSJA ISD.



"Bullet" Bob Austin Fishing Tournament on May, 23, 2026, in the City of Port Mansfield hosted by the Willacy County Young Farmers.



4th Annual Elder Abuse Awareness Day, June 4, 2026, in the City of Raymondville, hosted by the Willacy County District Attorney's Office.



Weslaco Takes Flight, June 6, 2026, in the City of Weslaco, hosted by Weslaco Parks and Recreation



7th Annual World Elder Abuse Day Parade, June 10, 2026, hosted by the Hidalgo County District Attorney.



Family Health Fair, June 11, 2026, in the City of Edinburg, hosted by Hidalgo County Housing Authority.



2026 Summer Reading Program (SRP), June 12, 2026, in the City of Mercedes, hosted by Dr. Hector P. Garcia Memorial Library.

ITEM # 5.C.2

PUBLIC

SAFETY

**LOWER RIO
GRANDE VALLEY**

ACADEMY

**Lower Rio Grande Valley Development Council
Board of Directors Meeting**

Wednesday, June 24, 2026

Department Reports

Public Safety Sara Casares
Project Management Specialist

Lower Rio Grande Valley Academy

- Cadets from Class 232 of the Mission Police Academy have completed their firearms training. They are in their final two weeks of review and preparing for their TCOLE licensing exam which is scheduled for July 7th.
- Our 233rd Weslaco Part-time class completed training on sexual assault, family violence, racial profiling, civil process, and health and safety code. They are currently preparing for their mid-term academy examination.
- Class 234 in Rio Grande City completed training on Texas Penal Code, Code of Criminal Procedure, and Arrest Search and Seizure. They are currently receiving training on how to investigate identity crimes.
- LRGV Academy staff have begun proctoring entrance exams and are reviewing applications for the upcoming 235th LRGV Academy which will once again be hosted at the Mission Police Department. Backgrounds and interviews will begin the week of June 29th.
- Today the LRGV Academy is collaborating with the Children Advocacy Centers of Cameron and Willacy County to provide TCOLE credit for officers attending the 3rd Annual “Where the Healing Begins Conference”. This conference focuses on providing training on child abuse prevention, victim services, and child advocacy.
- In-service Training Report



Mission 232nd LRGV
ACADEMY



Weslaco 233rd LRGV Part-Time Academy





Rio Grande City
234th LRGV
Academy



CHILDREN'S ADVOCACY CENTERS OF CAMERON AND WILLACY COUNTIES



WHERE THE HEALING BEGINS

Our mission is to serve and advocate for child victims of abuse through education, prevention, intervention, and recovery.

ITEM #5. D

**TRANSPORTATION
VALLEY METRO**

Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday June 24, 2026

Item #5: Department Reports

D. Transportation Action Item

Valley Metro Status ReportSandra Carrizales
Director

1. Consideration and **ACTION** to Approve updated LRGVDC - Valley Metro **Title VI/LEP/EJ Policy**.

Staff requests Board approval on updating Valley Metro’s LRGVDC Title VI/LEP/EJ Policy to include process related to Major Service Changes in Section 1.06 Public Notice Requirements:

• **Section 1.06 PUBLIC NOTICE REQUIREMENTS**

Additional language:

In addition to the requirements for major service changes, LRGVDC: Valley Metro shall solicit, receive, and consider public comments prior to implementing any proposed fare structure change, including fare increases, new fare products, or adjustments to existing fare categories. At least one (1) public hearing before the LRGVDC Board is required prior to the adoption of any proposed fare structure adjustment. Notice of the public hearing shall be provided no fewer than thirty (30) days in advance through publication in a newspaper of general circulation and through additional communication channels such as website postings and onboard bus notices.

Public hearing notices related to fare structure changes shall include the following information:

- A clear description of the proposed fare structure change
- A statement that public comments will be accepted before and during the public hearing
- Instructions for submitting written or electronic comments
- Contact information for submitting feedback
- The location(s) where detailed information on the proposed change can be accessed
- The time, date, and location of the public hearing

Public hearings shall be held in accordance with all applicable laws, regulations, and written FTA procedures. Valley Metro may also host informational meetings or workshops to further inform riders and the general public regarding proposed fare adjustments. All public comments received will be reviewed and considered prior to finalizing any fare structure change.

Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday June 24, 2026

Item #5: Department Reports

D. Transportation Action Item #2

Valley Metro Status ReportSandra Carrizales
Director

2. Consideration and **ACTION** to Approve an Interlocal Agreement Between Valley Metro and the LRGVDC Area Agency on Aging for Office Space at the Harlingen Transportation Terminal

- Staff requests Board approval of an Interlocal Agreement between Valley Metro and the LRGVDC Area Agency on Aging (AAA) for the lease of approximately 3,062 square feet within the Valley Metro Harlingen Transportation Terminal located at 102 N. T Street, Harlingen, Texas.
- The leased space consists of 1,312 square feet of dedicated office and storage space and 1,750 square feet of common area space to support the delivery of aging services throughout the region. The lease term is three (3) years with a monthly rental amount of \$4,466.58, inclusive of utilities.
- The Federal Transit Administration (FTA) has reviewed and approved the incidental use of the facility for this purpose.

**INTERLOCAL AGREEMENT FOR LEASE OF VALLEY METRO HARLINGEN
TRANSPORTATION TERMINAL BETWEEN
VALLEY METRO AND AREA AGENCY ON AGING**

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

This Interlocal Agreement for Lease of Valley Metro Harlingen Transportation Terminal is made and entered into this **1st** day of **July, 2026**, by and between LRGVDC Area Agency on Aging, (hereinafter "LESSEE"), and Valley Metro, (hereinafter "LESSOR"). In consideration of the mutual covenants and agreements herein set forth, and other good and valuable consideration, LESSEE and LESSOR agree as follows:

ARTICLE 1

LEASED PREMISES

LESSOR does hereby demise and lease to LESSEE, and LESSEE does hereby lease from LESSOR the following: Harlingen Transit Terminal Facility. The lease premises constitutes office space located at 102 N. T ST, Harlingen, Texas (See Exhibit "B").

ARTICLE 2

TERM

2.01 – Initial Term. The initial term of this Lease (“Initial Term”) shall be three (3) years, unless sooner terminated as provided herein, commencing **July 1st, 2026**, or on the date the Premises becomes available for occupancy, whichever occurs later (“Commencement Date”). Upon expiration of the Initial Term and upon mutual written agreement, this Lease shall automatically renew for up to five (5) additional one-year renewal terms (each a “Renewal Term”) unless either LESSOR or LESSEE provides written notice of non-renewal to the other party at least one hundred twenty (120) days prior to the expiration of the then-current term. During any renewal period, either party may terminate this lease for any reason or no reason by giving the other party 120-days written notice.

2.02 - Termination During Renewal Term. During any Renewal Term, either party may terminate this Lease with or without cause by providing one hundred twenty (120) days' prior written notice to the other party. Termination shall become effective at the conclusion of the notice period unless otherwise mutually agreed in writing.

2.03 – Funding and Non-Appropriation; Governmental Termination.

This Lease is entered into by LESSEE as a governmental entity and is expressly contingent upon the continued availability and appropriation of funds for the Area Agency on Aging (AAA) programs. The parties acknowledge that the AAA programs are funded in whole or in part through federal and/or state grants, allocations, and legislative appropriation and that LESSEE may not lawfully obligate funds beyond those appropriated and available for each fiscal year.

In the event that sufficient funds are not appropriated, allocated, granted, or otherwise made available to support continued operations of the AAA programs or payment obligation under this Lease, or if such funding is reduced, suspended, or terminated, LESSEE shall have the right to terminate this Lease without penalty or further liability upon written notice to LESSOR. Such termination shall be effective at the end of the fiscal period for which funds were available or on such earlier date specified in the notice if funding becomes unavailable mid-year. Upon termination pursuant to this Section, LESSEE shall be responsible only for the rent and other charges properly accrued through the effective date of termination, prorated as of such date. LESSOR expressly waives any claim for future rents, damage, penalties, or other sums attributable to periods after the effective date of termination resulting from non-appropriation or funding unavailability.

2.04 – Governmental Immunity; No Waiver.

The parties acknowledge and agree that LESSEE is a governmental entity organized under the laws of the State of Texas. Nothing in this lease shall be construed as a waiver of any sovereign or governmental immunity available to LESSEE under the Constitution and laws of the State of Texas.

No provision of this Lease, including but not limited to any indemnification, limitation of liability, dispute resolution, or damage provision, shall be interpreted as a waiver of governmental immunity beyond the limited waiver, if any, expressly provided by applicable Texas law.

LESSOR expressly acknowledges that LESSEE does not waive immunity from suit or liability by entering into this Lease and that any such waiver, if applicable, must be expressly authorized

by statute. In the event of any conflict between this Lease and applicable Texas law regarding governmental immunity, Texas law shall control.

ARTICLE 3

RENT

3.01 LESSEE agrees to pay to LESSOR as a fixed rent, the sum of One Dollar and Fifty Cents (\$ 1.50) per square foot for office space (“BASE PRICE”) and Thirty-Five percent (35%) of the Base Price which equals to Fifty-Two point Five Cents (\$0.525) (“COMMON SPACE PRICE”) per square foot for common spaces as identified in Exhibit “A” monthly on the commencing date of this lease agreement and each subsequent month throughout the term of this Lease. The Base and Common Space Prices are based on fair market value and include a fixed calculated rate as outlined on Exhibit “B”. This amount totals to **\$4,466.58** monthly following the non-terminal space of 1,312 sq. ft. (1,312 sq. ft. Office & Storage + 1,750 sq. ft. common), see Exhibit “A”. This rate shall be reviewed every three (3) years to ensure alignment with market rates, with any increase or decrease capped at 5% per adjustment period. The rent established under this agreement shall remain fixed during the initial term unless otherwise stated herein. Any adjustment to rent during the initial term must be mutually agreed to in writing by both departments and the LRGVDC.

Notwithstanding any provision of this Lease to the contrary, LESSEE shall not be responsible for, nor shall LESSEE be assessed, any charges, fees, or costs associated with the use, maintenance, repair, operation, or upkeep of common areas within the building. Common areas shall include, but are not limited to, hallways, corridors, passageways, lobbies, reception areas, shared break rooms, restrooms, elevators, stairways, waiting areas, and any other area intended for shared or general use by building occupants or the public, see Exhibit “A”.

LESSOR agrees that LESSEE shall not be subject to any common area maintenance (CAM) charges, operating expense pass throughs, pro rata building expense allocations, maintenance fees, management fees, utilities serving common areas, janitorial costs for shared spaces, or similar assessments.

Rent and applicable charges under this Lease shall apply solely to the portion of the Premises that is specifically designed for the exclusive use of the Area Agency on Aging (AAA) programs, see Exhibit “A”. Such chargeable space shall be limited to areas that are restricted or access controlled and designed specifically for AAA staff operations, offices, storage, or program service delivery.

ARTICLE 4
USE OF PREMISES

4.01 LESSEE shall use the Lease Premises for various programs under AAA or tenants. LESSEE'S use of the premises shall not unreasonably interfere with the other uses of the Lease Premises by LESSOR.

4.02 Due to the sensitive nature of the program and its material, office spaces that are utilized by LESSEE will be isolated and access controlled and will only allow AAA personnel access to the designed lease spaces.

4.03 LESSEE shall have unlimited access to the building twenty-four (24) hours per day. Security of the individual office spaces will be the responsibility of the respective tenant.

4.04 LESSEE shall promote the Lower Rio Grande Valley Development Council, Valley Metro.

4.05 LESSOR shall have access to the building and parking at no cost during normal business hours with reasonable advance notice to LESSEE, or at any time without notice in case of emergency involving safety, security, or urgent maintenance needs.

ARTICLE 5
MAINTENANCE AND SURRENDER

5.01 (a) LESSEE shall provide normal maintenance or minor remodeling, if needed and at LESSEE expense, for the Lease Premises are listed in Article 1. "Normal maintenance" shall be defined as routine cleaning, minor repairs costing less than \$2,000 per occurrence, and general upkeep that maintains the property in its current condition. If the Lease Premises require structural, repairs, or replacement that are outside the scope of normal maintenance or remodeling, as determined by mutual agreement of both parties, then LESSOR shall be responsible for making such repairs or replacement at LESSOR's expense.

(b) If the Lease Premises require maintenance, remodeling or repair, which solely in the opinion of the LESSEE, are too costly and render this Lease Agreement uneconomical, then LESSEE may terminate this Lease Agreement upon thirty (30) days written notice without penalty.

(c) If the Lease Premises require maintenance, remodeling or repair, which solely in the opinion of the LESSOR, are too costly and render this Lease Agreement uneconomical, then LESSOR may terminate this Lease Agreement upon thirty (30) days written notice.

5.02 LESSEE shall provide or procure custodial services for interior maintenance and cleaning of the Leased Premises exclusively by LESSEE.

5.03 Upon breach of the terms and agreements in this Lease Agreement by either party hereto, which breach shall not have been cured within thirty (30) days of written notice of same, the nonbreaching party may terminate this Lease Agreement upon written notice to the breaching party.

ARTICLE 6

OBLIGATIONS OF LESSOR AND LESSEE

6.01 Alterations, Additions and Improvements. All alterations, additions and improvements to the Leased Premises shall be made by the LESSEE, if needed and provided prior approval by LESSOR has been obtained for such improvements, prior to the installation or construction of same, which approval shall not be unreasonably withheld. Alterations, additions, and improvement expenses shall be the obligation of LESSEE.

On expiration of the term of this Lease, LESSEE shall be allowed to remove any equipment or fixtures which LESSEE has installed or constructed; however, if such removal damages the Leased Premises, LESSEE shall repair or pay for the repair of any such damage.

6.02 Signs. LESSEE shall have the right to erect signs on the Leased Premises. LESSEE shall remove all signs at the termination of this Lease and shall repair any damage and close any holes caused by such removal.

6.03 Utility Charges. All utility services necessary for the normal operation of the premises, including but not limited to electricity, water, sewer, trash, internet, and janitorial services shall be included as part of the monthly rent. LESSEE shall not be assessed any separate or additional charges for utilities unless otherwise expressly agreed to in writing by both parties.

ARTICLE 7

INSURANCE

7.01 Content Insurance. LESSEE may provide, at its sole discretion, a fire and extended coverage insurance policy on personal property placed by LESSEE on the Leased Premises. LESSOR shall not be liable for any damage to or loss of LESSEE's personal property regardless of cause, except for damage resulting from LESSOR's gross negligence or willful misconduct.

7.02 Fire and Casualty Damages. LESSOR shall provide fire and extended coverage insurance on the Leased Premises. If the building on the Leased Premises should be totally or partially destroyed by fire, tornado or other casualty and, if insurance coverage is not sufficient to rebuild

or repair, this Lease shall terminate by LESSOR giving LESSEE written notice thereof; otherwise, LESSOR shall use such insurance proceeds for the repair or rebuilding of the premises. Rent shall be abated or partially abated in such amounts as may be agreed by LESSOR and LESSEE accordingly to useful area during the repair or rebuilding period. In the event all or any part of the Leased Premises shall be damaged by fire, casualty or other causes, or in the event all or any part of the Leased Premises is taken in any condemnation proceedings, LESSEE shall have the right to cancel this Lease, if in the sole judgment of LESSEE such casualty or condemnation proceeding has made the Leased Premises unsatisfactory for use by the LESSEE.

7.03 Liability Insurance. Each party shall carry liability insurance in the amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate. To the extent allowed by Law, each party is responsible for its own negligent acts and agrees to indemnify and hold the other harmless for any negligent or intentional act performed by such party relating to the use or occupancy of the leased Premises. Each party shall provide the other with a certificate of insurance naming the other as an additional insured within 30 days of execution of this agreement and annually thereafter.

ARTICLE 8

INSPECTION BY LESSOR

8.01 LESSEE shall permit LESSOR and its agents to enter into and upon the Leased Premises at mutually agreeable times for the purpose of inspecting the same or for the purpose of maintaining or making repairs to the Leased Premises required hereby.

ARTICLE 9

ASSIGNMENT AND SUBLEASE

9.01 LESSEE shall not assign or sublet any part of the Leased Premises herein without prior written consent from the LESSOR, which such consent will not be unreasonable withheld.

9.02 If LESSOR denies LESSEE's request to sublease or assign and such denial is determined to be unreasonable, LESSEE shall have the right to terminate this Lease with sixty (60) days written notice without penalty.

ARTICLE 10

DISCLAIMER

10.01 Disclaimer. LESSEE represents that the Leased Premises will be used for administrative functions of LESSEE. LESSEE acknowledges that it has made full and complete inspection of the

Leased Premises and has independently satisfied itself that the Leased Premises are suitable for the stated use. LESSOR hereby disclaims, that this Lease Agreement carries with it any implied or expressed warranties by LESSOR and that such space is fit or suitable for any Intended use or purpose of LESSEE, including but not limited to law or regulations meeting the requirements of the Americans with Disabilities Act or similar State of Texas.

10.02 Parties Bound. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective administrators, legal representatives, successors and assigns where permitted by this Agreement.

10.03 Texas Law to Apply. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in the Cameron County, Texas.

10.04 Legal Construction. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

10.05 Prior Agreements Superseded. This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes all prior written or oral agreements between the parties respecting the within subject matter.

10.06 Amendments and Modifications. No amendment, modification or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

10.07 Notices. Any and all notices or other communications required or permitted to be given pursuant to this agreement shall be in writing and shall be considered as properly given if sent by facsimile transmission or mailed by certified mail, return receipt requested, postage prepaid, and addressed as follows:

LESSEE:

LRGVDC Area Agency on Aging
Attn: Margarita Lopez, AAA Director
301 W. Railroad ST.
Weslaco, TX 78596

LESSOR:

Valley Metro
Attn: Sandra Carrizales
510 S. Pleasantview Dr.
Weslaco, TX 78596

10.08 Rights and Remedies Cumulative. The rights remedies provided by this Lease Agreement are cumulative, and the use of any one right or remedy by either party shall not preclude or waive its right to use any or all other remedies. Said rights and remedies are given in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

10.09 Quiet Enjoyment. LESSOR covenants and agrees that LESSEE on paying the rent and other charges herein provided for and observing and keeping the covenants, conditions, and terms of this Lease on LESSEE'S part to be kept or performed, shall lawfully and quietly hold, occupy, and enjoy the Leased Premises during the term of this Lease Agreement without hindrance or molestation of LESSOR or any person claiming under LESSOR.

10.10 Environmental Representations By LESSOR. LESSOR represents and warrants to LESSEE, which representations and warranties shall survive termination of this Lease, that as of the date hereof the Leased Premises are free of compounds defined as hazardous materials, substances, pollutants or contaminants under any federal or Texas statute, regulations, rule or ordinance, or amendments thereto, including without limitation the Comprehensive Environmental Response Compensation and Liability Act, and/or the Resource Conservation and Recovery Act. LESSOR agrees, which agreement shall survive termination of this Lease Agreement, that if any contamination of said Leased premises is alleged to have occurred before the occupancy of said Leased Premises by LESSEE, then all obligation and liabilities for such contamination by LESSOR in connection therewith are assumed by LESSOR AND LESSOR shall indemnify and hold LESSEE harmless from any liability or obligation relating to or associated with such contamination. LESSOR'S obligation to hold LESSEE harmless shall include but not be limited to defending all claims suits and administrative proceedings (with counsel approved by LESSEE) even if such claims, suits or proceedings are groundless, false or fraudulent and/or the expense of the same become due, any and all judgments, penalties, or other sums relating directly to or associated with such claims, suits or proceedings.

10.11 Environmental Representations By LESSEE. LESSEE represents and warrants to LESSOR, which representations and warranties shall survive termination of this Lease, that during the term hereof it will not, knowingly, contaminate the Leased Premises in violation of any federal or Texas statute, regulation, rule or ordinance, or amendments thereto, including without limitation the Comprehensive Environmental Response Compensation and Liability Act and the Resource Conservation and Recovery Act. LESSEE agrees, which agreement shall survive termination of

this Lease Agreement, that if any contamination of the Leased Premises is caused by LESSEE, then all obligation and liabilities for such contamination by LESSEE in connection therewith are assumed by LESSEE and LESSEE shall indemnify and hold LESSOR harmless from any liability or obligation relating to or associated with such contamination. LESSEE'S obligation to hold LESSOR harmless shall include but not be limited to defending all claims suits and administrative proceedings (with counsel approved by LESSOR) even if such claims, suits or proceedings are groundless, false or fraudulent and/or the expense of the same become due, any and all judgments, penalties, or other sums relating directly or indirectly to or associated with such claims, suits or proceedings.

10.12 Common Area Restrictions. Common areas are not to be used other than for the benefit of all tenants unless prior written approval is obtained from all tenants.

10.13 Waiver of Default. No waiver by the parties hereto of any default or breach of any term, condition or covenant of this Lease shall be deemed to be a waiver of any other breach of the same or any other term, condition or covenant contained herein.

10.14 Attorney's Fees. In the event LESSOR or LESSEE breaches any of the terms of this Agreement whereby the party not in default employs attorneys to protect or enforce its rights hereunder and prevails, then the defaulting party agrees to pay the other party reasonable attorney's fees so incurred by such other party.

10.15 Force Majeure. Neither LESSOR nor LESSEE shall be required to perform any term, condition or covenant in this Lease so long as such performance is delayed or prevented by force majeure, which shall mean acts of God, strikes lockouts, materials or labor restrictions by any governmental authority, civil riot, floods and any other cause not reasonably within the control of LESSOR or LESSEE, and which by the exercise of due diligence LESSOR or LESSEE is unable, wholly or in part, to prevent or overcome.

IN WITNESS WHEREOF, the undersigned LESSOR and LESSEE hereto execute this Agreement as authorized by the respective governing bodies, as of the day and year first above written.

LESSOR:

**LOWER RIO GRANDE VALLEY
DEVELOPMENT COUNCIL**

Manuel Cruz, Executive Director
Lower Rio Grande Valley Development Council

Sandra Carrizales, Director
LRGVDC Valley Metro

LESSEE:

LRGVDC AREA AGENCY ON AGING

Margarita Lopez, Director
LRGVDC Area Agency on Aging

ATTEST:

Exhibit "A"

LRGVDC AAA – VM Terminal Office Space Lease Sq. Ft. Assessment



**Please note area is rounded to the nearest square foot.*

Office Space

Area 1: Multiple office Space – 17' 11" x 14' 11" = **266 sq. ft.**

Area 2: Single Office Space – 11' x 8' = **88 sq. ft.**

Area 3: Entrance Hall Area for Areas 1&2 – 12' 7" x 5' 5" = **67 sq. ft.**

Area 4: Single Office Space – 13' 4" x 8' 7" = **115 sq. ft.**

Area 5: Multiple Office Space – 18' 10" x 10' = **187 sq. ft.**

Area 6: Multiple or Single Office Space – 12' 1" x 11' = **133 sq. ft.**

Area 7: Single Office Space – 13' 7" x 8' = **109 sq. ft.**

Area 8: Single office Space – 13' 7" x 8' 10" = **120 sq. ft.**

Area 9: Copy/Mailroom are – 15' 4" x 10' 10" x 6' 4" x 3' 4" x 9' = **137 sq. ft.**

Common Areas

Area 10: Kitchen – 16’ x 1’ 10” = **125 sq. ft.**

- Incorporate cabinet, countertop and appliance space.

Area 11: Open Space – 41’ 8’ x 39’ = **1,625 sq. ft.**

- Can be allocated and split as needed.

Storage

Area 12: Storage Room – 12’ x 7’ 6” = **90 sq. ft.**

Totals

Office Space: **1,222 sq. ft.**

Common Area: **1,750 sq. ft.**

Storage:..... **90 sq. ft.**

Cost per Square Footage

Suggested cost per square footage is **\$1.50.**

Common area usage: **35% of Base = \$0.525.**

The above are the square footage for the areas identified during our April 9th 2026 meeting to discuss the lease agreement for the use by the Area Agency on Aging program. This include a suggested cost per square footage. There is no cost attributed to common areas or if the storage room will be allocated as part of the lease. There is also no cost attributed to the square footage of the renovated bathrooms. This should stay as is as the current use configurate for the bathrooms will be shared between AAA, VM, and on a controlled basis of the public.

Please note that the lease cost (determined price of the square footage) does not cover the following utilities. This will also require an acknowledgement in the agreement to determine if any other cost will be added to the lease.

- Light
- Water
- Internet (If we look at the MPO lease this is not part of the lease as it is part the LRGVDC-Valley Metro infrastructure.

Phone lines should already be billed to AAA directedly and will just hub out of the Valley Metro MDF room.

Exhibit "B"

VM – AAA Terminal Office Space Fixed Lease Rate Calculation Report

Office Lease Rate Methodology & Cost Breakdown

1. Office & Storage Space

Calculated using the agreed base lease rate of \$1.50 per square foot (SF) for dedicated AAA office and storage space.

Space Type	Square Footage	Rate	Monthly Charge
Office Space	1,222 SF	\$1.50/SF	\$1,833.00
Storage Space	90 SF	\$1.50/SF	\$135.00
Subtotal	1,312 SF	—	\$1,968.00

2. Common Space

Common space includes the open conferencing and kitchen areas totaling 1,750 SF. A reduced shared-use rate equal to 35% of the base office rate was applied (\$0.525/SF).

Monthly Common Space Charge: **\$918.75**

3. Utilities

Utilities were calculated based on the AAA's historical billed usage averaged over a 12-month period.

Utility Category	Monthly Charge
Electricity	\$737.99
Water / Sewer / Garbage	\$260.19
Internet	\$160.82
Total Utilities	\$1,159.00

4. Cleaning Services

Cleaning services were calculated at \$50 (quoted amount provided by vendor) per working business day, excluding federal holidays (250 business days in one year). The resulting annual cost will be split 50/50 between Valley Metro and AAA and averaged over 12 months.

Monthly Cleaning Share: **\$520.83**

Fixed Lease Rate Summary

Category	Monthly Charge
Office & Storage Space	\$1,968.00
Common Space	\$918.75
Utilities	\$1,159.00
Cleaning Services (50% Share)	\$520.83
Total Fixed Monthly Lease Rate	\$4,466.58

Annual Lease Equivalent: **\$53,598.96**

Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday, June 24, 2026

VALLEY METRO May 2026 Ridership Snapshot

System Overview

Metric	May 2026	May 2025	YoY % Change
Total Passenger Trips	39,288	40,345	-2%
McAllen Express	17,041	17,102	-0.4
Harlingen – San Benito	4,055	5175	-22%
Willacy & Zapata Express	231	62	+272%
LRGVDC Motor Bus	3,886	4,250	-8%
LRGVDC – Demand Response	701	774	-9%
UTRGV	13,085	12,899	+9%
STC	289	83	+170%

Executive Summary

May performance highlights several encouraging trends, with standout growth in Willacy & Zapata Express (+272%), and continued strength in UTRGV ridership (+9%) and STC by (+170%).

Ridership Trend

Month	FY 24-25	FY 25-26
September	78,812	124,908
October	79,338	130,325
November	64,200	94,014
December	41,253	61,339
January	47,768	57,110
February	68,657	96,640
March	63,554	86,210
April	69,170	99,574
May	40,345	39,886
YTD Ridership	551,097	790,006

• Ridership has grown substantially year over year, with FY 25-26 up roughly 43% compared to the same month in FY 24-25. Year-to-date totals show a strong overall increase from 551,097 to 790,006, indicating sustained demand and improved performance.

Top Performing Routes

Route	May Ridership	YOY Change
Route 16 .1 &16.2 Courthouse Circulator – Edinburg –	5179	Combined +23%
Route 31.2 Bus 83 – Harlingen – La Feria – Mercedes - Weslaco – Donna – Alamo - Pharr - McAllen	1234	+34%
Route 31.3 Bus 83 – Harlingen – La Feria – Mercedes - Weslaco – Donna – Alamo - Pharr - McAllen	1768	+7%
Purple Line STC – Weslaco - Pharr	109	+21%
RGV Metro Express Red Line 1	1702	+3%
RGV Metro Express Red Line 2	1609	+9%

• Willacy Express - Harlingen – Sebastian- Lyford – Raymondville	359	Combined +252%
• Zapata Express – Zapata – San Ygnacio - Laredo		

Ridership performance in May shows strong momentum across several key routes, with notable gains on the Courthouse Circulator (+23%), Business 83 segments (+34% and +7%) and the Willacy – Zapata Express (+252%). These increases highlight growing demand in both core and emerging corridors, reinforcing the effectiveness of recent service enhancements.

Regional Transportation Advisory Panel (RTAP) Meeting Activity:

RTAP Committee Meeting Recap

The presentation on the upcoming 5-Year Regional Public Transit Coordination Plan Project was delivered by KFH Consultant Richard Sampson. He provided an update on the project's progress, noting current efforts in stakeholder engagement, survey development, analysis of existing conditions, and planning for focus groups, public forums, and "meeting on the bus" activities. Three surveys—Community, Provider, and Rider—will be released in both English and Spanish. Agencies will be contacted for survey review, event recommendations, and stakeholder interviews. The consultant will also attend community events to gather public input.

- Three surveys: Community, Provider, Rider (English/Spanish).
- Agencies will assist with survey review, events, and interviews.

During the February RTAP Subcommittee meeting, Claudia Olmedo reported that Valley Metro, Brownsville Metro, McAllen Metro, Island Metro, STC, and UTRGV met to work on improving regional connectivity. Key regional connections—including the RGV Metro Express Red and Orange Lines and the Purple Line—were discussed. A request for a regional transit map was submitted to RGV MPO and is pending. Agencies noted ongoing issues with TransLoc technology and are exploring alternatives. Coordination continues on schedules and frequency adjustments to reduce passenger wait times. Agencies will present route analyses at the next subcommittee meeting.

- Request submitted for regional transit map; awaiting response.
- Exploring alternatives to TransLoc due to ongoing issues.

In the discussion and recommendations portion, members reviewed progress on the Regional Transit Guide, which is still in development. The shared QR code remains a pending item. Draft pages currently include all transit agencies, as well as STC and UTRGV. A printed brochure version is being considered. Agencies are encouraged to review and edit content, with a vote on the final layout scheduled for the next meeting. Membership information will also be updated, with agencies revising listings for veterans' groups, BPAC, TNCs, and senior centers in their service areas. Updated lists will be posted to agency websites.

- Guide draft includes all agencies plus STC and UTRGV.
- Membership lists will be updated and posted online.

Transit provider updates were shared by Island Metro and Metro McAllen. Island Metro's Bart Perez reported ridership of 43,031 in January and 47,314 in February. New 5339-funded vehicles are now in service, receiving positive feedback for improved bike racks. The Tesla supercharger installation is awaiting a final construction timeline. Metro McAllen's Jon Ray Bocanegra reported that the agency is exploring a full technology overhaul with ETA Transit, including APCs, tracking, and on time performance tools.

LRGVDC Five-Year Regional Public Transportation Coordination Plan (RPTCP) Update

Board Briefing: Transit Coordination Plan Update

Consultant: KFH Group | **Report (May 2026)**

Project Status

The Regional Public Transportation Coordination Plan project is progressing on schedule and within scope. During the month of May, efforts successfully transitioned from preliminary planning into intensive regional fieldwork, stakeholder engagement, and data collection. The consultant team has successfully established the necessary baseline through direct transit observations and comprehensive survey deployments across the Lower Rio Grande Valley. All milestones remain aligned with the approved project timeline for Phase 1 delivery.

Key Achievements (May 2026)

- **Community Outreach:** Conducted in-person sessions at Brownsville and McAllen transit centers, met with Hidalgo and Willacy County Judges, and visited regional community centers.
- **Surveys Launched:** Deployed community and rider surveys (English/Spanish, print/online) across local transit agencies, UTRGV, and South Texas College.
- **Field Observations:** Completed service assessments for Valley Metro, Metro McAllen, Brownsville Metro, and Island Metro.
- **Data Analysis:** Initiated demographic review and mapping for the upcoming technical memorandum.

Next Steps (June 2026)

- **Survey Closure:** Finalize all stakeholder interviews and close public surveys on **June 30**.
- **Provider Inventory:** Collect operational data from regional transit providers and private operators.
- **Gap Analysis:** Begin evaluating service duplications and unmet transit needs.

Upcoming Milestones

- **July 15, 2026:** Delivery of Technical Memorandum #1 and Public Outreach Summary drafts.
- **July 28, 2026:** Workshop #1 during the scheduled RTAP Committee meeting.

Valley Metro Planning Activities

Planning Outreach Report

MHM -Travel Training Session

- Valley Metro provided a travel training presentation to Methodist Healthcare Ministries to help expand mobility access for the community they both serve. By teaching staff and clients how to confidently use public transit—everything from reading route maps to planning trips and understanding accessibility features—Valley Metro supports Methodist Healthcare Ministries' mission of improving health and wellness. Reliable transportation is often a barrier to medical care, social services, and daily needs, so this training empowers individuals to travel independently, reduce missed appointments, and stay connected to essential resources.



1st Methodist Church Food Produce Distribution

- Valley Metro attended the First Methodist Church food distribution event to connect directly with families who rely on essential community services and may benefit most from accessible transportation options. By being present on-site, they were able to share information about their current community survey—encouraging residents to voice their needs and shape future transit improvements—while also promoting La Feria Routes as a reliable, affordable way to reach work, school, healthcare, and daily resources. Their participation helped build trust, raise awareness, and ensure that the people who depend on these services know how to navigate and use the transit options available to them.



ITEM #5.D.2

RGVMPO

Lower Rio Grande Valley Development Council
Board of Directors Meeting

Wednesday June 24, 2026

Item # 5: Department Reports

RGVMPO Action Item

1. Consideration and **ACTION** to approve an interlocal agreement with the Texas A&M Transportation Institute (TTI), as the performing party, and the Lower Rio Grande Valley Development Council (LRGVDC) and the Rio Grande Valley Metropolitan Planning Organization (RGVMPO), as the receiving parties, in the amount of \$328,327.00 to conduct the Regional Transit Authority Feasibility Study (Subtask 5.4) as identified in the FY 2026–2027 Unified Planning Work Program.

This subtask is to conduct a feasibility study to assess the potential establishment of a Regional Transit Authority. This initiative aims to identify and evaluate alternative modes of transportation that enhance regional mobility while integrating with the existing network.

INTERLOCAL AGREEMENT FOR REGIONAL TRANSIT AUTHORITY STUDY

THE STATE OF TEXAS §
 §
THE COUNTY OF HIDALGO §

THIS INTERLOCAL COOPERATION CONTRACT (“Agreement”) is entered into by and between the **Texas A&M Transportation Institute (“TTP”)**, a member agency of The Texas A&M University System and an agency of the State of Texas, and the **Lower Rio Grande Valley Development Council (“LRGVDC”)**, a political subdivision of the State of Texas acting as fiscal agent for the Rio Grande Valley Metropolitan Planning Organization (“RGVMPO”).

This Agreement is authorized and executed pursuant to the Texas Interlocal Cooperation Act, Texas Government Code Chapter 791, and other applicable law. The Parties agree that the services provided under this Agreement are governmental functions and services that each Party is authorized by law to perform, and that this Agreement serves the mutual interests of efficient and economical administration of government.

I. CONTRACTING PARTIES:

Performing Party: Texas A&M Transportation Institute (TTI)
 The Texas A&M University System - VID # 37277277275000

Receiving Party: Lower Rio Grande Valley Development Council a Political Subdivision of
 the State for Texas, acting in its capacity as fiscal and administrative agent
 for the Rio Grande Valley Metropolitan Planning Organization- RGVMPO

II. STATEMENT OF SERVICES TO BE PERFORMED:

The Performing Party shall provide professional research and technical services to the Receiving Party in connection with the Rio Grande Valley Regional Transit Institutional Options Feasibility Study (the “Project”), as described in this Section and in any attachments incorporated herein.

The Receiving Party enters into this Agreement in its capacity as fiscal and administrative agent for the Rio Grande Valley Metropolitan Planning Organization (“RGV MPO”). The services performed under this Agreement constitute governmental planning functions authorized under applicable state and federal transportation planning laws.

The Performing Party shall perform the tasks described below and deliver the corresponding reports, analyses, data, and work products as specified herein. All deliverables shall be provided to the Receiving Party for use in connection with MPO planning activities and related governmental purposes.

All services shall be performed in accordance with applicable state and federal laws and regulations, including, if applicable, federal metropolitan transportation planning requirements under 23 U.S.C. §134 and 23 CFR Part 450.

To the extent federal planning funds are utilized, performance under this Agreement shall comply with applicable provisions of 2 CFR Part 200 and related grant requirements.

PROJECT GOAL: The Rio Grande Valley Regional Transit Institutional Options Feasibility Study aims to address regional mobility weaknesses by identifying transit organizational, regulatory, and financial framework alternatives for operating transit within travel corridors throughout the counties of Cameron, Hidalgo, and Starr. The study will also adapt state-of-the-art methodologies and tools for their application in specific potential regional travel corridors.

SCOPE OF THE PROJECT: The Texas A&M Transportation Institute (TTI) will provide technical support to the Rio Grande Valley Metropolitan Planning Organization (RGVMPO) staff in conducting a study to examine the feasibility of the creation of a single seamless fixed-route transit system that includes ADA complimentary service and circulator routes that serve key activity centers within three counties of the Rio Grande Valley area.

Further, the study will review any limitations associated with the existing situation of operating separate transit systems along the three counties and identify any potential to increase transportation services for the citizens of the Rio Grande Valley region, improving access to jobs, medical facilities, shopping, recreational areas, and other venues. The study will also assess the potential to improve service to those within the community who require special access due to age, disability or other limitations, and to utilize transit as a tool for revitalization of the community while reducing air quality impacts. Finally, the study will assist in the development of a prioritized list of corridors in which to implement transit services. Potential funding sources will be identified and assessed after reviewing the potential benefits, cost and impacts of implementing the improved transit services.

TASK 1: PROJECT MANAGEMENT

TTI will assist RGVMPO staff in documenting the findings from this study. TTI will support the RGVMPO staff in holding project meetings for the study Stakeholders. Key meetings proposed include:

- Kick-Off Meeting. A kick-off meeting will be conducted with the RGVMPO staff at the beginning of the performance period to present a detailed work plan. Subsequent meetings listed below will be scheduled at the request of RGVMPO staff.
- First Stakeholder Meeting. At the end of Task 4.
- Second Stakeholder Meeting. At the end of Task 5.
- Third Stakeholder Meeting. At the end of Task 7.
- Final Stakeholder Meeting. At the end of Task 10.

Task 1 Deliverables: Monthly invoices, monthly progress reports summarizing activities performed or completed, drafts of documents, meeting with project managers and selected consultants (after 15 days of meeting).

TASK 2: PEER TRANSIT AGENCY COMPARATIVE ANALYSIS

TTI researchers will help the RGVMPO summarize existing Texas statute authorizing local or regional government authority for transit agencies. Peer transit agencies in Texas and nationally will be selected for comparative analysis of practices. TTI will assist the RGVMPO in documenting the status and authority of other metropolitan transit authorities, city transit departments, county transit authorities and advanced transportation districts that impose transit sales and use tax, as identified by the Texas Comptroller of Public Accounts. TTI will support the RGVMPO in documenting the following for each of the transit authorities: (1) statutory authority; (2) service area demographics (3) taxing and funding structure/capacity; (4) governance structure, and (5) number and level of governmental entities participating.

Task 2 Deliverables: Peer Transit Agency Comparative Analysis Report

TASK 3: REGULATORY FRAMEWORK SCENARIO PLANNING

TTI will assist the RGVMPPO in documenting the current institutional, regulatory and funding for the urban and rural transit systems within Cameron, Hidalgo, and Starr Counties. TTI will document, in addition to the existing statutory authority identified in Task 2, any limitations of implementing the existing statutory authority for a multi-county or a regional transit authority. TTI will support the RGVMPPO in analyzing the taxing capacity of all regional local governments only as it relates to the implementation of a regional transit authority as permitted under Texas law. TTI will help review any alternative funding structures permitted under Texas law relating to multi-county or regional transit authorities. TTI will assist in documenting alternative transit authority management options, as identified and permitted under Texas law.

Task 3 Deliverables: Regulatory Framework Scenario Planning Report

TASK 4: DATA COLLECTION AND REVIEW OF EXISTING CONDITIONS

TTI will provide technical support to the RGVMPPO in conducting an inventory of existing selected corridors without transit services and document housing, medical services, employment centers, schools, shopping and recreational facilities. TTI will assist the RGVMPPO in identifying transportation connectivity gaps in accessing essential services. Corridors will be reviewed for existing and proposed bicycle and pedestrian facilities for access to transit. TTI will conduct site visit(s) and assist the RGVMPPO in performing a narrative inventory of existing conditions along proposed transit corridors, and around proposed transit stops as identified through the inventory.

Task 4 Deliverables: Existing Conditions Report

TASK 5: PUBLIC INVOLVEMENT SUPPORT

TTI will facilitate discussions with local stakeholders, representing local, regional and state governmental agencies, as well as educational institutions and various community organizations to identify the needs of the region as well as demands for future transit options. Further, solicit public input from existing transit riders as well as other community members regarding the demand for increased transit service, as well as to validate and supplement the gaps identified in the current transit system. TTI will also provide RGVMPPO with technical support to engage in the collection of data through the use of innovative public engagement tools to gauge support for increased transit service and further solicit public input.

Task 5 Deliverables: Notice of public meetings and outreach, summary of public comment received 15 days after each meeting, copy of the public engagement results or findings, and Public Involvement Report

TASK 6: DEVELOPMENT OF TRANSIT ROUTE PLANNING GUIDANCE

TTI will provide the RGVMPPO guidance and tools to identify and plan urban and rural fixed and on-demand routes using practical standardized procedures and methodologies that are acceptable to regional, state and federal partner agencies. TTI will assess the applicability of computer and GIS software tools to facilitate the identification of potential demand, and applicable methodologies and/or computer tools recommended. The guidance developed under this task will be aimed at maximizing ridership while considering the requirements and constraints of different funding sources identified.

The guidance is expected to help establish an initial operating plan for potential express, local fixed route services and ADA complementary service. To illustrate the application of the guidance, TTI will select one case study corridor to assess the possible benefits of a new route /transit service. For the case study, TTI will examine existing and projected demographic, economic, and other data to plan future express transit route connections and local service options. This work will help estimate a pro-forma initial operating plan for the case study route services.

Task 6 Deliverables: Data related to demographic, economic, and other variables gathered, maps of case study corridor routes or corridor examined, and a copy of the Transit Route Planning Guidance document.

TASK 7: DEVELOPMENT OF RIDERSHIP, MOBILITY AND BENEFITS QUANTIFICATION GUIDANCE

TTI will develop guidance to estimate the improvement in Multimodal Level of Service (MLOS), to include both pedestrian activity and transit ridership, resulting from the implementation of the pedestrian/transit access improvements. The guidance will consider a combination of Pedestrian Level of Service (PLOS) and Transit Level of Service analyses to support the determination of MLOS. The guidance will also include measures to consider the benefits associated with reduced vehicle miles travelled (VMT), reduction in travel time and other quantifiable factors by corridor. The guidance will be built on existing state-of-the-art methodologies.

Task 7 Deliverables: Initial Ridership Estimation and Mobility and Benefits Guidance Report

TASK 8: DEVELOP EXECUTIVE SUMMARY OF STUDY FINDINGS FOR POTENTIAL INCLUSION INTO REGIONAL METROPOLITAN TRANSPORTATION PLAN

TTI will assist the LG in discussions with representatives of the RGVMPO, Texas Department of Transportation (TXDOT), and FTA, to assess the need (if any) to include a summary of study findings in the Region's Metropolitan Transportation Plan (MTP),

Task 8 Deliverables: Executive summary of the study outcomes for potential inclusion into the development of the metropolitan transportation plan.

TASK 9: FINAL REPORT

Drawing from the findings from the outputs of previous tasks, TTI will identify potential governance structure alternatives for county-wide transit. TTI will identify the ability of each alternative structure to generate a dedicated source of local funds to support county-wide or regional transit and to match federal transit revenues. TTI will evaluate the advantages and disadvantages of each alternative structure and identify the most advantageous structure. The study will identify potential federal, state, and local resources necessary to sustain effective transit services, and an implementation strategy which considers budgetary capability and objectives related to same.

Task 9 Deliverables: Final Study Report comprised of the outputs of all tasks completed and developed.

All electronic information transmitted to or housed by the Performing Party is the responsibility of the Performing Party and will be protected in accordance with Texas Administrative Code (TAC) 202 as well as any other applicable state or federal mandate unless additional protection is requested in writing by the sponsor.

III. WORK SCHEDULE

The Project shall be performed in accordance with the Work Schedule attached hereto as **Schedule A**, which is incorporated herein by reference.

The anticipated period of performance shall begin upon full execution of this Agreement and shall continue through **September 2027**, unless terminated earlier in accordance with the terms of this Agreement.

The Work Schedule represents the Parties' best estimate of the timeline for completion of the tasks described in Section II. Adjustments to the Work Schedule may be made upon mutual written agreement of the Parties, provided that such adjustments do not increase the Contract Amount unless formally amended in writing.

IV. BASIS FOR CALCULATING COSTS:

The services provided under this Agreement shall be performed on a cost-reimbursable basis. Compensation to the Performing Party shall be limited to the actual and reasonable costs incurred in the performance of the services described herein, as detailed in **Schedule B (Budget Detail)**, which is incorporated herein by reference.

The Parties acknowledge and agree that this Agreement is entered into pursuant to Texas Government Code Chapter 791, and that payments made under this Agreement are limited to the actual cost of services provided and do not include profit.

Reimbursement shall be made only for costs that are necessary, reasonable, and allocable to the Project and, if federal funds are utilized, allowable under applicable provisions of 2 CFR Part 200.

V. CONTRACT AMOUNT:

The total amount payable under this Agreement shall not exceed **Three Hundred Twenty-Eight Thousand Three Hundred Twenty-Seven Dollars and No Cents (\$328,327.00)** (the “Contract Amount”).

The Contract Amount represents the maximum amount payable for all services performed under this Agreement. The Receiving Party shall have no obligation to pay any amount in excess of the Contract Amount unless this Agreement is formally amended in writing and executed by both Parties.

Payment under this Agreement is contingent upon the availability of lawfully appropriated funds. Nothing in this Agreement shall be construed as creating a debt within the meaning of the Texas Constitution or as a pledge of the taxing power of the Receiving Party.

If federal or state planning funds are utilized, payment is further contingent upon continued eligibility, approval, and reimbursement of such funds under applicable grant agreements.

The Contract Amount shall not be increased due to schedule adjustments, workload variations, or effort beyond that contemplated in the Scope of Work unless expressly authorized through a written amendment executed by both Parties.

VI. PAYMENT FOR SERVICES:

The Receiving Party, Lower Rio Grande Valley Development Council (LRGVDC), shall pay the Performing Party from current revenues legally available for such purpose and from appropriation items or accounts of the Receiving Party from which expenditures of like character are normally paid, in accordance with Texas Government Code Chapter 791.

The Performing Party shall submit detailed monthly invoices itemizing actual costs incurred during the billing period. Invoices shall include sufficient documentation to demonstrate that costs are reasonable, necessary, and allocable to the Project.

Reimbursement shall be limited to actual costs incurred in the performance of the services described herein and shall not exceed the Contract Amount set forth in Section V.

If federal or state planning funds are utilized for payment under this Agreement, reimbursement shall be subject to allowability requirements under applicable grant agreements and 2 CFR Part 200.

The Receiving Party shall have the right to review and verify supporting documentation for invoiced amounts prior to payment. Payment shall not constitute acceptance of work not performed in accordance with this Agreement.

Payments shall be made in accordance with the Texas Prompt Payment Act, where applicable.

Payment may be subject to receipt of reimbursement from applicable funding agencies, where applicable.

VII. BILLING AND INVOICE SUBMISSION

All invoices shall be submitted monthly in arrears and shall reference the Agreement title and applicable Project identifier.

Invoices shall be submitted electronically to the Receiving Party at the following billing contact:
Lower Rio Grande Valley Development Council (LRGVDC)

Attn: Finance Department
Email: invoices@lrgvdc.org
301 West Railroad Street
Weslaco, Texas 78542
956-682-3481

With Copy to:
Claudia Salinas - RGVMPPO
Program Manager
617 W University Drive
Edinburg, TX 78539
Email: csalinas@rgvmppo.org

Invoices shall include:

1. Detailed description of services performed during the billing period;
2. Itemization of direct and indirect costs consistent with Schedule B;
3. Supporting documentation sufficient to demonstrate actual costs incurred;
4. Identification of labor categories, hours worked, and applicable rates;
5. Travel or other direct cost backup, if applicable; and
6. Cumulative total billed to date.

Submission of an invoice does not constitute approval or acceptance of services. The Receiving Party reserves the right to request clarification or supporting documentation prior to processing payment.

Payment may be subject to receipt of reimbursement from applicable funding agencies, where applicable.

VIII. ADMINISTRATIVE CONTACTS

The Parties designate the following individuals as administrative contacts for purposes of contract administration, coordination, and official communications related to this Agreement.

For Performing Party:

Pricing Proposal or Pre-award:
Timothy Hein
Research Services Administrator
Texas A&M Transportation Institute
3135 TAMU
College Station, Texas, 77843-3135
Tel. 979-317-2046
Email: t-hein@tti.tamu.edu

Administrative Contact after Execution:
Daniel Martinez, M.S.
Project Manager II
Sponsored Research Services
400 Harvey Mitchell Parkway South
College Station, TX 77845-3578
Tel. 956-624-8227
Email: d.mtz@tamu.edu

For Receiving Party:

Contracting Authority:
Manuel Cruz
Executive Director
LRGVDC
301 W Railroad Street
Weslaco, TX 78596
Tel. 956-682-3481
Email: mcruz@lrgvdc.org

Administrative Contact:
Michael Medina, PTP
Executive Director
RGVMPO
617 W University Drive
Edinburg, TX 78539
Tel. 956-682-3481 ext. 302
Email: mmedina@rgvmppo.org

Program Management:
Claudia Salinas
Project Manager
RGVMPO
617 W University Drive
Edinburg, TX 78539
Tel. 956-682-3481 ext. 308
Email: csalinas@rgvmppo.org

IX. TECHNICAL CONTACTS

The individuals identified below shall serve as the primary technical representatives for purposes of project coordination, technical oversight, and review of deliverables.

For Performing Party:

Luis David Galicia
Research Scientist
Texas A&M Transportation Institute
3135 TAMU
College Station, Texas 77843-3135
Tel. (915) 521-8104
Email: L-Galicia@tti.tamu.edu

For Receiving Party:

Michael Medina, PTP
Executive Director
RGVMPO
617 W University Drive
Edinburg, TX 78539
Tel. 956-682-3481 ext. 302
Email: mmedina@rgvmppo.org

X. TERM OF CONTRACT

This Agreement shall become effective upon the date of the last signature by the authorized representatives of the Parties (“Effective Date”) and shall remain in effect through September 30,2027 unless terminated earlier in accordance with the terms of this Agreement.

Payment under this Agreement beyond the end of the current fiscal biennium is subject to the availability of lawfully appropriated funds. In the event sufficient funds are not appropriated or otherwise made available to support continued performance, this Agreement shall terminate without penalty or further obligation of the Receiving Party.

Nothing in this Agreement shall be construed as creating a debt within the meaning of the Texas Constitution or as a pledge of the taxing power of the Receiving Party.

Termination of this Agreement shall not relieve either Party of obligations incurred prior to the effective date of termination.

XI. TERMINATION

1. Termination for Convenience

Either Party may terminate this Agreement, in whole or in part, without cause, upon thirty (30) days’ prior written notice to the other Party.

In the event of termination for convenience, the Receiving Party shall be responsible for payment of allowable costs incurred by the Performing Party through the effective date of termination, provided such costs are reasonable, necessary, and allocable to the Project and properly documented in accordance with this Agreement.

2. Termination for Cause

Either Party may terminate this Agreement upon written notice if the other Party materially fails to perform its obligations under this Agreement and fails to cure such failure within thirty (30) days after receipt of written notice specifying the nature of the default.

3. Termination for Non-Appropriation

Notwithstanding any other provision of this Agreement, continuation of this Agreement is contingent upon the availability of lawfully appropriated funds. In the event funds are not appropriated or otherwise become unavailable, the Receiving Party may terminate this Agreement without penalty or further obligation, except for payment of allowable costs incurred prior to termination.

4. Effect of Termination

Upon termination:

1. The Performing Party shall cease performance of services to the extent specified in the notice of termination;
2. The Performing Party shall submit a final invoice for allowable costs incurred through the effective date of termination;
3. The Performing Party shall deliver all completed work products to the Receiving Party;
and
4. The Parties shall cooperate to ensure an orderly close-out of the Project.

Termination shall not relieve either Party of obligations incurred prior to the effective date of termination.

XII. ASSIGNMENT

Neither Party may assign, transfer, or otherwise convey any of its rights, duties, or obligations under this Agreement without the prior written consent of the other Party.

Notwithstanding the foregoing, the Performing Party may utilize employees, agents, or subcontractors in the performance of services under this Agreement; however, the Performing Party shall remain fully responsible for the performance of all obligations under this Agreement.

Any attempted assignment in violation of this Section shall be void and of no effect.

XIII. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflict of laws principles. To the extent applicable, federal laws and regulations governing the use of federal planning funds shall also apply.

Nothing in this Agreement shall be construed as a waiver of sovereign immunity, governmental immunity, or any other immunity or defense available to either Party under applicable law.

Venue for any action arising under this Agreement shall lie in a court of competent jurisdiction within the State of Texas, subject to applicable law governing jurisdiction and immunity.

XIV. DISPUTE RESOLUTION

The Parties shall use good faith efforts to resolve any dispute, claim, or controversy arising out of or relating to this Agreement through informal negotiations between authorized representatives of the Parties.

If a dispute cannot be resolved through informal negotiations within thirty (30) days after written notice of the dispute is provided, the Parties may escalate the matter to their respective executive leadership for further review and resolution.

Nothing in this Section shall be construed to require binding arbitration or mediation unless mutually agreed to in writing by the Parties.

To the extent applicable, disputes involving a claim against a state agency shall be subject to Chapter 2260 of the Texas Government Code and applicable administrative procedures.

Nothing in this Agreement shall be construed as a waiver of sovereign immunity, governmental immunity, or consent to suit by either Party.

XV. SOVEREIGN IMMUNITY

Nothing in this Agreement shall be construed as a waiver of sovereign immunity by the Texas A&M Transportation Institute or The Texas A&M University System, nor as a waiver of governmental immunity by the Lower Rio Grande Valley Development Council.

The Parties expressly acknowledge that each Party retains all immunities, defenses, rights, privileges, and limitations of liability available under applicable law, including, without limitation, the Texas Constitution and the Texas Tort Claims Act.

No provision of this Agreement shall be interpreted as consent to suit, consent to jurisdiction, or consent to liability beyond that provided by applicable law.

XVI. PUBLIC INFORMATION ACT

The Parties acknowledge that each is subject to the Texas Public Information Act, Chapter 552 of the Texas Government Code (“PIA”), and shall comply with its respective obligations thereunder.

If either Party receives a request for information related to this Agreement, that Party shall be responsible for responding in accordance with the PIA. The receiving Party may notify the other Party of such request if the requested information includes records that may implicate the other Party’s interests.

Nothing in this Agreement shall be construed as obligating either Party to withhold information or to assert exceptions to disclosure unless required or permitted by law. Any determination regarding disclosure shall be made in accordance with the PIA and, where applicable, the opinion of the Office of the Attorney General of Texas.

The Parties acknowledge that information submitted in connection with this Agreement may be subject to public disclosure unless expressly made confidential by law.

XVII. EQUAL EMPLOYMENT OPPORTUNITY; NONDISCRIMINATION

The Parties agree to comply with all applicable federal and state laws prohibiting discrimination, including but not limited to:

- Title VI of the Civil Rights Act of 1964, as amended;
- Title VII of the Civil Rights Act of 1964;
- The Americans with Disabilities Act (ADA);
- Section 504 of the Rehabilitation Act of 1973;
- The Age Discrimination Act of 1975; and
- Applicable implementing regulations.

The Performing Party shall comply with Executive Order 11246, as amended, and implement regulations at 41 CFR Part 60, where applicable.

The Parties agree that no person shall, on the grounds of race, color, national origin, sex, religion, age, disability, genetic information, or veteran status, be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity funded in whole or in part under this Agreement.

If federal planning funds are utilized, the Parties shall comply with applicable U.S. Department of Transportation civil rights requirements, including Title VI program compliance and related reporting obligations.

XVIII. FEDERAL FUNDING COMPLIANCE

To the extent that services under this Agreement are funded in whole or in part with federal planning funds, the Parties agree to comply with all applicable federal laws, regulations, and grant requirements, including but not limited to:

- 23 U.S.C. §134 and 23 CFR Part 450 (Metropolitan Transportation Planning);
- 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards);
- Applicable U.S. Department of Transportation regulations; and
- Any additional requirements imposed by the Texas Department of Transportation (TxDOT) or other federal funding agency.

The Performing Party acknowledges that reimbursement under this Agreement is subject to the allowability, allocability, and reasonableness standards applicable to federal funds and agrees to provide documentation reasonably necessary to support compliance with such requirements.

If required by applicable funding sources, the Performing Party shall cooperate with audits, monitoring reviews, and documentation requests by the Receiving Party, TxDOT, FHWA, FTA, the U.S. Department of Transportation, the Comptroller General of the United States, or other authorized governmental entities.

Nothing in this Section shall be construed as creating obligations beyond those required by applicable federal law.

XIX. ENTIRE AGREEMENT; AMENDMENTS

This Agreement, together with all schedules and attachments incorporated herein by reference, constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior negotiations, representations, agreements, or understandings, whether written or oral.

No amendment, modification, or alteration of this Agreement shall be effective unless in writing and signed by the authorized representatives of both Parties.

No technical direction, email correspondence, course of conduct, or other informal communication shall be construed as an amendment to this Agreement.

Any amendment that increases the Contract Amount, modifies the Scope of Work, extends the Term, or materially alters the rights or obligations of the Parties must be approved and executed in writing in accordance with the internal approval procedures of the Receiving Party.

XX. SEVERABILITY

If any provision of this Agreement is determined to be invalid, illegal, or unenforceable under applicable law, such provision shall be deemed severed from this Agreement, and the remaining provisions shall continue in full force and effect, provided that the essential terms and conditions of this Agreement remain enforceable.

Nothing in this Section shall be construed as authorizing a court to rewrite or modify any provision of this Agreement beyond what is necessary to render it enforceable under applicable law.

XXI. FORCE MAJEURE

Neither Party shall be liable for delay or failure in performance under this Agreement if such delay or failure is caused by acts beyond the reasonable control of the affected Party, including but not limited to acts of God, natural disasters, war, terrorism, civil unrest, governmental actions, labor disruptions, epidemics, pandemics, or other similar events.

The affected Party shall provide prompt written notice to the other Party of the force majeure event and shall use reasonable efforts to mitigate the effects of such event and resume performance as soon as practicable.

Force majeure shall not excuse the obligation to make payments for services properly performed prior to the occurrence of the force majeure event.

XXII. RECORDS RETENTION; AUDIT

The Performing Party shall maintain books, records, documents, and other evidence pertaining to costs and performance under this Agreement in accordance with applicable state and federal record retention requirements.

If federal funds are utilized under this Agreement, records shall be retained in accordance with 2 CFR §200.334 and any applicable grant requirements, but in no event for less than three (3) years following final payment and close-out of the Project, unless a longer retention period is required by law.

Upon reasonable notice and to the extent permitted by applicable law, the Receiving Party, the Texas Department of Transportation (TxDOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the U.S. Department of Transportation, the Comptroller General of the United States, or other authorized governmental entity shall have the right to examine and audit such records for purposes of verifying compliance with this Agreement and applicable funding requirements.

The Performing Party shall provide reasonable cooperation and access to documentation necessary to support audit or monitoring activities.

The obligations of this Section shall survive termination or expiration of this Agreement.

XXIII. CERTIFICATIONS

The Parties certify as follows:

1. **Authority**

Each Party represents and warrants that it has full legal authority to enter into this Agreement and to perform its obligations hereunder.

The Receiving Party, Lower Rio Grande Valley Development Council (LRGVDC), certifies that it is a political subdivision of the State of Texas and is authorized to enter into this Agreement pursuant to the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.

LRGVDC further certifies that it is acting in its capacity as fiscal and administrative agent for the Rio Grande Valley Metropolitan Planning Organization (RGVMPO) and has the authority to request and receive the services described herein.

The Performing Party certifies that it has the authority to perform the services agreed upon under applicable provisions of Texas law governing The Texas A&M University System.

2. **Governmental Function**

The Parties agree that the services provided under this Agreement constitute governmental functions and services that each Party is authorized by law to perform.

3. **Appropriation**

The Receiving Party certifies that payments under this Agreement shall be made from current revenues legally available for such purpose and in accordance with Chapter 791 of the Texas Government Code.

4. **Execution**

The individuals signing this Agreement on behalf of the respective Parties certify that they are authorized to execute this Agreement and bind their respective entities.

PERFORMING PARTY

Gregory D. Winfree

Authorized Signature

TTI Agency Director

Title

Date

RECEIVING PARTY

Manuel Cruz

Authorized Signature

LRGVDC Executive Director

Title

Date

PERFORMING PARTY

RECEIVING PARTY

Michael Medina, PTP

Authorized Signature

Authorized Signature

Title

RGVMPO Executive Director
Title

Date

Date

SCHEDULE A

WORK SCHEDULE

The project is scheduled to run over a 14-month period, beginning in August 2026 and concluding in September 2027.

		2026					2027								
Schedule by Task by Month		Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Task 1	Project Manage & Kick Off														
Task 2	Review Best Practices														
Task 3	Document Regulations														
Task 4	Conduct Baseline Assessment														
Meeting	Stakeholder Meeting														
Task 5	Assess Options														
Meeting	Stakeholder Meeting														
Task 6	Support Public Engagement														
Task 7	Define Institutional Structure														
Meeting	Stakeholder Meeting														
Task 8	Identify Planning Tools														
Task 9	Action Plan														
Task 10	Final Report and Workshop														
Meeting	Stakeholder Meeting														

SCHEDULE B

BUDGET DETAIL OR PAYMENT SCHEDULE

The budget for this scope of work is \$328,327.00

ESTIMATED BUDGET FOR THE TEXAS A&M TRANSPORTATION INSTITUTE							
Estimated Budget through		9/30/2027					
Rio Grande Valley Regional Transit Institutional Options Feasibility Study				Maestro Proposal No: 2505160			
Rio Grande Valley MPO							
Principal Investigator: David Galicia							
A. Direct Costs							
1. Salaries and Wages¹¹¹							
Professional Services		8.28 staff-rr0		\$112,721			
Clerical Services ^{C21}		0.06 staff-rr0		\$ 315			
Students (Undergraduate)		2.85 staff-rr0		\$ 3,963			
TOTAL SALARIES AND WAGES							\$ 121,130
2. Fringe Benefits¹³¹							
<u>18.9%</u>	of Salaries and Wages (Staff)			\$21,364			
<u>3.0%</u>	of Salaries and Wages (Students)			\$243			
<u>\$1,185</u>	Health Insurance (Staff person/month)			\$9,883			
<u>\$288</u>	Health Insurance (Graduate Student/month)						
TOTAL FRINGE BENEFITS							\$31,985
3. Expendable Goods/Supplies							
TOTAL SUPPLIES							\$500
4. Travel¹⁴¹ (Out of State or Country travel may require special approval.)							
	Number of Round Trips	Miles per Round Trip	Number of Days	Number of People	Total	Current Rates	
Mileage	25	15			375	\$ 0.700	\$263
Rental Car	3		6		18	\$ 36.00	\$648
Meals	6		6	6	216	\$ 59.00	\$12,744
Lodging	6		6	6	216	\$ 107.00	\$23,112
Airfare	6			6	36	\$ 600	\$21,600
TOTAL TRAVEL							\$58,367
5a. Other Operating Expenses							
5b. Other Operating Costs (NO INDIRECT)							
Computer Operations ¹⁵¹						\$1,875	
SUB-TOTAL OTHER OPERATING EXPENSES (Indirect)							\$1,875
TOTAL OTHER OPERATING EXPENSES							\$1,875
6. Capital Equipment (Itemize)							
TOTAL CAPITAL EQUIPMENT						\$0	\$0
7. Subcontract/Consultant (Specify Name if Known)							
TOTAL DIRECT COSTS							\$ 213,857
B. Administrative Costs		54.0%	MODIFIED TOTAL DIRECT COSTS ¹⁶¹	\$ 211,982	\$114,470		
TOTAL ADMINISTRATIVE COSTS							\$114,470
NET COST TO SPONSOR							\$ 328,327

All facilities and equipment necessary to accomplish the work are available.

The Texas A&M University provides equal opportunity to all employees, students, applicants for employment or admission, and the public regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity.

1 Salaries are estimated to include any expected pay increases during the contract period. Except for the Program Manager and Other Experts, salary rates are estimated based on a pool or available personnel. Reimbursement will be based on actual costs per employee in accordance with the Performing Agency's payroll policy and salary rate.

2 Clerical Staff are directly charged as the support required is significantly greater than the routine level of services provided by academic departments.

3 Fringe benefit rates are estimates only. Reimbursement will be based on actual cost per employee.

4 The Performing Agency shall bill the Receiving Agency for travel expenses not to exceed the limits reimbursable under state law. Travel M&IE is calculated at 75% on the first and last days of travel. Trips shown are estimates only.

5 Includes computer equipment usage fee and network support services.

6 Per OMB Uniform Guidance 2 CFR 200 and the federal negotiated F&A Agreement, capital equipment purchases, rental costs, computer operations, technical support services, video operations, subcontracts >\$25,000, and participant support costs are excluded from Modified Total Direct Costs.

FY 2026 - 2027
Unified Planning
Work Program



Background Information

The Unified Planning Work Program (UPWP) is the federally mandated two-year work plan, outlining the transportation planning activities to be conducted, along with the corresponding federal, local, and state funding sources.

- The UPWP is organized into 5 Major Tasks:
 - Administration and Management
 - Data Development and Maintenance
 - Short-Range Planning
 - Metropolitan Transportation Plan
 - Special Studies

UPWP Approval Dates

The FY 2026-2027 UPWP was approved by RGVMPO Transportation Policy Board on July 21, 2025, and received Federal Approval on September 17, 2025.

Applicable Subtask

Subtask 5.4: Regional Transit Authority Feasibility Study:

Conduct a feasibility study to assess the potential establishment of a Regional Transit Authority. This initiative aims to identify and evaluate alternative modes of transportation that enhance regional mobility while integrating with the existing network.

The Interlocal Agreement with the Texas A&M Transportation Institute (TTI) was approved by the Transportation Policy Board on June 17, 2026

WHAT THE STUDY WILL DO

Focus: Planning, analysis, and guidance

SYSTEMS & ACCESS

- Analyze existing transit systems and identify service gaps
- Assess access to jobs, healthcare, and key destinations

GOVERNANCE & TOOLS

- Evaluate governance, regulatory, and funding options for regional transit
- Develop planning tools, methodologies, and ridership estimation approaches

ENGAGEMENT & OUTPUT

- Engage stakeholders and collect public input
 - Produce reports, findings, and recommendations to support future decisions
- Focus: Planning, analysis, and guidance






RGVMPO


Thank You.

Contact us:

 956-682-3481

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